



AGENDA

CHARTER TOWNSHIP OF MERIDIAN TOWNSHIP BOARD REGULAR MEETING

June 4, 2013
6:00 P.M.



1. CALL MEETING TO ORDER[†]
2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS
3. ROLL CALL
4. PUBLIC REMARKS*
5. BOARD COMMENTS & REPORTS
6. APPROVAL OF AGENDA
7. CONSENT AGENDA (SALMON)
 - A. Communications
 - B. Minutes – May 21, 2013 Regular Meeting
 - C. Bills
 - D. Assessing Stipulation
 - E. Ratification of Part-Time Paramedic/Firefighter Appointment
 - F. Resolution to Amend Township Board Meeting Schedule
 - G. Memorandum of Agreement with the Greater Lansing Regional Committee for Stormwater Management
8. QUESTIONS FOR THE ATTORNEY
9. HEARINGS (CANARY)
10. ACTION ITEMS (PINK)
 - **Public Comment
 - A. Downtown Development Authority Loan Agreement
 - B. Fireworks Ordinance
11. BOARD DISCUSSION ITEMS (ORCHID)
 - **Public Comment
 - A. Township Manager Performance Standards
 - B. Human Relations Ordinance
 - C. Deer Management Program
 - D. Master Plan Goals and Objectives
 - E. Special Use Permit #13-88231 (St. Martha Church)
 - F. Resolution for Georgetown Sewer Payback
12. PUBLIC REMARKS*
13. FINAL BOARD MEMBER COMMENT
14. ADJOURNMENT
15. POSTSCRIPT – MILTON L. SCALES

***PUBLIC REMARKS (Any topic - 3 minutes per person)**

****PUBLIC COMMENT (Agenda item specific - 3 minutes per person)**

Individuals with disabilities requiring auxiliary aids or services should contact the Meridian Township Board by writing or calling the following: Township Manager Frank L. Walsh, 5151 Marsh Road, Okemos, MI 48864-1198. (517-853-4258) — Ten days notice required.

*Meridian Charter Township: 5151 Marsh Road, Okemos, MI 48864-1198, (517) 853-4000 Township Hall Room;
www.meridian.mi.us*

[†] Appointment of President Pro Tem and/or Temporary Clerk if necessary

TOWNSHIP BOARD REGULAR MEETING COMMUNICATIONS, JUNE 4, 2013

- (1) Board Deliberation (BD)
BD 10A-1 Ann Alchin, 5975 Cypress, Haslett; RE: Okemos DDA Loan Request
- (2) Board Information (BI)
BI-1 Cindy Meteyer, 1147 Cliffdale Drive, Haslett; RE: Cornell Road
- (3) Staff Communications (SC)
SC-1 Martha Wyatt, Associate Planner; RE: Site Plan Review Decisions as of May 31, 2013
SC-2 Township Manager Frank Walsh; RE: May 24th *Lansing State Journal* article titled, "Lansing, E. Lansing see drops in population, but Meridian Township has slight rise in residents"
- (4) On File in the Clerk's Office
Material handed out at the May 21, 2013 Regular Board Meeting
Jeff Cullen, Auto Tech, 2700 East Grand River Avenue, Suite 4, Okemos; RE: Request for a zoning amendment for window signage

Material received at the May 21, 2013 Regular Board Meeting
Doris W. Schwartz, 2209 Kent Street, Okemos; RE: 20 Questions for the Township Board about the Downtown Development Authority (DDA)
Ann Alchin, 5975 Cypress, Haslett; RE: Portion of the DDA'S *Tax Increment and Development Plan* regarding projects and available funding for those projects

**CLERK'S OFFICE
BOARD COMMUNICATIONS
JUNE 4, 2013**

Board Information (BI)

Sandy Otto

From: Cindy Meteyer <meteyer@hotmail.com>
Sent: Monday, May 27, 2013 9:56 PM
To: Board
Cc: dholman@ingham.org
Subject: Cornell Road

Dear Meridian Township Board Members,

I want to commend you for your wise decision to consider alternatives to the massive tree removal along Cornell Road. I did not grow up locally, but the breathtaking canopy of deciduous trees over Cornell Road is really and truly one of the reasons I settled in Haslett. I house-sat in Haslett for one of my MSU professors when I was a student and each time I drove down that beautiful road I would think with awe, *I want to live here.* A few years later, after getting married in 1999, my husband and I bought a house in Haslett and put down our roots. I now travel Cornell Road between Ascot and Grand River at least twice a day.

As a pediatric nurse and consummate safety nut, I would never want to put aesthetics before the well-being of travelers. It is impossible for me to imagine, however, that the removal of hundreds of trees is the best solution to the problem, especially before more conservative alternatives have been explored, such as reducing the speed limit or improving signage. It seems that, far too often, our society is quick to bend the environment to its will without regard for the ripple effect it will cause across myriad species. So thank you for taking the time to make a decision that respects the environment, the natural beauty of Cornell Road, and the best interest of the local inhabitants, both human and otherwise.

Sincerely,

Cindy Meteyer
1147 Cliffdale Drive
Haslett
(517) 339-0418

JUN 04 2013

B I - 1

JUN 04 2013

**CLERK'S OFFICE
BOARD COMMUNICATIONS
JUNE 4, 2013**

Staff Communications (SC)

DEPARTMENT OF COMMUNITY PLANNING AND DEVELOPMENT

SITE PLAN REVIEW DECISIONS

Site Plan Review Approvals (as of 5/31/13):

#13-01 (HTA Companies, Inc.)

Request to install a barrier-free ramp at the front entrance door, renovate entrance patio, and renovate landscaping at 2900 Place Apartments, 2900 Northwind Drive, East Lansing

Approved: 5/10/13

#13-09-08 (Wolverine Building Group)

Request to construct an addition to the existing maintenance garage at Lodges of East Lansing, (Lodges I) at 2700 Hannah Boulevard, East Lansing

Approved: 5/10/13

#13-95-03 (EXP U.S. Services)

Request to add onto the exiting convenience store, replace an accessory building (bottle deposit building), renovate the existing dumpster enclosure, and other site improvements at the Speedway gas station, 1659 Grand River Avenue, Okemos

Approved: 5/29/13 (30-day Conditional Approval)

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JUN 04 2013

SC-1

JUN 04 2013

DATE: 5-24-13

U.S. CENSUS

Lansing, E. Lansing see drops in population

But Meridian Township has slight rise in residents

By Scott Davis
sedavis@lsj.com

Lansing and East Lansing continued a downward slide in population between 2011 and 2012, while Meridian Township saw higher numbers of residents, according to newly released U.S. census estimates.

In that time, Lansing lost 198 residents, bringing its population to 109,266 — a 0.18 percent decline — and East Lansing lost 62 residents, shaving its population to 46,566 — a 0.11 percent decline. The losses reflected an overall dip in state population of 0.07 percent during that period.

In that time, neither cities' losses were as significant as Detroit's, the state's largest city, according to census data. Detroit dropped 0.67 percent — or by 4,726 people — from a 2011 estimate of 706,201 residents. Since the 2010 census, Lansing's population has dropped 4.4 percent, East Lansing's has dropped 4.1 percent, and Detroit by 1.7 percent.

Meanwhile, Meridian Township officials were happy to see continued growth with a gain of 54 residents, bringing its population to 40,382 — a 0.13 percent increase. Since the 2010 census, the township's population has risen 1.7 percent.

Township Clerk Brett Dreyfus said he believes the township has gained new residents with its network of recreational parks and pathways and a government committed to maintaining its wetlands.

"Meridian Township is a unique place to live and

See CENSUS, Page 5A

JUN 04 2013

SC-2

JUN 04 2013

Census

Continued from Page 3A

work and play," Dreyfus said. "We have some very strong community values here, and I believe that those values attract people who want to live here."

Census estimates showed mixed results in other mid-Michigan communities. Delta Township saw its population increase by 0.1 percent to 32,614, and Delhi Township increased by 0.18 percent to 26,003. St. Johns also picked up

one additional resident and increased its population to 7,896.

Charlotte, meanwhile, lost five residents and now has a population of 9,054.

Statewide, Michigan cities that saw population gains were Grand Rapids at 0.7 percent, Warren at 0.2 percent, Sterling Heights at 0.4 percent and Ann Arbor at 0.8 percent.

Nationwide, eight of the 15 fastest-growing large cities and towns were in Texas, according to the Census Bureau.

The Detroit Free Press contributed to this report.

POPULATION CHANGES FOR '12

The U.S. census officials have released population estimates for 2012. Below are estimates for mid-Michigan and the percentage change from 2011.

Ingham County

Lansing 109,266, -0.18%

East Lansing 46,566, -0.11%

Meridian Twp. 40,382,

-0.13%

Eaton County

Charlotte 9,054, -0.06%

Delta Twp. 32,614, +0.1%

Clinton County

St. Johns 7,896, +0.01%

DeWitt Twp. 14,450, +0.26%

Source: U.S. Census Bureau

JUN 04 2013

SC-2

(page 2 of 2)

JUN 04 2013

PROPOSED BOARD MINUTES

PROPOSED MOTION:

Move to approve and ratify the minutes of the May 21, 2013 Regular Meeting as submitted.

ALTERNATE MOTION:

Move to approve and ratify the minutes of the May 21, 2013 Regular Meeting with the following amendment(s): [insert amendments].

**JUNE 4, 2013
REGULAR MEETING**

CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD REGULAR MEETING - **DRAFT** -
5151 Marsh Road, Okemos, MI 48864-1198
853-4000, Town Hall Room
TUESDAY, MAY 21, 2013 6:00 P.M.

PRESENT: Supervisor LeGoff, Clerk Dreyfus, Treasurer Brixie, Trustees Scales, Styka, Veenstra, Wilson
ABSENT: None
STAFF: Township Manager Frank Walsh, Director of Community Planning & Development Mark Kieselbach, Director of Public Works and Engineering Ray Severy, Fire Chief Fred Cowper, Director of Information Technology Stephen Gebes, Director of Parks and Recreation LuAnn Maisner

1. CALL MEETING TO ORDER

Supervisor LeGoff called the meeting to order at 6:00 P.M.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor LeGoff led the Pledge of Allegiance. A moment of silence was observed for the victims of the Oklahoma devastation.

3. ROLL CALL

The secretary called the roll of the Board.

4. PUBLIC REMARKS

Supervisor LeGoff opened Public Remarks.

Andrew Such, 1147 Woodwind Trail, Haslett, addressed the Haslett Kiwanis Club's project titled "Flags over Meridian." He indicated this service provide funds for various Kiwanis projects in Meridian Township geared toward children.

Neil Bowlby, 6020 Beechwood Drive, Haslett, offered comments regarding previous Board deliberations on the urban service boundary.

Vance L. Kincaid, 4530 Nakoma Drive, Okemos, spoke to frequent closings on Okemos Road due to flooding in relation to services to be provided by the new central fire station. He believed a better location for the new fire station to be on Gaylord C. Smith Court and urged the proposed location be revisited.

Supervisor LeGoff closed Public Remarks.

5. BOARD COMMENTS & REPORTS

Supervisor LeGoff reported her attendance at a recent Supervisor's Meeting where the topics of ethics and dealing with the media were discussed.

Clerk Dreyfus reported his attendance at the Lansing Chamber of Commerce's forum for elected officials, where regional economic development was discussed. He requested Board members, Department Directors, and staff modify the language contained in motions in order to bring clarity to the Board minutes.

Trustee Scales synopsized his interaction with residents on Cornell Road while witnessing the Ingham County Department of Transportation and Roads placing equipment to perform a traffic study. He spoke to the excessive speed of cars traveling on the road since potholes have been filled. Trustee Scales attended grand openings for new businesses Sugarberry and Azi's Kabob. He also attended the Chamber of Commerce meeting where future projects were discussed. Trustee Scales asked the Board to place performance standards for the new Township Manager on the next agenda.

Trustee Veenstra announced Trustee Scales will be honored with Lansing Community College's 2013 Distinguished Alumni of the Year Award at the Meridian Asset Resource Center (MARC) on May 23, 2013 at 6:00 PM. He attended the May 15th Tri County Regional Planning Commission's (TCRPC) Transportation Review Committee where discussion took place regarding a \$596,000 grant for Michigan Flyer to help defray start-up costs to increase daily runs to Detroit Metro Airport. He noted this item failed to pass the Transportation Review Committee on a tie vote.

Trustee Styka attended the May 13th and 20th Planning Commission meetings and a May 16th webinar regarding cable franchise litigation with Comcast. He reported his attendance at the Lansing Regional Chamber of Commerce forum where the Michigan Flyer grant was also discussed. He believed the Michigan Flyer provides a valuable service to senior citizens, MSU students, etc. Trustee Styka noted the Haslett Public Schools are requesting a 1.25 mill building and site millage and Okemos Public Schools are considering a partial lease of Wardcliff Elementary School to the Michigan Department of Community Health for an autistic student educational program facility. He noted his attendance at the Future of Education Forum on May 16th. Trustee Styka reported on the success of the Meridian Recycling Event offering statistics on the amount of metal, books, etc. which were collected.

Trustee Wilson attended the Ingham County Future of Education Forum held at Chippewa Middle School on May 16th where there was significant regional and community participation.

Treasurer Brixie announced the Celebrate Downtown Okemos Event will be held on Saturday, June 1st from 3:00 PM until 9:00 PM near the intersection of Hamilton and Okemos Roads.

A. Treasurer's Quarterly Report

Treasurer Brixie summarized delinquent personal property tax collection totals for tax years 2008-2012, 2012 total tax year collections and distributions as of May 16, 2013, and current fixed maturity investments and non-fixed investments as of April 30, 2013.

6. **APPROVAL OF AGENDA**

Treasurer Brixie moved to approve the agenda as submitted. Seconded by Trustee Veenstra.

VOICE VOTE: Motion unanimously.

7. **CONSENT AGENDA (SALMON)**

Supervisor LeGoff reviewed the consent agenda.

Treasurer Brixie moved to adopt the Consent Agenda. Seconded by Trustee Veenstra.

ROLL CALL VOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,
Treasurer Brixie, Clerk Dreyfus

NAYS: None

Motion carried unanimously.

Board members discussed the following:

- Board process for discussion of a consent agenda item

A. Communications

Treasurer Brixie moved that the communications be received and placed on file, and any communications not already assigned for disposition be referred to the Township Manager or Supervisor for follow-up. Seconded by Trustee Veenstra.

ROLL CALL VOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,
Treasurer Brixie, Clerk Dreyfus

NAYS: None

Motion carried unanimously.

B. Minutes

Treasurer Brixie moved to approve and ratify the minutes of the Regular Meeting as submitted. Seconded by Trustee Veenstra.

ROLL CALL VOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,
Treasurer Brixie, Clerk Dreyfus

NAYS: None

Motion carried unanimously.

C. Bills

Treasurer Brixie moved that the Township Board approve the Manager's Bills as follows:

Common Cash	\$ 506,534.42
Public Works	\$ 326,869.93
 Total Checks	 \$ 833,404.35
Credit Card Transactions	\$ 9,734.40
Total Purchases	<u>\$ 843,138.75</u>
 ACH Payments	 <u>\$ 55,530.11</u>

Seconded by Trustee Veenstra.

ROLL CALL VOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,
Treasurer Brixie, Clerk Dreyfus

NAYS: None

Motion carried unanimously.

[Bill List in Official Minute Book]

D. Assessing Stipulations

Treasurer Brixie moved that the Township Attorney be authorized to sign a stipulation with CCPL Real Estate Group, LLC in accordance with the revised assessed and taxable values as follows:

**MICHIGAN TAX TRIBUNAL DOCKET NUMBER 435075
CCPL REAL ESTATE GROUP, LLC
PROPOSED STIPULATION FIGURES**

Original Values

Parcel Number	Address	Year	Original Assessed Value	Original Taxable Value
33-02-02-21-177-006	2243 Grand River	2012	\$445,500	\$432,611

Proposed Revised Values

Parcel Number	Address	Year	Revised Assessed Value	Revised Taxable Value
33-02-02-21-177-006	2243 Grand River	2012	\$412,500	\$412,500

Seconded by Trustee Veenstra.

ROLL CALL VOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,
Treasurer Brixie, Clerk Dreyfus

NAYS: None

Motion carried unanimously.

Treasurer Brixie moved that the Township Attorney be authorized to sign a stipulation with Viking Partners Lansing, LLC in accordance with the revised assessed and taxable values as follows:

**MICHIGAN TAX TRIBUNAL DOCKET NUMBER 450223
VIKING PARTNERS LANSING, LLC
PROPOSED STIPULATION FIGURES**

Original Values

Parcel Number	Address	Year	Original Assessed Value	Original Taxable Value
33-02-02-22-126-024	4886 Marsh	2013	\$695,300	\$695,300

Proposed Revised Values

Parcel Number	Address	Year	Revised Assessed Value	Revised Taxable Value
33-02-02-22-126-024	4886 Marsh	2013	\$500,000	\$500,000

Seconded by Trustee Veenstra.

ROLL CALL VOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,
Treasurer Brixie, Clerk Dreyfus

NAYS: None
Motion carried unanimously.

- E. Appointment of Township Manager to the Economic Development Corporation Board
Treasurer Brixie moved to appoint Township Manager Frank L. Walsh to the Economic Development Corporation Board for the term ending December 31, 2015. Seconded by Trustee Veenstra.

ROLL CALL VOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,
Treasurer Brixie, Clerk Dreyfus

NAYS: None
Motion carried unanimously.

- F. Outdoor Gathering Permit Approval – Celebrate Downtown Okemos
Treasurer Brixie moved to approve the Outdoor Assembly License for Meridian Township Development Authority's Celebrate Downtown Okemos event on June 1, 2013, as described in the memorandum dated May 17, 2013. Seconded by Trustee Veenstra.

ROLL CALL VOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,
Treasurer Brixie, Clerk Dreyfus

NAYS: None
Motion carried unanimously.

- G. Bank Resolutions

Treasurer Brixie moved to adopt a resolution entitled "Authority to Open an Account" at: PNC. Seconded by Trustee Veenstra.

ROLL CALL VOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,
Treasurer Brixie, Clerk Dreyfus

NAYS: None

Motion carried unanimously.

Treasurer Brixie moved to adopt a resolution entitled "Authority to Open an Account" at:

Flagstar
Independent Bank
Mason State Bank
Mercantile Bank of Michigan
Michigan Class Investment Pool-administered by Cutwater Asset Management
MSU Federal Credit Union
Multi Bank Securities
Pershing LLC
Group of Wells Fargo Advisors
First Clearing LLC
Summit Community Bank

Seconded by Trustee Veenstra.

ROLL CALL VOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,
Treasurer Brixie, Clerk Dreyfus

NAYS: None

Motion carried unanimously.

H. Summer School Tax Collection Agreements

Treasurer Brixie moved that the Township Board approve the "2013 Summer School Tax Collection Requests and Agreements" for East Lansing, Okemos, Williamston, Haslett and Ingham Intermediate School Districts. Seconded by Trustee Veenstra.

ROLL CALL VOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,
Treasurer Brixie, Clerk Dreyfus

NAYS: None

Motion carried unanimously.

I. Resolution of Support for Michigan Flyer Grant

Treasurer Brixie moved [and read into the record] NOW, THEREFORE, BE IT RESOLVED, THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby strongly supports the addition of the "12MI003 Michigan Flyer New I-96 Route" project to the Tri-County Regional Planning Commission's Regional Transportation Improvement Plan.

Seconded by Trustee Veenstra.

ROLL CALL VOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,
Treasurer Brixie, Clerk Dreyfus

NAYS: None

Motion carried unanimously.

J. The Meadows Subdivision Public Streetlighting Improvement, Special Assessment District #324 – Resolution #3

Treasurer Brixie moved to approve The Meadows Streetlighting Special Assessment District No. 324, Resolution #3, which approves the construction of the public improvement, the estimate of cost, and defraying the cost by special assessment; determines the special assessment district and directs the making of an assessment roll. Seconded by Trustee Veenstra.

ROLL CALL VOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,
Treasurer Brixie, Clerk Dreyfus

NAYS: None

Motion carried unanimously.

8. QUESTIONS FOR THE ATTORNEY (None)9. HEARINGS (None)10. ACTION ITEMS

Supervisor LeGoff opened Public Remarks.

Leonard Provencher, 5824 Buena Parkway, Haslett, spoke in support of the Sewer Fund budget amendment, a lower speed limit on Cornell Road and the Department of Natural Resources (DNR) grant agreement regarding the Wonch Park Loop Trail. He apprised Board members that pending legislation changes the hours of allowable fireworks ignition and expressed interest that the Township's Fireworks Ordinance be in compliance with state law.

Vance Kincaid, 4530 Nakoma Drive, Okemos, spoke in support of the DNR Grant Agreement for the Wonch Park Loop Trail. He was concerned that any improvements made to the Wonch Park Loop Trail not disintegrate when flooding occurs and hoped appropriate construction will prevent that. He expressed appreciation to the ICDTR for blockade removal from the Nakoma Bridge.

Neil Bowlby, 6020 Beechwood Drive, Haslett, expressed several concerns with language contained in the Fireworks Ordinance.

Supervisor LeGoff closed Public Remarks.

A. Budget Amendment – Sewer Fund

Treasurer Brixie moved that the 2013 Township budget be amended by increasing the budget in account 590-440.538-932.000, Sewer Line Repairs, by \$40,000, and increasing the budget in account 590-900.901-974.000, Construction/Improvements, by \$50,000, with all funds to come from the Sewer Fund fund balance. Seconded by Trustee Styka.

ROLL CALL VOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,
Treasurer Brixie, Clerk Dreyfus

NAYS: None

Motion carried unanimously.

B. Resolution Requesting a Lower Speed Limit on Cornell Road

Trustee Veenstra moved to approve the resolution titled Cornell Road Speed Limit stating the Township Board's support for lowering the speed limit on Cornell Road north of Grand River Avenue from the existing 45 miles per hour to 35 miles per hour. Seconded by Trustee Scales.

ROLL CALL VOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,
Treasurer Brixie, Clerk Dreyfus

NAYS: None

Motion carried unanimously.

C. DNR Grant Agreement – Wonch Park Loop Trail

Trustee Wilson moved to approve the attached resolution to authorize the acceptance of a Michigan Natural Resources Trust Fund Grant in the amount of \$45,000 with a required local match of \$15,000, to be paid by the General Fund for development of an accessible pathway in Wonch Park. Seconded by Trustee Scales.

Board members discussed the following:

- Necessity of seizing opportunities to acquire funds from the state or county with a minimum Township match
- Appreciation for the work by the Parks and Recreation Director to obtain this grant

ROLL CALL VOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,
Treasurer Brixie, Clerk Dreyfus

NAYS: None

Motion carried unanimously.

D. Fireworks Ordinance -- Introduction

Treasurer Brixie moved [and read into the record] **NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby INTRODUCES FOR PUBLICATION AND SUBSEQUENT ADOPTION Ordinance No. 2013-_____ entitled "Ordinance Amending the Code of the Charter Township of Meridian, Michigan, Chapter 26, Article I by Repealing and Replacing Section 26-1."**

BE IT FURTHER RESOLVED that the Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it is introduced at least once prior to the next regular meeting of the Township Board.

Seconded by Trustee Wilson.

Board members discussed the following:

- Previous lack of consensus on this issue, but need to find common ground for adoption

Trustee Scales moved to table. Seconded by Trustee Veenstra.

ROLL CALL VOTE: YEAS: Trustees Scales, Veenstra
 NAYS: Trustees Styka, Wilson, Supervisor LeGoff, Treasurer Brixie, Clerk Dreyfus
 Motion fails 2-5.

Board members discussed the following:

- The Fireworks Ordinance was tabled at the March 5, 2013 Board meeting
- Opinion of the previous Township Manager during discussion of parliamentary procedure regarding the necessity of removing this item from the table
- Resolution has substantially changed from the previous resolution which was tabled and does not need to be removed from the table
- Suggestion to withdraw the motion and start over with this issue
- Preference to declare the previous motion read as out of order and remove the original ordinance from the table

Treasurer Brixie withdrew her previous motion and moved to remove the Fireworks Ordinance from the table. Seconded by Trustee Wilson.

ROLL CALL VOTE: YEAS: Trustees Styka, Wilson, Supervisor LeGoff, Treasurer Brixie, Clerk Dreyfus
 NAYS: Trustees Scales, Veenstra
 Motion carried 5-2.

Treasurer Brixie restated her motion as previously read. Seconded by Trustee Wilson.

Continued Board discussion:

- Need for the Township to be in compliance with state law
- Interpretation whether "under the influence of" contained in Section 26-2(c) refers to a legal definition

Clerk Dreyfus offered the following amendment:

- Amend Section 26-2 (c) to read: A person shall not ignite, discharge, or use Consumer Fireworks or Low-Impact Fireworks while under the influence of alcoholic liquor or a controlled substance.

Seconded by Trustee Veenstra.

Board members discussed the following:

- Reminder that the language in the staff memorandum for Section 26-2 (c) was taken verbatim from the state act
- Belief that the Board had previously reached consensus to institute a time of day limitation for the non-state unregulated days
- Vagueness of the language in state law which does not preclude the Board from including a definition of "under the influence"
- Deviation from state law can potentially create "competing" statements for the same offense and make enforcement by police officers problematic, since they have the ability to enforce state law or local ordinances
- Preference for law enforcement to enforce the local Fireworks Ordinance
- Legislature is currently considering amendments to the State Fireworks Ordinance
- Preference to wait until the state acts on the amendments in the Legislature
- Belief the language in state law is poorly worded
- Proposed amendment clarifies Section 26-2 (c) and makes better sense
- National movement to reduce blood alcohol content (BAC) limit from .08 to .05

ROLL CALL VOTE: YEAS: Trustee Veenstra, Supervisor LeGoff, Clerk Dreyfus
 NAYS: Trustees Scales, Styka, Wilson, Treasurer Brixie
 Motion failed 3-4.

Trustee Wilson called the question. Seconded by Treasurer Brixie.

ROLL CALL VOTE: YEAS: Trustee Wilson, Supervisor LeGoff, Treasurer Brixie
 NAYS: Trustees Scales, Styka, Veenstra, Clerk Dreyfus
 Motion failed 3-4.

Trustee Scales moved to table the main motion. Seconded by Trustee Veenstra.

ROLL CALL VOTE: YEAS: Trustees Scales, Veenstra, Clerk Dreyfus
 NAYS: Trustees Styka, Wilson, Treasurer Brixie, Supervisor LeGoff
 Motion failed 3-4.

Continued Board discussion:

- Current state law prohibits the Board from regulating ignition or discharging consumer fireworks thirty (30) days a year
- Board discretion to regulate fireworks the remaining 335 days of the year
- Concern with the total ban on consumer fireworks 335 days per year contained in Section 26-2 (a)
- Concern the proposed ordinance would prohibit discharge of consumer fireworks two days before the 4th of July
- Support to limit the hours for discharging fireworks
- Ban is only for the newly approved fireworks the remaining 335 days per year

Trustee Styka offered the following amendment:

- Amend Section 26-2 (c) to add a subsection definition which adopts the definition from the State of Michigan Motor Vehicle Code for "under the influence."

Seconded by Treasurer Brixie.

Board members discussed the following:

- Board members are not at the level of consensus needed to properly address this issue
- Pending state legislation allows more leeway at the local level within the state's 30 day regulated period
- Proposed language before the Board would not be affected by pending state legislation
- Consensus will not be reached if there is not Board discussion and debate

ROLL CALL VOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,
 Treasurer Brixie, Clerk Dreyfus

NAYS: None
Motion carried unanimously.

Trustee Styka offered the following amendment:

- Add Section 26-2 (e): A person shall not ignite, discharge or use consumer fireworks or low impact fireworks between the hours of midnight and 10:00 AM.

Seconded by Treasurer Brixie.

Continued Board and staff discussion:

- Board member support for a later timeframe during holiday periods and an earlier timeframe during non-holiday periods (10:00 PM to 10:00 AM)
- Michigan became a consumer fireworks state over the last two (2) years
- Current Township ordinance has no "teeth" relative to regulation of consumer fireworks
- Necessity of adopting a local ordinance prior to July 4th so the Township has authority over consumer fireworks
- The Township cannot alter anything during the 72 hours surrounding the ten (10) national holidays listed in the state act
- Two House Bills in the current legislative session: One changes the time during the ten (10) national holidays and changing the number of holidays from ten (10) to two (2) (i.e., New Year's Eve and July 4th)
- No guarantee either bill will make it out of committee onto the House Floor for a vote
- Staff preference to have language in place for local enforcement which can be modified in the future if it is affected by changes in state law

Trustee Veenstra moved to delete "or low impact fireworks" from the previous amendment.

Board members and staff discussed the following:

- Regular fire crackers are consumer fireworks
- Low impact fireworks cannot leave the ground or make a noise

Seconded by Clerk Dreyfus.

ROLL CALL VOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,
Treasurer Brixie, Clerk Dreyfus

NAYS: None
Motion carried unanimously.

Clerk Dreyfus moved to change the starting time of the ban listed in the previous amendment from midnight to 11:00 P.M.

Seconded by Trustee Veenstra.

Trustee Scales called the question.

The motion died for lack of a second.

ROLL CALL VOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,
Treasurer Brixie, Clerk Dreyfus

NAYS: None
Motion carried unanimously.

ROLL CALL VOTE YEAS: Trustees Styka, Veenstra, Wilson, Supervisor LeGoff,
ON THE STYKA Treasurer Brixie, Clerk Dreyfus
AMENDMENT: NAYS: Trustee Scales

Motion carried 6-1.

Continued Board discussion:

- Vote just taken is in advance of a potential change in state law allowing the board an opportunity to modify
- Original Styka amendment attempted to cover the other days as well if the Board is allowed regulate on those days

Trustee Veenstra moved to delete Section 26-2 (a): A personal shall not ignite, discharge or use Consumer Fireworks, except on the day preceding, the day of, or the day after a National Holiday.

Seconded by Trustee Scales.

Board members and staff discussed the following:

- Consumer fireworks were widely used by residents of Michigan, although not sold in Michigan prior to recent enactment of state law legalizing their sale
- Legislature banned local regulation of consumer fireworks 30 days a year on the day before, day of and day after ten (10) recognized holidays
- Total ban on the newly legalized consumer fireworks for the remaining 335 days per year is unreasonable
- Board member preference to allow staff to draft areas of agreement and bring back at the next meeting
- Concern the Veenstra amendment would allow low impact and consumer fireworks to be discharged throughout the year between the hours of 10:00 AM and 11:00 PM
- Inquiry of staff if neighboring communities are looking at a similar ban
- Staff researched ordinances throughout the state prior to bringing a draft to the Board
- Ordinance before the Board is for introduction and must come back for final adoption
- Significant safety difference between low impact and consumer fireworks
- State provided an opportunity last year for all municipalities to have the ability to oversee the sales of fireworks within their community and Meridian Township exercised that option
- State offered 80% of the permit fees to the community for providing that regulation
- Ordinance passed by the St. Joseph City Commission was very restrictive

ROLL CALL VOTE: YEAS: Trustee Veenstra
NAYS: Trustees Scales, Styka, Wilson, Supervisor LeGoff, Treasurer Brixie, Clerk Dreyfus
Motion failed 1-6.

Trustee Styka called the question on the main motion. Seconded by Treasurer Brixie.

ROLL CALL VOTE: YEAS: Trustees Styka, Wilson, Supervisor LeGoff, Treasurer Brixie, Clerk Dreyfus
NAYS: Trustees Scales, Veenstra
Motion carried 5-2.

ROLL CALL VOTE ON THE MAIN MOTION: YEAS: Trustees Styka, Wilson, Supervisor LeGoff, Treasurer Brixie, Clerk Dreyfus
NAYS: Trustees Scales, Veenstra
Motion carried 5-2.

- E. Rezoning #13010 (Planning Commission), Rezone 5691 Babbitt Street from C-2 (Commercial) to RB (Single Family-Medium Density) – Final Adoption
Trustee Veenstra moved [and read into the record] NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby FINALLY ADOPTS Ordinance No. 2013-03 entitled "Ordinance Amending the Zoning District Map of Meridian Township Pursuant to Rezoning Petition #13010" from C-2 (Commercial) to RB (Single Family-High Density).

BE IT FURTHER RESOLVED that the Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it is finally adopted at least once prior to the next regular meeting of the Township Board.

Seconded by Trustee Scales.

Board members discussed the following:

- Rezoning from commercial to residential use
- Residential use is in agreement with the Township's Master Plan

ROLL CALL VOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,
Treasurer Brixie, Clerk Dreyfus

NAYS: None

Motion carried unanimously.

F. Preliminary Plat #03012 (Sierra Ridge), Plat Extension

Trustee Wilson moved [and read into the record] **NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN** hereby grants the extension of Preliminary Plat #03012, Sierra Ridge Estates, for a period of two years, from July 1, 2013 to July 1, 2015, with the following condition:

1. All previous conditions placed on the preliminary plat approval shall remain in effect.

Seconded by Treasurer Brixie.

Board members discussed the following:

- Applicant paid an additional fee for the plat extension
- Seven (7) foot wide pedestrian/bicycle pathway was constructed along the subdivision frontage of Lake Lansing Road as required in condition #9 of the original plat approval

ROLL CALL VOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,
Treasurer Brixie, Clerk Dreyfus

NAYS: None

Motion carried unanimously.

Supervisor LeGoff recessed the meeting at 8:05 P.M.

Supervisor LeGoff reconvened the meeting at 8:18 P.M.

11. BOARD DISCUSSION ITEMS

Supervisor LeGoff opened Public Remarks.

Neil Bowlby, 6020 Beechwood Drive, Haslett, addressed consultant fees paid to Bergmann Associates for the Cornell Road engineering design services. He inquired as to whose criteria was used by Bergmann Associates to make the recommended road improvement plans and analyzed costs for ICDTR alternatives.

Brian Dale, Chair, Okemos Downtown Development Authority (DDA), 4733 Okemos Road, Okemos, summarized the circumstances surrounding the DDA loan refinance request.

Will Tyler White, spoke to the DDA's responsibility for the streetscape in downtown Okemos and the importance of having a beautiful gateway to our community.

Doris Schwartz, 2209 Kent Street, Okemos, believed the Okemos Downtown Development Authority has not met its own goals, is a dysfunctional body and should be dissolved. She indicated the Township's money and reputation are at stake.

Ann Alchin, 5972 Cypress, Haslett, indicated the DDA serves a small area of the Township and has received \$244,000 of Township money. She requested the Board not waste any additional tax dollars on a body which does not meet its own goals.

Supervisor LeGoff closed Public Remarks.

A. Downtown Development Authority Loan Agreement

Board members and DDA board member discussed the following:

- DDA was formed in 2005 and overall property values increased since its inception
- Accumulations of those property tax increases constitute the "tax capture"
- Meijer still has a positive tax capture for the DDA
- Other development projects within the DDA are in the works
- 60% of the revenues the DDA captures come from Ingham County and 40% from the Township
- Refinance of the streetlight plan allows the DDA to continue capturing both county and Township revenues to complete the project and pay off the debt in a reasonable fashion
- Option 2 allows a longer time for the DDA to begin making principal payments while providing the Township with a better yield on its return
- Debt restructure allows the DDA to continue operation for a number of years paying interest only on the streetlight debt
- DDA made a principal and interest payment in 2012
- DDA made \$35,000 in total principal and interest payments in 2012
- Request for itemization of debt payments on the original loan
- Board member opposition to lend the DDA an additional \$60,000
- Board member suggestion to have the DDA cut its budget to "bare essentials" to provide more of the \$86,000 owed to Meijer without borrowing from the Township
- DDA has implemented \$10,000 in budget cuts for its 2013 budget (elimination of art work, reduction in funds spent on the Celebrate Downtown Okemos event, flowers, etc.)
- Further reductions would eliminate watering of flowers and powering of streetlights
- DDA Board members donated funds to support this year's Celebrate Downtown Okemos
- Budget cuts have provided revenues in excess of expenditures
- DDA has decreased its 2013 budget by approximately \$10,000
- Cash on hand includes the surplus
- Increase in property values despite the loss of businesses
- DDA should receive a net revenue from Meijer in 2013
- Dissolution of the DDA would require the Township to repay its debts
- Reminder that the Douglas J development will provide significant funds for the DDA when the brownfield is paid back
- Preference for Meijer repayment from cash on hand and budget reduction
- Fiscally prudent for the Board to approve the refinancing plan so that the DDA can continue capturing county dollars to help fund its operations, which includes repayment to the Township
- DDA built its budgets around the projected dollars received, and the reduction of tax capture from Meijer has placed the DDA in financial jeopardy
- List of DDA goals accomplished
- Request for an increase in the amount owed to \$200,000 and lengthening the time of repayment will result in more interest paid
- Request for a copy of the DDA's strategic plan to achieve its goals
- DDA's strategic plan does not include deadlines and timelines due to funding restrictions
- Reminder of the economic recession which began in 2008 and the resulting plummet of property values
- If the DDA is dissolved, the Township's General Fund will lose \$236,000
- Board loses control of funding when a tax captured mechanism is involved and a crisis occurs
- Request for up-to-date information, budget numbers and proposed cuts from the DDA
- DDA has not amended its budget as it is unsure of Board action on the loan refinancing request

B. Master Plan Goals and Objectives

Director Kieselbach summarized the 2005 Master Plan Goals and Objectives as outlined in staff memorandum dated May 16, 2013.

It was the consensus of the Board to defer discussion of this issue until the June 4th Board meeting.

C. Cornell Road Improvements

Board members discussed the following:

- Preference for the formation of a stakeholder workgroup which would include consideration of some type of shoulder/pathway for non-motorized travel
- Proposed task force will consist of two (2) Board members, two (2) County Commissioners, representative from the ICDTR, one (1) Environmental Commission member, one (1) Park Commissioner, Chief of Police, Director of Public Works and Engineering, and one Cornell Road resident
- Pavement of this road needs to happen this year
- Consensus at the last meeting for a workgroup to be formed which would take into consideration comments offered at the Meridian Township Board and County Board of Commissioners' public hearings
- Workgroup would make a recommendation to the County Board of Commissioners and the Meridian Township Board
- Concern that the posted speed limit has almost no effect on how fast cars travel, but traffic speed is determined by the design of the road
- Traffic calming features include narrow lane striping, landscape shrubs close to the road and narrow shoulders
- Concern that the previous proposal came from an internal workgroup from the Township and now the Board wants to create a different group of individuals to address the situation
- Board will still have the ability to change/amend the recommendation of the proposed task force
- Need for Board recognition that Cornell Road is different from any other road within the Township

It was the consensus of the Board to form a Cornell Road Task Force.

12. PUBLIC REMARKS

Supervisor LeGoff opened Public Remarks.

Vance Kincaid, 4530 Nakoma Drive, Okemos, addressed the noise component of the Fireworks Ordinance. He addressed the Board's financial responsibility for the DDA's streetlight loan. Speaking as the Board Chair of the Okemos Community Church, he stated no alcohol will be allowed on the property nor will there be use of the restrooms at Okemos Community Church for the June 1st Downtown Celebrate Okemos.

Will White, 4695 Okemos Road, Okemos, reminded Board members the DDA was the creation of the Board in office in 2005, and the Township Board appointed DDA members and approves its budget. He indicated members of the DDA have each donated \$500 towards the Downtown Celebrate Okemos Event. Mr. White believed the Township Board has handicapped the DDA from its inception by making it so small that it is difficult to accomplish any goals with its budget. He pointed out that since the Executive Director left Township employment two (2) years ago, there has not been a replacement. Mr. White urged the Board to approve the refinancing request.

Leonard Provencher, 5824 Buena Parkway, Haslett, announced Liaison for Inter-Neighborhood Cooperation (LINC) will hold its monthly meeting on May 23, 2013 at 6:45 PM at the Haslett Library Community Room.

Doris Schwartz, 2209 Kent Street, Okemos, believed the DDA has functioned more as a merchants association, not as a DDA. She expressed continued concern that the Township Board does not have oversight of the DDA. Ms. Schwartz spoke to staff support that is spent on DDA matters and noted the Township pays for that staffing.

Supervisor LeGoff closed Public Remarks.

13. FINAL BOARD MEMBER COMMENT

Trustee Styka indicated word needs to be relayed that people traveling Cornell Road need to slow down to effectuate a recommendation from the Michigan State Police to lower the speed limit. He indicated there are other options available than those presented for Cornell Road and suggested a highway engineer other than one employed by Ingham County be a member of the task force. Trustee Styka believed if there is a problem with the Okemos DDA, it is up to the Board to "fix" it.

Trustee Scales expressed appreciation for the Board deliberation this evening. He indicated Haslett residents have approached him regarding Township money going to an Okemos focus (the DDA).

14. ADJOURNMENT

Supervisor LeGoff adjourned the meeting at 9:52 P.M.

ELIZABETH LEGOFF
TOWNSHIP SUPERVISOR

BRETT DREYFUS
TOWNSHIP CLERK

Sandra K. Otto, Secretary

Di

7. C

**Charter Township of Meridian
Board Meeting
06/04/13**

MOVED THAT THE TOWNSHIP BOARD APPROVE THE MANAGER'S
BILLS AS FOLLOWS:

COMMON CASH	\$ 244,378.82
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PUBLIC WORKS	<u>41,716.80</u>
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TOTAL CHECKS:	\$ 286,095.62
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CREDIT CARD TRANSACTIONS	<u>11,231.72</u>
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TOTAL PURCHASES:	<u>\$ 297,327.34</u>
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ACH PAYMENTS	<u>\$ 421,134.25</u>
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User: CHAR

DB: Meridian

EXP CHECK RUN DATES 06/04/2013 - 06/04/2013

JOURNALIZED OPEN AND PAID

BANK CODE: GF - CHECK TYPE: PAPER CHECK

COMMON CASH

Vendor Name	Description	Amount	Check #
1. ADP INC.	5/17 PR PROCESSING FEE	1,585.92	
2. AIRGAS GREAT LAKES	MEDICAL OXYGEN	47.18	
	MEDICAL OXYGEN	34.17	
	MEDICAL OXYGEN	325.20	
	TOTAL	406.55	
3. ALLGRAPHICS CORP	SOFTBALL JERSEYS FOR WILLIAMSTON&OKEMOS	811.00	
	BASEBALL JERSEYS	45.00	
	TOTAL	856.00	
4. ANDREWS HOOPER PAVLIK PLC	2012 AUDIT	11,500.00	
5. AVI SYSTEMS INC	EQUIP REPAIR EVALUATION FEE	130.94	
6. B & H PHOTO-VIDEO	NEW PROJECTOR	535.00	
7. BARYAMES CLEANERS	UNIFORM CLEANING EXPENSES	706.28	
8. BLUE CROSS BLUE SHIELD OF MICHIGAN	JUNE PREMIUM	84,973.04	
	JUNE PREMIUM	13,656.51	
	TOTAL	98,629.55	
9. BODWIN & STOVER, P.C.	LEGAL FEES-UTC	6,734.62	
10. BSN SPORTS	BATTING HELMETS	63.96	
	SOFTBALL CATCHERS GEAR	93.99	
	TOTAL	157.95	
11. CAMERON CARROLL	SOCCER REFEREE PAY	90.00	
12. CARES-EMPLOYEE ASSISTANCE	EAP SERVICES-2ND QTR	1,094.00	
13. CBI INC	COPIER MAINT-HNC	17.42	
	COPIER MAINT-MAY	5.77	
	TOTAL	23.19	
14. CINTAS CORPORATION #725	WORK CLOTHING-GRDS MAINT	361.59	
	WORK CLOTHING BELL/PUNG	38.14	
	TOTAL	399.73	
15. COMCAST	JUNE INTERNET SERVICE-HNC	123.65	
	CABLE TELEVISION EXPENSE FOR PS BLDG	6.32	
	TOTAL	129.97	
16. CONSUMERS ENERGY	APRIL/MAY UTILITIES	23.90	
	APRIL/MAY UTILITIES	68.90	
	APRIL/MAY UTILITIES	66.19	
	APRIL/MAY UTILITIES	405.48	
	TOTAL	564.47	
17. CORECOMM INTERNET SERVICES	JUNE SERVICE	690.00	

User: CHAR

DB: Meridian

EXP CHECK RUN DATES 06/04/2013 - 06/04/2013

JOURNALIZED OPEN AND PAID

BANK CODE: GF - CHECK TYPE: PAPER CHECK

COMMON CASH

Vendor Name	Description	Amount	Check #
18. CUMMINS BRIDGEWAY LLC	GENERATOR MAINT-PS BLDG	560.78	
19. DANIEL J HAGAN	SOCCER REFEREE PAY	108.00	
20. DBI	OFFICE SUPPLIES	38.85	
21. DEAN CROSS	FARM MARKET VENDOR	11.00	
22. DELHI CHARTER TOWNSHIP	SOFTBALL TEAM FEE	200.00	
23. DERA FIRENSIC GROUP LLC	CLASS REG-SOCIAL MEDIA INVESTIGATIONS	500.00	
24. DEREK WISBISKI	UMPIRE PAY	27.00	
25. DLZ MICHIGAN INC	ARCHITECTURAL & ENG SRVS-FIRE STN	15,259.12	
26. EMILY BRERETON	SOCCER REFEREE PAY	108.00	
27. GANNETT MICHIGAN NEWSPAPERS	FARM MRKT ADS	87.75	
28. GILBERT SALES & SERVICE	POWER WASHER REPAIR	250.25	
29. GRANICUS INC	JUNE SERVICE-HOM-TV	400.00	
30. HASSELBRING CLARK CO	ANNUAL COPIER MAINT-POLICE DEPT	2,061.00	
31. INGHAM COUNTY CLERK	VOTER APPLICATIONS	7.50	
32. JACOB KEITH KENT	UMPIRE PAY	67.00	
33. JEFFORY BROUGHTON	RADIO REPAIR SERVICE-POLICE	289.00	
34. JEROME J GALLAGHER PH.D.	PRE-EMPLOYMENT TESTING-POLICE DEPT	400.00	
35. JERRY FEDEWA HOMES INC	REFUND-PERFORM GUARANTEE/5792 ANACOSTIA	500.00	
36. JOHNNY MAC'S	BASEBALL BELTS	9.98	
	BASEBALL UNIFORMS	69.50	
	TOTAL	79.48	
37. JON MAC LEOD	FEE REFUND-VOLLEYBALL PROGRAM	125.00	
38. KATHY SANSONETTI	FARM MARKET VENDOR	12.00	
39. KATIE WHITTAKER	FARM MARKET VENDOR	21.00	
40. KIWANIS CLUB OF HASLETT	FLAGS FOR PARKS	108.00	
41. LANSING UNIFORM COMPANY	UNIFORMS-FIRE DEPT	115.00	
	POLICE UNIFORMS AND EQUIPMENT	506.70	
	POLICE UNIFORMS AND EQUIPMENT	90.00	
	NAME TAGS	24.00	
	BOOTS-POLICE DEPT	169.00	
	POLICE UNIFORMS/BOOTS	533.98	
	TOTAL	1,438.68	
42. LEROY HARVEY	REIMB-SEATS FOR TWP BIKES	59.98	82712
43. LEWIS PAPER	COPY PAPER	39.25	
44. MAXFIELD R WILSON	SOCCER REFEREE PAY	180.00	

EXP CHECK RUN DATES 06/04/2013 - 06/04/2013
 JOURNALIZED OPEN AND PAID
 BANK CODE: GF - CHECK TYPE: PAPER CHECK

COMMON CASH

Vendor Name	Description	Amount	Check #
45. MAXWELL TYLER			
	SOCCER REFEREE PAY	234.00	
46. MBSC			
	SOFTBALL TEAM REGISTRATIONS	600.00	
	BASEBALL TEAM FEE	525.00	
	TOTAL	1,125.00	
47. MEREDITH FOX			
	SOCCER REFEREE PAY	54.00	
48. MICHAEL JOHN RICK			
	SOCCER REFEREE PAY	216.00	
49. MICHIGAN AMATEUR SOFTBALL			
	SOFTBALL TEAM REGISTRATIONS	1,032.00	
50. MICHIGAN FIRST RESPONSE			
	EQUIP REPAIR PARTS	47.99	
51. MICHIGAN MUNICIPAL LEAGUE			
	2ND QTR PREMIUM	24,856.59	
52. MICHIGAN MUNICIPAL LEAGUE			
	SEARCH FEES-NEW TWP MANAGER	11,318.65	
53. MIKE DEVLIN			
	REIMB-MISC SUPPLIES	14.26	
54. MITCHELL G LARSEN			
	SOCCER REFEREE PAY	198.00	
55. NABIL SEIF			
	FARM MARKET VENDOR	38.00	
56. NATIONAL PEN CO			
	FLASHLIGHT KEY CHAIN-PROMO ITEM/FIRE	134.90	
57. NORTH WINDS HEATING & COOLING			
	REFUND-PERMIT #PM12-0047/2590 WOODHILL	120.00	
58. NORTHERN LIGHTS ELECTRIC			
	INSTALL TO OUTLETS-MUN BLDG	198.30	
59. OKEMOS COMMUNITY EDUCATION			
	SOCCER FIELD RENTAL	655.00	
60. PAAM ELDER JUSTICE PROJECT			
	CONF REG-HOOD,CANEN	30.00	
61. PIONEER			
	FIELD PAINT	2,440.00	
62. PLM LAKE & LAND MANAGEMENT			
	SONAR TREATMENT ON LAKE LANSING	28,531.44	
63. PROFESSIONAL BENEFITS SERVICES INC			
	JUNE PREMIUM	9,353.00	
	FLEX/COBRA ADMIN FEE-JUNE	379.00	
	TOTAL	9,732.00	
64. PROGRESSIVE AE			
	ENG SERVICES-LK LANSING MGMT	2,355.46	
65. PRO-TECH MECHANICAL SERVICES			
	A/C REPAIR-MUN BLDG	1,351.04	
	2013 HVAC MAINTENANCE SERVICES	2,933.75	
	TOTAL	4,284.79	
66. ROBERT D.L. GILLESPIE JR			
	UMPIRE PAY	145.00	
67. ROBERT GILLESPIE SR			
	UMPIRE PAY	118.00	
68. RYAN WATTERS			
	UMPIRE PAY	54.00	
69. SAMIA'S MEDITERRANEAN GOURMET LLC			
	FARM MARKET VENDOR	22.00	
70. SCHROEDER BUILDERS			
	REFUND-PERFORM GUARANTEE-5202 TWINGING	1,000.00	
71. SHAWN DIEMER			
	FARM MARKET VENDOR	73.00	

User: CHAR

DB: Meridian

EXP CHECK RUN DATES 06/04/2013 - 06/04/2013

JOURNALIZED OPEN AND PAID

BANK CODE: GF - CHECK TYPE: PAPER CHECK

COMMON CASH

Vendor Name	Description	Amount	Check #
72. SPARROW OCCUPATIONAL	EMPLOYEE PHYSICALS	898.50	
73. SPARTAN COUNTRY MEATS	FARM MARKET VENDOR	52.00	
74. STATE OF MICHIGAN	INVESTIGATOR SCHOOL TUITION-REED	300.00	
	REG-UNDERGRD STORAGE TANKS	400.00	82709
	TOTAL	700.00	
75. STONERIVER PHARMACY SOLUTIONS	EXP RELATED TO ANNUAL EMPLOYEE PHYSICAL	149.50	
76. TDS	MAY SERVICE	1,629.96	
77. THE LINCOLN NAT'L LIFE INS CO	JUNE PREMIUM	2,852.01	
78. TITUS FARM LLC	FARM MARKET VENDOR	100.00	
79. U.S. POSTMASTER	POSTAGE-PERMIT #28/ABSENTEE BALLOT	250.00	
80. UNUM LIFE INSURANCE CO OF AMERICA	PAYROLL WITHHOLDING- LIFE INS	457.17	82710
81. USA BLUE BOOK	SAFETY GLASSES	33.83	
	SAFETY GLASSES	483.44	
	TOTAL	517.27	
82. VERIZON WIRELESS	MAY SERVICE	40.01	
83. WILBUR HOCHSTETLER	FARM MARKET VENDOR	119.00	
84. WOOD'S OKEMOS MARATHON	APRIL FUEL PURCHASES	38.71	
85. ZOLL MEDICAL CORP	HEART MONITOR SUPPLIES	373.50	
TOTAL - ALL VENDORS		244,378.82	

User: CHAR

DB: Meridian

EXP CHECK RUN DATES 06/04/2013 - 06/04/2013

JOURNALIZED OPEN AND PAID

BANK CODE: PW - CHECK TYPE: PAPER CHECK

PUBLIC WORKS

Vendor Name	Description	Amount	Check #
1. BLUE CROSS BLUE SHIELD OF MICHIGAN	JUNE PREMIUM	12,575.45	
	JUNE PREMIUM	1,552.00	
	TOTAL	14,127.45	
2. CONSUMERS ENERGY	APRIL/MAY UTILITIES	17.29	
	APRIL/MAY UTILITIES	93.33	
	APRIL/MAY UTILITIES	55.22	
	APRIL/MAY UTILITIES	1,385.73	
	TOTAL	1,551.57	
3. CUMMINS BRIDGEWAY LLC	ANNUAL GENERATOR MAINTENANCE-TRAILER#1	373.85	
	ANNUAL GENERATOR MAINTENANCE-LIFT STN	455.48	
	ANNUAL GENERATOR MAINTENANCE- TRAILER#2	424.99	
	ANNUAL GENERATOR MAINTENANCE-CHAMPION LS	373.85	
	ANNUAL GENERATOR MAINTENANCE- EASTEND LS	373.85	
	ANNUAL GENERATOR MAINTENANCE-EMBER OAKS	373.85	
	ANNUAL GENERATOR MAINTENANCE-MAIN LS	560.78	
	ANNUAL GENERATOR MAINTENANCE-MEADOWS LS	260.57	
	TOTAL	3,197.22	
4. INGHAM COUNTY REGISTER OF DEEDS	EASEMENT RECORDING FEES	174.00	24981
5. JACK DOHENY SUPPLIES INC	E.H. WACHS HYDRAULIC VALVE EXERCISER	17,345.00	
6. MICHIGAN MUNICIPAL LEAGUE	2ND QTR PREMIUM	4,654.41	
7. STATE OF MICHIGAN DEQ	DRINKING WATER CERTIFICATION/ONDRIAS	95.00	
8. TDS	MAY SERVICE	161.75	
9. THE LINCOLN NAT'L LIFE INS CO	JUNE PREMIUM	410.40	
TOTAL - ALL VENDORS		41,716.80	

Transaction Review

#	Transaction Date	Vendor Name	Settlement A	Cardholder Name
1	05/14/2013	HOMEDPOT.COM	119.00	ANDREW TOBIAS
2	05/14/2013	BUFFALO WILD WINGS 3049	11.36	ANDREW TOBIAS
3	05/14/2013	CMP DISTRIBUTORS INC	47.25	ANDREW MCCREADY
4	05/15/2013	A AND D REPAIR INC	126.00	KEN PUNG
5	05/15/2013	WAL-MART #2866	24.29	ROBIN FAUST
6	05/15/2013	BLUEGRASS LAWN & LANDSCAP	306.00	DAN PALACIOS
7	05/15/2013	SHERWIN WILLIAMS #1339	40.55	JOE VANDOMMELEN
8	05/15/2013	WAL-MART #2866	18.43	MIKE ELLIS
9	05/15/2013	WAL-MART #2866	33.21	DAVID LESTER
10	05/15/2013	WAL-MART #2866	35.20	DAVID LESTER
11	05/15/2013	WAL-MART #2866	-35.20	DAVID LESTER
12	05/15/2013	OKEMOS HARDWARE INC	47.07	PAUL MCGARRY
13	05/15/2013	COTTAGE INN PIZZA OKEMOS	50.00	GREGORY FRENGER
14	05/15/2013	HASLETT TRUE VALUE HDWR	23.98	LARRY BOBB
15	05/15/2013	BUCCILLIS PIZZA	10.36	ANDREW TOBIAS
16	05/15/2013	MEIJER INC #025 Q01	27.49	CATHERINE ADAMS
17	05/15/2013	MICH REC AND PARK ASSOC	40.00	GREG GROTHOUS
18	05/15/2013	SHEPLER'S MACKINAC ISLA	23.00	ELIZABETH LEGOFF
19	05/15/2013	THE HOME DEPOT 2723	40.79	JOE VANDOMMELEN
20	05/15/2013	THE HOME DEPOT 2723	67.68	KYLE WILKINS
21	05/15/2013	QUALITY DAIRY 31280027	7.41	GREGORY FRENGER
22	05/15/2013	IHOP #5307	13.11	JOAN HORVATH
23	05/15/2013	SUBWAY 00233114	6.41	ANDREW TOBIAS
24	05/15/2013	SOLDAN'S FEEDS & PET S	21.01	CATHERINE ADAMS
25	05/16/2013	WAL-MART #2866	63.68	ROYAL DOBSON
26	05/16/2013	HASLETT TRUE VALUE HDWR	11.99	ROYAL DOBSON
27	05/16/2013	HASLETT TRUE VALUE HDWR	58.30	GREGORY FRENGER
28	05/16/2013	BRAUN INDUSTRIES INC	30.28	WILLIAM PRIESE
29	05/16/2013	COPS & DOUGHNUTS LLC	5.38	ANDREW TOBIAS
30	05/16/2013	TICKETS DETROIT TIGERS	2424.00	MICHAEL DEVLIN
31	05/16/2013	THE HOME DEPOT 2723	29.97	PETER VASILION
32	05/16/2013	THE HOME DEPOT 2723	174.37	DENNIS ANTONE
33	05/16/2013	OFFICE MAX	64.99	DENNIS ANTONE
34	05/16/2013	ARBY'S #615 00006155	6.77	ANDREW MCCREADY
35	05/16/2013	THE HOME DEPOT 2723	8.24	GREG GROTHOUS
36	05/16/2013	MEIJER INC #025 Q01	11.98	ANDY MCENTEE
37	05/17/2013	OKEMOS HARDWARE INC	15.28	PETER VASILION
38	05/17/2013	MOREKEYBRD	77.75	STEPHEN GEBES
39	05/17/2013	244 AUTO VALUE EAST LANSI	33.78	ROYAL DOBSON
40	05/17/2013	OKEMOS HARDWARE INC	22.38	JIM ANDERSON
41	05/17/2013	SHERWIN WILLIAMS #1339	68.85	JIM ANDERSON
42	05/17/2013	THE HOME DEPOT 2723	21.68	SCOT STILLMAN
43	05/17/2013	MEIJER #210 Q01	55.92	ANDREW MCCREADY
44	05/17/2013	DOHERTY HOTEL	228.48	DAWN SAWALLICH
45	05/17/2013	SUBWAY 00343806	7.16	ANDREW MCCREADY
46	05/18/2013	ONLINE SIGN PURCHASE	212.12	LUANN MAISNER
47	05/18/2013	MISSION POINT RESORT	114.57	ELIZABETH LEGOFF
48	05/20/2013	VERIZON WRLS M4886-01	22.49	STEPHEN GEBES
49	05/20/2013	HASLETT TRUE VALUE HDWR	3.79	KEN PUNG
50	05/20/2013	800-323-3524 CONCEPTS	84.51	ROBIN FAUST
51	05/20/2013	QDOBA #0424	9.94	ANDREW TOBIAS
52	05/20/2013	COPS & DOUGHNUTS LLC	10.47	ANDREW TOBIAS
53	05/20/2013	THE HOME DEPOT 2723	10.34	PETER VASILION
54	05/20/2013	THE HOME DEPOT 2723	30.64	PETER VASILION
55	05/20/2013	DISCOUNT 1 HOUR SIGNS INC	10.00	DENNIS ANTONE
56	05/20/2013	OFFICE MAX	53.95	ANDY MCENTEE
57	05/20/2013	TRI-TECH FORENSICS INC	141.50	ANDY MCENTEE
58	05/21/2013	HASLETT TRUE VALUE HDWR	7.49	GUY FERRIER
59	05/21/2013	SPEEDWAY 06614 HAS	69.21	CECIL ROBERT GINGERICH
60	05/21/2013	ACT TRAINING FORCE USA	195.00	DAWN SAWALLICH
61	05/21/2013	COPS & DOUGHNUTS LLC	4.38	ANDREW TOBIAS
62	05/21/2013	MONOPRICE INC	86.43	STEPHEN GEBES
63	05/21/2013	SHANTY CREEK RESORTS -	120.00	DAVID D HALL
64	05/21/2013	THE HOME DEPOT 2723	42.92	JANE GREENWAY
65	05/21/2013	KFC TACO BELL #24033	7.82	ANDREW TOBIAS
66	05/21/2013	THE HOME DEPOT 2723	83.91	STEVEN J SCHLACHTER
67	05/22/2013	DMI DELL K-12/GOVT	599.99	STEPHEN GEBES
68	05/22/2013	SHERWIN WILLIAMS #1339	199.88	TOM OXENDER
69	05/22/2013	BLACKBURN MANUFACTURING C	633.42	RAYMOND O SEVERY
70	05/22/2013	COMPLETE BATTERY SOURCE	31.82	CECIL ROBERT GINGERICH
71	05/22/2013	SKILLPATH SEMINARS MAIN	399.00	CECIL ROBERT GINGERICH
72	05/22/2013	FEDEX 078086328942	6.35	ANDY MCENTEE
73	05/22/2013	WW GRAINGER	47.10	STEVEN J SCHLACHTER
74	05/22/2013	HASLETT TRUE VALUE HDWR	33.96	STEVEN J SCHLACHTER
75	05/22/2013	SOLDAN'S FEEDS & PET S	48.29	ROBIN FAUST
76	05/22/2013	THE HOME DEPOT 2723	153.30	CECIL ROBERT GINGERICH
77	05/22/2013	BUDGET TRUCK2269200007538	136.18	CECIL ROBERT GINGERICH
78	05/22/2013	THE HOME DEPOT 2723	49.97	KEN PLAGA

79	05/22/2013	DOHERTY RESTAURANT	21.59	ANDREW TOBIAS
80	05/23/2013	INT'L CODE COUNCIL INC	72.54	STEVEN J SCHLACHTER
81	05/23/2013	HASLETT TRUE VALUE HDWR	63.90	PETER VASILION
82	05/23/2013	SKILLPATH SEMINARS MAIN	33.81	CECIL ROBERT GINGERICH
83	05/23/2013	AMAZON MKTPLACE PMTS	9.04	KATHERINE RICH
84	05/23/2013	COURTESY FORD	149.69	JOHN BELL
85	05/23/2013	COURTESY FORD	475.00	JOHN BELL
86	05/23/2013	ARBYS 5418	7.52	ANDREW TOBIAS
87	05/23/2013	PRINT MAKERS SVC INC	365.25	DENISE K GREEN
88	05/23/2013	CROWN AWARDS INC	19.20	GREG GROTHOUS
89	05/23/2013	CROWN AWARDS INC	96.75	GREG GROTHOUS
90	05/23/2013	CROWN AWARDS INC	294.75	GREG GROTHOUS
91	05/23/2013	REPLACEUPSBATTERY.COM	53.16	STEPHEN GEBES
92	05/23/2013	THE HOME DEPOT 2723	71.64	DAN PALACIOS
93	05/23/2013	THE HOME DEPOT 2723	291.68	DENNIS ANTONE
94	05/23/2013	MEIJER INC #025 Q01	23.96	ANDY MCENTEE
95	05/24/2013	OKEMOS HARDWARE INC	0.74	KEN PUNG
96	05/24/2013	DOHERTY HOTEL	228.48	DAWN SAWALLICH
97	05/24/2013	MARATHON PETRO095430	27.00	ANDREW TOBIAS
98	05/24/2013	DOHERTY RESTAURANT	30.00	ANDREW TOBIAS
99	05/24/2013	GFS MKTPLC #1901	22.79	DIANA HASSE
100	05/25/2013	FEDEX 802615278176	28.68	ANDY MCENTEE
101	05/25/2013	HEALTH RESEARCH	47.00	DENISE K GREEN
102	05/26/2013	THE MARPA GROUP INC	125.00	DAWN SAWALLICH
103	05/28/2013	MIDWEST POWER EQUIPMENT	13.29	TOM OXENDER
104	05/28/2013	MIDWEST POWER EQUIPMENT	158.98	SCOT STILLMAN
105	05/28/2013	HASLETT TRUE VALUE HDWR	30.89	ANDY MCENTEE
106	05/28/2013	COPS & DOUGHNUTS LLC	8.47	ANDREW TOBIAS
107	05/28/2013	MEIJER INC #025 Q01	21.22	STEVEN J SCHLACHTER
108	05/28/2013	THE HOME DEPOT 2723	34.88	MIKE ELLIS
109	05/28/2013	THE HOME DEPOT 2723	50.00	SCOT STILLMAN
110	05/28/2013	THE HOME DEPOT 2723	24.97	SCOT STILLMAN
111	05/28/2013	MEIJER INC #025 Q01	54.34	MICHAEL DEVLIN
112	05/29/2013	OKEMOS HARDWARE INC	12.78	PETER VASILION
113	05/29/2013	DOHERTY RESTAURANT	22.76	ANDREW TOBIAS
114	05/30/2013	ONLINE SIGN PURCHASE	53.60	ROBIN FAUST
Net Transaction Total			11231.72	

* Indicates transaction has been posted. No further allocation is allowed.

ACH Transactions
May 16 - May 30, 2013

<u>Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Purpose</u>
5/17/2013	Meridian Twp PW	\$ 507.36	Water/Sewer Bill
5/20/2013	ICMA	33,364.18	Payroll Deductions
	PNC Bank	26,921.58	P'mt-Credit Card Purchases
5/29/2013	ADP	358,841.13	5/31 Payroll
	Employee Bank	1,500.00	Employee Healthcare Loan
	Total ACH Payments	<u>\$ 421,134.25</u>	

MEMORANDUM**TO:** Meridian Charter Township Board Members**FROM:** David C. Lee, Township Assessor. **DATE:** May 28, 2013**SUBJECT:** Stipulation Authorization, Michigan Tax Tribunal Docket Number 415662

This matter is an assessment appeal to the Michigan Tax Tribunal (MTT). Due to the timing of MTT deadlines, it was expedient for a stipulation in this case to be signed prior to obtaining Township Board approval. It is therefore requested that the Township Attorney's execution of a Stipulation for Entry of Consent Judgment in this case be authorized by the Township Board.

The appeal involves three parcels for the years 2011 and 2012. The property owner is Sparrow Development, Inc. The parcel numbers, property addresses, original assessed and taxable values, and assessed and taxable values contained in the settlement agreement are shown below:

ORIGINAL VALUES

Parcel Number	Address	Year	Assessed Value	Taxable Value
33-02-02-20-152-006	2900 Hannah	2011	\$15,822,200	\$15,577,686
33-02-02-20-152-006	2900 Hannah	2012	\$15,574,500	\$15,574,500
33-02-02-20-176-004	Hannah	2011	\$395,200	\$267,450
33-02-02-20-176-004	Hannah	2012	\$364,800	\$274,671
33-02-02-20-176-005	Hannah	2011	\$117,600	\$117,600
33-02-02-20-176-005	Hannah	2012	\$109,800	\$109,800

SETTLEMENT VALUES

Parcel Number	Address	Year	Assessed Value	Taxable Value
33-02-02-20-152-006	2900 Hannah	2011	\$10,614,950	\$10,614,950
33-02-02-20-152-006	2900 Hannah	2012	\$10,865,529	\$10,865,529
33-02-02-20-176-004	Hannah	2011	\$267,450	\$267,450
33-02-02-20-176-004	Hannah	2012	\$274,671	\$274,671
33-02-02-20-176-005	Hannah	2011	\$117,600	\$117,600
33-02-02-20-176-005	Hannah	2012	\$109,800	\$109,800

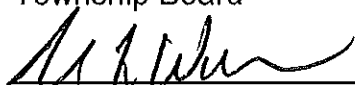
The refund implications of the settlement are as follows:

Taxing Entity	Estimated Refunds (Not Including Fees or Interest)		
	2011 Refunds	2012 Refunds	Total Refunds
Meridian Township	\$34,348.58	\$32,836.12	\$67,184.70
Ingham County	\$47,375.76	\$47,966.99	\$95,342.75
State Education Tax	\$29,776.41	\$28,253.82	\$58,030.23
Okemos Schools	\$128,990.93	\$122,395.10	\$251,386.03
Intermediate School District	\$29,717.35	\$28,197.78	\$57,915.13
Capital Area District Library	\$7,741.86	\$7,345.99	\$15,087.85
Capital Area Transportation Authority	\$14,922.94	\$14,159.87	\$29,082.81
Lansing Community College	\$18,894.12	\$17,927.99	\$36,822.11
Total	\$311,767.95	\$299,083.66	\$610,851.61

The stipulation was needed to correct the 2011 and 2012 valuations of parcels involved in the appeal. It has been determined based on an independent appraisal and an income approach valuation that the property comprised of the three parcels was over-assessed for these years. It was also noted that the square footage figures historically used to value the buildings on the parcels had been drastically overstated. Approval of the settlement values is therefore recommended.

SUGGESTED MOTION: Moved that the Township Attorney's execution of the stipulation with Sparrow Development, Inc. in Michigan Tax Tribunal Docket Number 415662 be approved.

MEMORANDUM

TO: Township Board
FROM: 
Frank L. Walsh, Township Manager
DATE: May 31, 2013
RE: Ratify Part-Time Paramedic/Firefighter Appointment

The Township Board previously approved the use of part-time Paramedic/Firefighters to supplement our full-time staff. The program is operating with success with much cooperation from the full time staff.

We present the following candidate for approval:

- Justin King:
 - Justin is a Combat Medic with the Army National Guard since April 2012.
 - He works for Jackson Community Ambulance as a Paramedic since September 2010.
 - He also works for Somerset Township Fire-EMS as a Captain Firefighter-Paramedic since November 2005.

A motion is prepared for Board consideration:

MOVE RATIFICATION OF THE APPOINTMENT OF JUSTIN KING TO THE POSITION OF PART-TIME PARAMEDIC/FIREFIGHTER PENDING COMPLETION OF A SUCCESSFUL BACKGROUND INVESTIGATION AND PHYSICAL EXAMINATION.

MEMORANDUM

TO: Township Board
FROM: Brett Dreyfus
Brett Dreyfus, Township Clerk
DATE: May 31, 2013
RE: Amendment to the 2013 Regular Board Meeting Schedule

My office was recently notified Haslett Public Schools intend to conduct a special election on Tuesday, August 6th in order to place a millage request on the ballot for building improvements.

Since August 6th is a regularly scheduled Township Board meeting, I am proposing the following amendment to the 2013 Board Meeting Schedule approved by this Board on November 20, 2012:

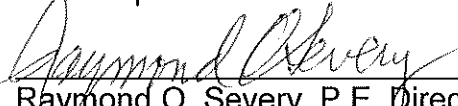
Move to amend the 2013 Regular Board Meeting Schedule by changing the Tuesday, August 6, 2013 Regular Board Meeting to Thursday, August 8, 2013.

sko

7.G.

MEMORANDUM

TO: Township Board

FROM: 
Raymond O. Severy, P.E. Director
Public Works & Engineering

DATE: May 31, 2013

RE: Resolution Approving Phase II Stormwater
Memorandum of Agreement

In response to the EPA requirement that certain communities in the greater Lansing area apply for National Pollutant Discharge Elimination System permits and prepare watershed management plans for the Grand River, the Looking Glass River, and the Red Cedar River; the affected communities formed the Greater Lansing Regional Committee to work together to accomplish the necessary tasks. A Memorandum of Agreement was prepared and adopted by the communities in 2008. That agreement expired April 30, 2013.

The previous agreement was revised December 13, 2012, reflecting the changes in participating communities and extending the expiration of the agreement to April 30, 2017. A copy of the Memorandum of Agreement and a copy of the resolution adopting the Memorandum of Agreement are attached.

Proposed motion:

"Move to adopt the resolution titled "Greater Lansing Area Regional NPDES Phase II Storm Water Program Memorandum of Agreement", approving the Greater Lansing Regional Committee on Phase II Nonpoint Source Pollution Prevention Memorandum of Agreement revised December 13, 2013, authorizing payment of an appropriate annual assessment, and naming the Director of Public Works & Engineering as Meridian Township's representative to the Committee."

Attachments (2)

**GREATER LANSING AREA REGIONAL NPDES PHASE II
STORM WATER PROGRAM
MEMORANDUM OF AGREEMENT**

RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Municipal Building, 5151 Marsh Road, Okemos, Michigan 48864-1198, Phone (517) 853-4000, on Tuesday, June 4, 2013, at 6:00 p.m.

PRESENT _____

ABSENT _____

The following resolution was offered by _____ and
supported by _____.

WHEREAS, The United States Environmental Protection Agency (EPA) has required communities in the greater Lansing area to apply for a National Pollutant Discharge Elimination System Phase II (NPDES II) permit; and

WHEREAS, the communities previously prepared, reviewed, and proposed a Memorandum of Agreement for adoption by all of the communities and agencies to formalize and establish the Greater Lansing Regional Committee, and

WHEREAS, the Memorandum of Agreement, which was adopted by Meridian Charter Township in 2008, expired April 30, 2013 and a revised Memorandum of Agreement dated December 13, 2012, has been prepared reflecting changes in the participating communities and extending the period of the agreement to April 30, 2017.

NOW THEREFORE BE IT RESOLVED, that the Meridian Charter Township Board of Trustees approves the Greater Lansing Regional Committee on Phase II Nonpoint Source Pollution Prevention Memorandum of Agreement revised December 13, 2012, and authorizes payment of an appropriate annual assessment for support of the Greater Lansing Regional Committee, and

BE IT FURTHER RESOLVED, that the community's representative to the Greater Lansing Regional Committee (GLRC) is the Director of Public Works & Engineering.

ADOPTED:

YEAS:

NAYS:

STATE OF MICHIGAN)
) ss.
COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Charter Township of Meridian, Ingham County, Michigan, **DO HEREBY CERTIFY** that the foregoing is a true and complete copy of proceedings taken by the Township Board at a regular meeting held on June 4, 2013.

Brett Dreyfus, Township Clerk

**GREATER LANSING REGIONAL COMMITTEE
for Stormwater Management**

**MEMORANDUM OF AGREEMENT - MAY 21, 2004
REVISED-DECEMBER 13, 2012**

I. PURPOSE

It is the purpose of this Memorandum of Agreement (hereinafter the Agreement) to set forth the composition, duties and responsibilities of the Greater Lansing Regional Committee for Stormwater Management (hereinafter the "GLRC") to be formed as more particularly described below. Local public agencies, institutions, and communities believe there are substantial benefits that can be derived under this Agreement through cooperative management of the Grand River, Red Cedar River and Looking Glass River watersheds to protect the Waters of the State; to meet local initiatives for protecting the environment; and in providing mutual assistance in meeting the requirements under the Michigan Department of Environmental Quality (MDEQ) National Pollutant Discharge Elimination System (NPDES) Permit for Municipal Separate Storm Sewer Systems, (hereinafter the "MS4 Permit") or similar stormwater discharge permits issued to public entities within the Grand River, Red Cedar River, and Looking Glass River watersheds.

The Agreement will also provide a framework for consideration of new, permanent watershed organizations with potentially broader responsibilities that could provide a more cost effective and efficient means to meet state and federal requirements, and public expectations for restoration and maintenance of the beneficial uses of the watersheds.

II. HISTORY OF GLRC

On November 15, 1999, Delta Township and the City of Lansing hosted a meeting for several local communities. The meeting notice stated that this was to be "an informal meeting to discuss the Stormwater Phase II program (now referred to as the MS4 program) and how, or if, there may be a way to pool resources on a regional basis".

Representatives from various communities, counties and MDEQ discussed the Federal Regulations for Stormwater Phase II and the MDEQ's program allowing a "Voluntary Permit Program." Originally nine communities and three counties were listed as designated communities by MDEQ.

Subsequent meetings were held to continue exploring the feasibility and cost of a cooperative effort. On June 8, 2000, a draft Resolution was prepared for the establishment of the "Greater Lansing Area Regional NPDES Phase II Stormwater Regulations Committee" and for each community to name a representative to serve on the committee.

Throughout the remainder of 2000, the committee obtained Resolutions from each community; elected officers; received proposals and interviewed four consulting firms. Tetra Tech MPS was selected to assist the Committee in determining how to best comply with the Phase II Stormwater Rules. Tri-County Regional Planning Commission (TCRPC) also assisted the Committee in providing contractual, fiduciary, and administrative support.

In May 2001, Tetra Tech MPS completed the "Step 1 – Permit Strategy Development" study which incorporated the Committee's decision (April 20, 2001) to proceed as a group using the State's Voluntary General Permit approach. The Committee then agreed to retain Tetra Tech MPS to prepare the Voluntary General Permit Application for each of the nine communities. The cost for each community was based on a formula that included weighted factors for population and land area. Eight of the nine communities then passed a second resolution agreeing to continue as a group with voluntary general permits using

the distribution of costs as presented. Williamstown Township elected to proceed with a jurisdictionally based permit.

The eight communities proceeding under the voluntary general permit, also formally agreed to have the watershed management plans developed under the individual drain commissioners.

On January 25, 2002, the Committee agreed to retain Tetra Tech MPS to prepare a watershed management plan for the Grand River, Looking Glass River, and the Red Cedar River. Again, the allocation of cost agreed to by everyone was based on weighted factors involving the percent of population and land in each watershed. Each community adopted a third resolution committing their appropriate funds for the watershed management plans.

A Public Education Advisory Committee was organized to assist in the educational portion of Voluntary General Permit Applications.

Throughout 2002 and 2003 fourteen additional communities within the three watersheds were invited to join the committee. Ten communities were required to meet the MS4 Permit requirements based on the 2000 census.

Eight communities ultimately joined and participated in the regional approach and completed the Voluntary General Permit Application utilizing Tetra Tech MPS.

In March 2003, all sixteen communities and the three counties submitted their Voluntary General Permit Applications to MDEQ. In November 2003, certificates of coverage were issued to each of the sixteen communities and to each of the three counties.

In 2006 Lansing Public Schools and DeWitt Public Schools joined the GLRC.

In 2007, a lawsuit filed by a Township in Kalamazoo County, established that some townships no longer required an MS4 Permit from MDEQ. As this case relates to the

GLRC, MDEQ determined that Alaledon, Bath, Oneida, Watertown, and Windsor Townships would no longer need an MS4 Permit.

At the December 14, 2007 GLRC meeting, the GLRC membership took formal action to establish an Associate Membership category to encourage any public agency, institution, or community who did not have an MS4 Permit to join the GLRC.

In 2012, the City of DeWitt entered into an agreement nesting DeWitt Public Schools.

In 2012, the MDEQ changed the process for permit renewal, instead of issuing a general watershed based permit; individual MS4 permits will be issued. The application process will detail all activities of the GLRC and members through two separate applications. Then, the MDEQ will review and negotiate, with the end result being MDEQ issuing a permit specific for each member.

III. GREATER LANSING REGIONAL COMMITTEE (GLRC)

A. Term

While the ultimate organization of the GLRC and its responsibilities has evolved over time and after thoughtful review of alternatives, the signatories to this Agreement want to continue to work together under the following terms to assure the continuation of responsibility for essential services. These stormwater management services provide for the legal and financial responsibility to meet state and federal stormwater discharge permit requirements as well as local initiatives to protect the Waters of the State.

The current GLRC agreement expires on April 30, 2013. This agreement replaces the current GLRC agreement in its entirety for the period expiring April 30, 2017. As confirmed by MDEQ, expiration of the current permit is September 30, 2017; an application will be due to MDEQ by April 17, 2017. The members may mutually

agree to renew and/or extend the term of the GLRC under the provisions contained in this Agreement.

Any member community may withdraw from this Agreement and the GLRC by delivering to the Executive Committee a resolution of withdrawal adopted by its governing body. Any such withdrawal adopted shall be effective 30 days following delivery of withdrawal, provided however, that any withdrawing community shall remain liable for payment of its annual assessment through the end of the current fiscal year.

B. Composition

Membership in the GLRC shall consist of "full members", "associate members", and "ex-officio members".

The full members of the GLRC shall consist of a representative, or designated alternate, appointed by the appropriate governing body in each township, city, village, school district, institution, and county within the Grand River, Red Cedar River and Looking Glass River watersheds that has an MDEQ NPDES MS4 Permit and that are signatory to this Agreement.

The associate members of the GLRC shall consist of a representative, or designated alternate, appointed by the governing body in each township, city, village, school district, institution, and county within the Grand River, Red Cedar River and Looking Glass River watersheds that does not have an MDEQ NPDES MS4 permit and that are signatory to this Agreement. However, once an associate member obtains an MDEQ NPDES MS4 Permit, they must become a full member of the GLRC.

Members, and designated alternates, shall serve until replaced in writing by the appointing authority.

The GLRC may also include ex-officio representatives from such agencies as Tri-County Regional Planning Commission (TCRPC), MDEQ and others as determined by the GLRC.

C. Public Participation

All meetings of the GLRC shall be noticed and conducted in accordance with the Michigan Open Meetings Act, MCL 15.261, et seq. The GLRC and/or its Executive Committee shall:

- Determine the rules for public participation
- Schedule meetings at facilities that are fully accessible to the interested public, and
- Routinely provide notice of meeting times and places at publicly accessible locations

D. Voting

The GLRC shall take all formal actions by a simple majority vote of a quorum. A quorum shall consist of one more than fifty (50%) of the GLRC members, or their designated alternates, eligible to vote. Members eligible to vote are those full members and associate members authorized in writing by an appropriate governing authority that has adopted this Agreement and that has paid its assessment. Ex-officio members shall be non-voting members of the GLRC.

E. Election of Officers and Appointment of Executive Committee

The GLRC shall annually elect, from among its members, a Chair, a Vice-Chair, a Secretary and a Treasurer. The Chair and the Vice-Chair shall be elected or appointed officials, or employees of a voting full member of the GLRC. The

Secretary and Treasurer may be representatives of any full, associate, or ex-officio member of the GLRC. Officers elected by the GLRC may serve up to three consecutive terms. All terms shall be for one calendar year. The Vice Chair, or the Treasurer in the event the Vice-Chair is unavailable, may assume the duties of the Chair if the Chair is unavailable.

The Executive Committee shall have a maximum of eight voting members consisting of:

- (2) the Chair and Vice Chair of the GLRC
- (3) one representative or alternate from each member county
- (3) the Chairs of the Illicit Discharge Elimination Plan (IDEP), Public Education Plan (PEP), and Ordinance/Best Management Practices (BMP) Committees

The Chair of the GLRC shall chair the Executive Committee, with the responsibility succeeding to the Vice Chair, then the Chair of the PEP Committee if the Chair of the GLRC is absent. If neither the Vice Chair of the GLRC nor the Chair of the PEP Committee is present at an Executive Committee meeting, the Chair of the IDEP Committee shall serve as Chair for the meeting. The Chair of the GLRC shall not have an alternate serve on his behalf on the Executive Committee.

The Executive Committee will seek consensus on all issues brought before it. In the absence of consensus, the Executive Committee will adopt motions only when a majority of its members vote in favor of a motion. Each full and associate member will have one vote. A County or Committee may designate an alternate to serve and vote on behalf of their appointed representative to the Executive Committee.

F. Meetings

The GLRC shall meet at least twice each year at a designated time and location established by the Executive Committee. Agendas for GLRC meetings will be distributed and circulated to all members at least two weeks in advance of all meetings. The Executive Committee will meet at least five times each year at the call of the Chair. All meetings of the GLRC, Executive Committee, standing committees or special committees established under the GLRC shall operate under the Robert's Rules of Order unless modified by a majority vote of the GLRC members. The meetings of the GLRC may be rotated to locations throughout the three watersheds allowing any member or community agency to host a meeting.

G. GLRC Duties

The GLRC shall have the following duties:

1. Budget and Assessments

The fiscal year for the GLRC shall coincide with the calendar year.

Upon execution of this Agreement, review and approve the annual budget for the GLRC and establish the allocation of annual assessments for each member category. The GLRC shall adopt a budget before each December 31 for the calendar year that follows.

2. Standing Committees

Establish and outline a charge for up to three standing committees. The IDEP, PEP, and Ordinance/BMP Committees will continue to function. Any member or designated alternate may serve on any standing committee. See Appendix A for a flow chart of the GLRC structure.

3. Watershed Management

The GLRC is committed to working with watershed partners in the region. This includes but is not limited to: Middle Grand River Watershed Planning Project (319), Red Cedar River Watershed Planning Project (319), Friends of the Looking Glass River Watershed, Middle Grand River Organization of Watersheds (MGROW), Mid-Michigan Environmental Action Council (Mid-MEAC), student groups, etc. The GLRC values the watershed efforts being conducted and will work with these groups to improve water resources in the Tri-County region.

4. Other Duties

- Maintain official written record of meetings that includes attendance, issues discussed and votes taken.
- Recommend to member communities, institutions, school districts, and counties any subsequent changes needed to this Agreement.
- Take other actions required, including delegation of responsibilities to the Chair or Executive Committee to carry out the purposes and conduct the business of the GLRC including, but not limited to, directing the activities of any committees established under this Agreement or subsequently authorized by the GLRC.
- Encourage and promote public input into decisions and recommendations of the GLRC, and of all committees established by the GLRC.

H. Executive Committee Duties

The Executive Committee shall have the following duties:

1. Budget

With the advice of the standing committees, supervise the expenditure of GLRC monies consistent with the approved annual budget.

2. Supervise Staff and Arrange Support Services

Arrange for the services of staff responsible for facilitating meetings, preparing agendas, and negotiating and advocating on behalf of the GLRC. Supervise and provide direction to staff of the GLRC, make provisions for necessary management support services for operation of the GLRC.

All staff or employees employed by the GLRC shall be and remain at all times solely the agents, servants, or employees of the GLRC and shall not be construed for any purposes to be an agent, servant, or employee of any constituent member of the GLRC.

3. Provide Forum for Discussion

Provide a forum for discussion, and, if appropriate, resolution of issues related to the implementation of this Agreement brought to its attention by any member of the GLRC.

4. Other Duties

- Assist the standing committees and special committees of the GLRC in meeting their respective responsibilities.
- Maintain a brief written record of each Executive Committee meeting including, at a minimum, attendance, list of issues, and a record of decisions.
- Take other actions that are consistent with the provisions of this Agreement and direction provided by the GLRC.

IV. RESOLUTION

The communities, institutions, school districts, and counties entering into this Agreement shall do so by the passage of a formal resolution, or exercising authority that includes the ability to commit to the payment of their appropriate assessments based on their membership category for support of the GLRC. In subsequent years, communities, institutions, school districts, and counties shall indicate their acceptance to continue this Agreement, should it remain unchanged, through the payment of their appropriate annual assessment in support of annual budgets approved by the GLRC.

Modifications to this Agreement as may be recommended by formal action of the GLRC shall be subject to acceptance of the appropriate authority of each community, institution, school district, or county.

Services provided through the GLRC and grant funds if obtained for stormwater management shall be, to the extent practical, limited to members that have signed and met their respective financial obligations under this Agreement.

V. FIDUCIARY SERVICES

The TCRPC has agreed to provide fiduciary services for the collection and expenditure of assessments paid under the terms of this Agreement. It is understood that the assessments paid under the terms of this Agreement will be used only for the services identified in the GLRC Annual Budget as adopted by the GLRC members. It is further understood that the assessments paid may be used to provide the required local match for federal grant dollars used to support the annual GLRC budget.

TCRPC has agreed to provide the Executive Committee full and complete access to records concerning the use of the funds collected from the members so that all expenditures of monies collected through assessments to members can be audited through a process determined to be appropriate by the Executive Committee. TCRPC has further agreed to provide a financial accounting of all funds collected and expended to the

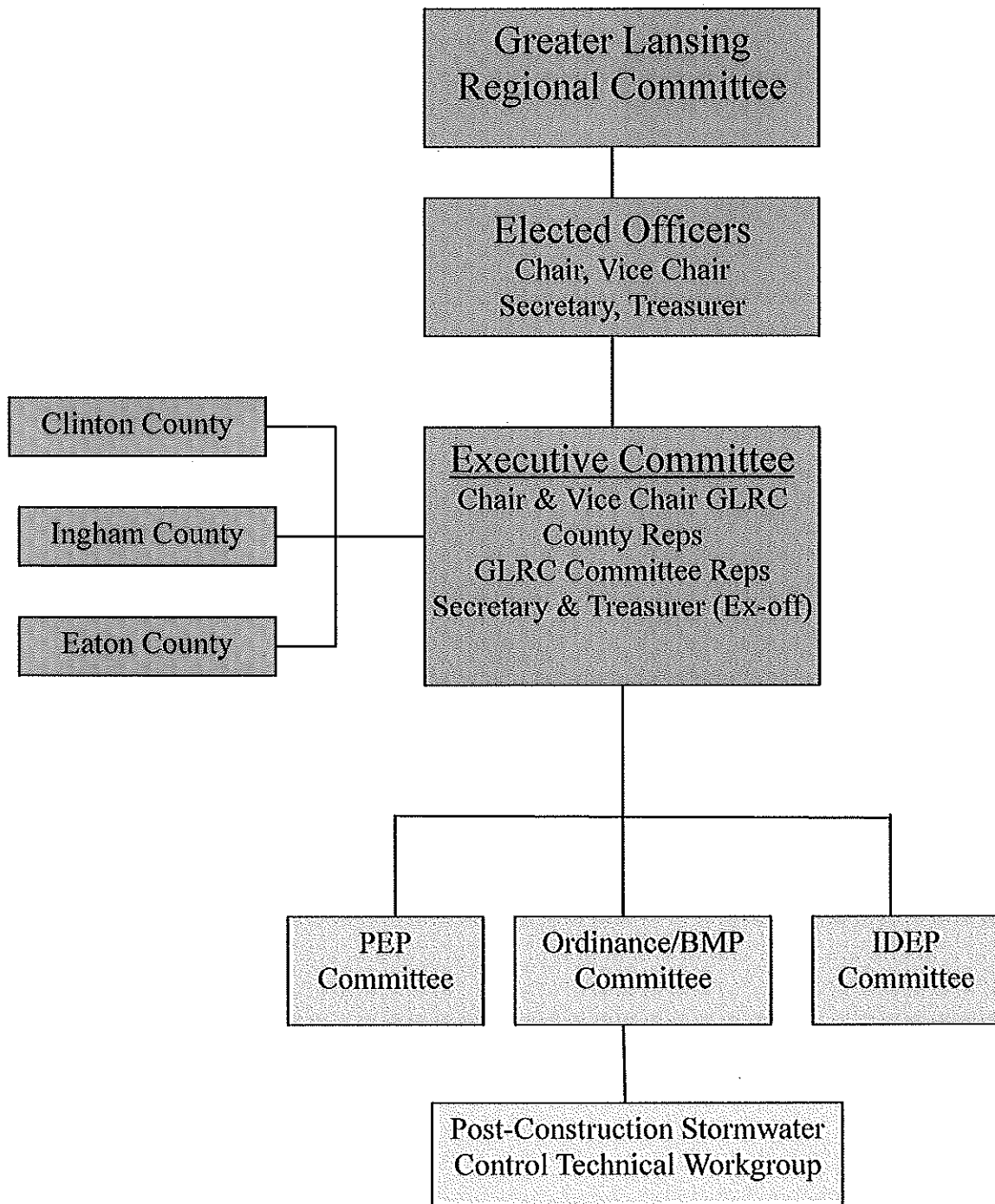
GLRC within 45 days following the end of each calendar year. Copies of the annual accounting and audit reports shall be made available to all GLRC member communities upon request. TCRPC shall obtain Executive Committee consensus before expenditure of any of the assessments collected.

VI. INDEMNIFICATION, INSURANCE AND LEGAL FEES

Each signatory to this agreement, as part of its general liability coverage, shall maintain coverage for any damages, claims, causes of action, or actions of any nature whatsoever arising from this agreement, and does hereby agree to indemnify and save and hold harmless each other signatory, respectively, its officers, employees, and agents from and against any and all such damages, claims, actions and causes of action, including legal fees, based on this agreement, as may arise from any action taken or permitted by each signatory, respectively.

This agreement is not intended to create a legal entity subject to suit. Nothing in this section shall be construed to give any third party any claim to which said third party would not otherwise be entitled, nor shall it abrogate or diminish the defense of governmental immunity, or any other defense, for any claim against any party.

APPENDIX A
GLRC MEMORANDUM OF AGREEMENT



10A

**CLERK'S OFFICE
BOARD COMMUNICATIONS
JUNE 4, 2013**

Board Deliberation (BD)

Brett Dreyfus

From: Ann <aa41@comcast.net>
Sent: Thursday, May 30, 2013 8:39 PM
To: Board
Cc: Milton Scales; Elizabeth Ann LeGoff; Angie Wilson; Brett Dreyfus; John Veenstra
Subject: Okemos DDA loan request

My primary concern is that majority of township tax payers are not aware of the dollars that are given to the Okemos DDA. I have been told by one of you that this is a very small amount of township budget and I do not argue that. However, this group has diverted close to \$250,000 from Meridian Township and Ingham County budgets in the eight years of its existence. At its last meeting it had approx \$40,000 in the bank. What have they spent over \$200,000 on?

The DDA owes \$150,000 for the streetlights they purchased. While Chair Brian Dale was questioned at length at last meeting I did not hear explanation of what \$200,000 was spent on. In the review of DDA goals, the first item is Market Analysis, estimated cost \$32,500. Mr Dale erroneously stated this had been done. It has not been done. Actually Market Analysis was on the DDA's agenda for discussion for March & April. They have rec'd enough money to do this. The DDA did not hold an April meeting as they were unable to achieve a quorum. On the subject of DDA expenses, I asked you at an earlier meeting to ask Mr Keiselbach & Mr Menser how much time is spent by them on the DDA. I also question the cost to the township of paper, ink, etc.

I have attended many DDA meetings and assure you that most DDA members efforts are simply to "direct" staff. The DDA paid the Parks & Recreation Department to produce its Celebrate event last year. Your Director of Parks & Recreation, Ms Maisner, informed the DDA board early this year that she was unwilling to produce this event again unless members were going to volunteer to help. The seven member committee for last year's event consisted of five township employees and two DDA board members.

JUN 04 2013

BD 10A-1

JUN 04 2013

I believe your last meeting showed exactly how much DDA board members care about the continuation of the DDA since the only representatives of the DDA were the chair and one other.

I would also ask how much the DDA has spent sending DDA members to courses, seminars, conferences, etc?

I believe you should ask Mr Dale who has been responsible for having the hanging baskets planted & hung, who sees to it that the watering system is activated and working properly, who is responsible for hiring the hanging of the snowflakes on streetlights and removal of same? Who has overseen the placement of the donated sculpture, hired the work on the concrete pad and all arrangements for this? I could go on and on in this vein but I think you will see my point and if you begin asking these questions you will find that dissolving the DDA will be a net gain to the entire township.

Thank you for your time and attention to this matter.

Ann L Alchin

5972 Cypress, Haslett MI 48840

517-347-3087

MEMORANDUM**TO:** Township Board**FROM:**

Mark Kieselbach

Director of Community Planning and Development



Peter Menser

Associate Planner

DATE: May 31, 2013**RE:** DDA loan refinance request

The DDA loan refinance request was discussed at the May 21, 2013 Township Board meeting. The DDA Board is requesting to restructure the existing streetlight loan with the Township to include a new infusion of a \$60,000 new payment schedule. The current loan balance is \$140,000 and the new loan balance would be \$200,000. The primary motivation behind the loan refinance request is the property tax appeal filed for 2010, 2011, and 2012 by the Meijer store located at 2055 Grand River Avenue. If not for the property tax appeal, the DDA would be financially stable and still have the funds to continue payments on the balance of the existing streetlight loan. The situation is not one of financial mismanagement, but instead an unpredictable expenditure. The obligation to refund \$84,132.86 in property taxes has a significant impact on the DDA budget. There are three options under discussion:

Option 1: \$60,000 additional loan (total of \$200,000 outstanding) at 2% with interest-only payments for 4 years and the principal paid over 10 years beginning in 2018 through 2027. (Total interest payments from 2013-2027 = \$40,664)

Option 2: \$60,000 additional loan (total of \$200,000 outstanding) at 3% with interest-only payments for 6 years and the principal paid over 8 years beginning in 2020 through 2027. (Total interest payments from 2013-2027 = \$65,164)

Option 3: Dissolve the DDA and use General Fund reserves to liquidate the liabilities. This would reduce fund balance by approximately \$190,000 with break-even in 2021 and loss of \$154,000 of county taxes.

Illustrative Cash Flow Projections for 2013 thru 2027 are provided for each option. Future revenues may be impacted by many variables, but the projections use current status and therefore are presented using the following assumptions: current taxable values were used for all years, the Douglas J. project proceeds on schedule (with Brownfield relief for 4 yrs., 2014-2017), no other property tax appeal refunds occur, and no new legislation is introduced impacting finances.

Township Board (June 4, 2013)

DDA loan refinance request

Page 2

The overall goal of the DDA, as outlined in Article II of the DDA bylaws, is to "undertake public improvements and other activities that have the greatest impact to halt property value deterioration and increase property tax valuation where possible, to eliminate the causes of such deterioration, and promote economic growth in and surrounding the Downtown Development Authority District." DDA Board members, staff, and volunteers have worked diligently over the years progressing towards this goal.

Given the relatively small budget (average of approximately \$37,000 per year), the larger scale projects identified in the DDA Development Plan, such as burial of utility lines, building façade grants, and additional parking remain challenging. The DDA has been able to leverage funds and spur growth in the downtown through other impactful means, mostly through streetscape projects and community building efforts. As a result, the taxable value of the DDA district has increased, from \$16,762,550 in 2005 to \$18,286,147 today. The following is a list of some of the activities undertaken by the DDA since inception:

- Planted perennials along Okemos Road and Hamilton Road
- Entered into a loan agreement with the Township Board to purchase and install 21 decorative L.E.D. streetlights with internal drip irrigation system
- Worked with Midwest Sculpture Initiative to lease several sets of sculptures for public display
- Developed a long-range downtown plan
- Paid electricity costs to operate streetlights and irrigation system (monthly)
- Applied, received, and supported grants to offset costs related to streetscape projects, public art, and the Celebrate Downtown Okemos event
- Purchased three Disco Fish sculptures for public display
- Purchased a steel bench sculpture for public display
- Purchased and installed eight concrete planters for flower display (volunteers purchase, plant, and water the flowers)
- Purchased and installed banners and snowflakes for display on the street poles (seasonally)
- Purchased 21 hanging flower baskets for the street poles (annually)
- Planned, financed, and administered an increasingly popular Celebrate Downtown Okemos event

The original adopted 2013 DDA budget is shown in the table below, paired with a draft budget for 2014. The 2013 budget was approved by the Township Board before the Meijer property tax appeal was settled, as was the decision to move forward with the Celebrate Downtown Okemos event. The 2014 draft budget contains only minimal spending, just enough to pay the electricity on the streetlights, shovel the sidewalks, install banners and snowflakes on the streetlights, purchase hanging flower baskets for seasonal display on the streetlights, water the flowers, and pay the debt service on the existing streetlight loan. The 2014 DDA budget will not be approved until August of 2013 when all Township departments begin the budget process.

Township Board (June 4, 2013)

DDA loan refinance request

Page 3

	2013	2014
Personnel Costs	\$0	\$0
Operating Costs	\$5,100	\$0
Outside Services	\$10,000	\$5,000
Special Events	\$7,000	\$0
Capital Items	\$0	\$0
Debt Service	\$15,000	\$15,000
TOTAL	\$37,100	\$20,000

The above draft budget for 2014 reflects the following cuts:

- Discontinuation of contribution towards ad in Greater Lansing Visitor's Guide
- Elimination of funding for potential repairs or service to the irrigation system
- Reserve funding for any potential future property tax refunds
- Office supplies
- Organizational membership in the Michigan Downtown Association
- Funding for the Celebration Downtown Okemos event
- Leasing or purchase of public art/sculptures
- Any potential landscape/streetscape maintenance or repair projects

Attachments

1. Historical Grand Total of DDA Tax Revenue – County and Township
2. History of the current loan from Township to DDA
3. Illustrative 2013 Cash Flow Projection for DDA
4. Illustrative 15 Year Projection of Cash Flow for DDA
 - a. Current Status
 - b. Restructured Loan Option 1
 - c. Restructured Loan Option 2
5. Illustrative 2013 Dissolution of the DDA

GRAND TOTAL DDA TAX REVENUES

YEAR	COUNTY	TWP	TOTAL COLLECTED
2006	\$ 7,927.73	\$ 6,248.26	\$ 14,175.99
2007	\$ 21,948.29	\$ 17,323.18	\$ 39,271.47
2008	\$ 24,444.38	\$ 18,681.18	\$ 43,125.56
2009	\$ 27,889.71	\$ 21,376.96	\$ 49,266.67
2010	\$ 20,373.77	\$ 14,769.70	\$ 35,143.47
2011	\$ 19,300.09	\$ 13,986.20	\$ 33,286.29
2012	\$ 21,408.12	\$ 14,892.04	\$ 36,300.16
TOTAL	\$ 143,292.09	\$ 107,277.52	\$ 250,569.61

GRAND TOTAL DDA TAX REVENUES-AFTER MEIJER TAX REFUND

YEAR	COUNTY	TWP	TOTAL COLLECTED
2006	\$ 7,927.73	\$ 6,248.26	\$ 14,175.99
2007	\$ 21,948.29	\$ 17,323.18	\$ 39,271.47
2008	\$ 24,444.38	\$ 18,681.18	\$ 43,125.56
2009	\$ 27,889.71	\$ 21,376.96	\$ 49,266.67
2010	\$ 9,085.73	\$ 6,582.87	\$ 15,668.60
2011	\$ 4,124.75	\$ 2,983.71	\$ 7,108.46
2012	\$ 1,016.19	\$ 667.58	\$ 1,683.77
TOTAL	\$ 96,436.78	\$ 73,863.74	\$ 170,300.52

Meridian Township Downtown Development Authority
Note Payable

			<u>Principal Balance</u>	<u>Interest</u>
Initial Loan	Dec 2010		190,000	
Principal paydown	Mar 2011	10,000	180,000	
Principal paydown (Unspent portion)	Sep 2011	20,000	160,000	5,741
Principal paydown	Apr 2012	10,000	150,000	
Interest Payment	Sep 2012			4,976
Principal paydown	Mar 2013	<u>10,000</u>	140,000	
		50,000		<u>10,717</u>

Illustrative Cash Flow for DDA

CURRENT

2013

Cash Inflows

	Beginning Cash	\$27,751
Estimated DDA Revenue-Twp		12,427
Estimated DDA Revenue-County		<u>18,641</u>
Total Estimated Tax Revenue		<u>31,068</u>
Other Revenue-Special Events		<u>4,000</u>
	Projected Cash Available	62,819

Cash Outflows

DDA operating expenses		6,500
Meijer Refund		84,133
Projects		7,000
Loan principal payment		10,000
Loan Interest payment		<u>4,871</u>
	Projected Cash required	<u>112,504</u>
	Ending Cash	<u><u>-49,685</u></u>

Illustrative Cash Flow for DDA

CURRENT

	2013	2014	2015	2016	2017	2018*	2019	2020	2021	2022	2023	2024	2025	2026	2027	TOTAL
Cash Inflows																
Beginning Cash	\$27,751	\$49,685	\$48,085	\$46,301	\$44,301	\$42,050	\$65,279	\$101,111	\$132,546	\$164,356	\$191,657	\$219,572	\$248,124	\$277,342	\$321,889	\$589,413
Estimated DDA Revenue-Twp	12,427	9,130	9,130	9,130	9,130	9,130	51,046	51,046	51,046	51,046	51,046	51,046	51,046	51,046	51,046	559,413
Estimated DDA Revenue-County	18,641	13,696	13,696	13,696	13,696	13,696	4,749	0	0	0	0	0	0	0	0	154,742
Total Estimated Tax Revenue	31,068	22,826	22,826	22,826	22,826	22,826	55,795	51,046	51,046	51,046	51,046	51,046	51,046	51,046	51,046	51,046
Other Revenue-Special Events	4,000															
Projected Cash Available	62,819	-26,859	-25,259	-23,475	-21,475	85,566	121,075	152,157	183,593	215,402	242,703	270,619	299,170	328,389	372,935	
Cash Outflows																
DDA operating expenses	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500
Meijer Refund	84,133	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Projects	7,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Loan principal payment	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	15,000	15,000	15,000	15,000	15,000	0	150,000
Loan interest payment	4,871	4,726	4,542	4,326	4,075	3,787	3,464	3,111	2,737	2,245	1,831	995	328	0	0	40,838
Projected Cash required	112,504	21,226	21,042	20,826	20,575	20,287	19,964	19,611	19,237	18,745	18,231	17,695	17,140	16,576	15,995	150,000
Ending Cash	49,685	-48,085	-46,301	-44,301	-42,050	65,279	101,111	132,546	164,356	191,657	219,572	248,124	277,342	321,889	366,435	

*Assumes Douglas J Project proceeds on schedule

** Total maximum transfer from the County 2006-2011 after Meijer refund is \$96,437.

OPTION #1

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	
Cash Inflows																
Beginning Cash	\$27,751	\$10,522	\$22,948	\$35,174	\$47,960	\$59,826	\$157,142	\$183,038	\$204,584	\$226,531	\$248,877	\$271,623	\$294,770	\$318,316	\$342,263	
Proceeds from Loan refinancing	60,000															
Estimated DDA Revenue-Twp	12,427	9,130	9,130	9,130	9,130	9,130	51,046	51,046	51,046	51,046	51,046	51,046	51,046	51,046	51,046	559,413
Estimated DDA Revenue-County	18,641	13,696	13,696	13,696	13,696	13,696	4,749	0	0	0	0	0	0	0	0	154,742
Total Estimated Tax Revenue	31,068	22,826	22,826	22,826	22,826	22,826	55,795	51,046	51,046	51,046	51,046	51,046	51,046	51,046	51,046	51,046
Other Revenue-Fundraising	4,000															
Projected Cash Available	122,819	33,348	45,674	58,000	70,326	187,442	212,938	234,084	255,631	277,577	299,923	322,570	345,816	369,363	393,309	
Cash Outflows																
DDA operating expenses	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500
Meijer Refund	84,133	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Projects	7,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Loan principal payment	10,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Loan interest payment	4,664	4,000	4,000	4,000	4,000	3,800	3,400	3,000	2,600	2,200	1,800	1,400	1,000	600	200	210,000
Projected Cash required	112,297	10,500	10,500	10,500	10,500	30,300	29,900	29,500	29,100	28,700	28,300	27,900	27,500	27,100	26,700	40,664
Carryover Cash	10,522	22,848	35,174	47,500	59,826	157,142	183,038	204,584	226,531	248,877	271,623	294,770	318,316	342,263	366,609	

OPTION #2

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	
Cash Inflows																
Beginning Cash	\$27,751	\$10,022	\$20,348	\$30,674	\$41,000	\$51,326	\$166,442	\$209,738	\$223,659	\$238,331	\$253,752	\$269,923	\$286,845	\$304,516	\$322,938	
Proceeds from Loan refinancing	60,000															
Estimated DDA Revenue-Twp	12,427	9,130	9,130	9,130	9,130	9,130	51,046	51,046	51,046	51,046	51,046	51,046	51,046	51,046	51,046	559,413
Estimated DDA Revenue-County	18,641	13,696	13,696	13,696	13,696	13,696	4,749	0	0	0	0	0	0	0	0	154,742
Total Estimated Tax Revenue	31,068	22,826	22,826	22,826	22,826	22,826	55,795	51,046	51,046	51,046	51,046	51,046	51,046	51,046	51,046	51,046
Other Revenue-Fundraising	4,000															
Projected Cash Available	122,819.36	32,848.36	43,174.36	53,500.36	63,826.36	178,942.36	222,237.76	260,784.16	274,705.56	289,376.96	304,798.36	320,969.76	337,891.16	355,562.56	373,983.95	
Cash Outflows																
DDA operating expenses	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500
Meijer Refund	84,133	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Projects	7,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Loan principal payment	10,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Loan interest payment	5,164	6,000	6,000	6,000	6,000	6,000	6,000	5,625	4,875	4,125	3,375	2,625	1,875	1,125	375	210,000
Projected Cash required	112,797	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	65,164
Carryover Cash	10,022	20,348	30,674	41,000	51,326	166,442	209,738	223,659	238,331	253,752	269,923	286,845	304,516	322,938	342,109	

DISSOLUTION																	
Cash Inflows	2013																
		\$27,751															
		189,685															
		12,427															
		18,641															
		31,068															
		4,000															
		252,504															
		Projected Cash Available															
		252,504															
Cash Outflows	2013																
		6,500															
		84,133															
		7,000															
		150,000															
		4,871															
		252,504															
		Projected Cash required															
		Carryover Cash															
		0															

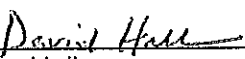
GENERAL FUND																
	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027		

559,413
18,641

MEMORANDUM

TO: Township Board

FROM:


Fred Cowper
Fire Chief
Dave Hall
Police Chief
Gail Oranchak, AICP
Principal Planner

DATE: May 30, 2013

RE: Fireworks Ordinance

Based on a review of the May 21, 2013 Board meeting, and in consultation with the Township attorney, the Fireworks Ordinance has been revised. Definitions for "under the influence of alcoholic liquor" and "under the influence of a controlled substance" have been added to Section 26-1(a) Definitions. Section 26-2(e) has been added restricting the hours consumer fireworks may be ignited, discharged or used. A copy of the ordinance showing the changes has been attached for the Board's review.

To assure the Board's wishes have been met and with knowledge the Ordinance could not take effect before July 4, publication of the ordinance was postponed. A resolution to introduce the ordinance as revised is attached.

Attachments

1. Draft Ordinance with changes
2. Resolution

SECTION 26-1
IGNITION, DISCHARGE AND USE OF CONSUMER FIREWORKS

(a) Definitions.

THE FOLLOWING WORDS, TERMS, AND PHRASES, WHEN USED IN THIS ARTICLE SHALL HAVE THE MEANINGS ASCRIBED TO THEM IN THIS SECTION, EXCEPT WHERE THE CONTEXT CLEARLY INDICATES A DIFFERENT MEANING.

"Act 256" means the Michigan Fireworks Safety Act, Public Act 256 of 2011, MCL 28.451 *et seq.*, as amended.

"APA Standard 87-1" means 2001 APA standard 87-1, standard for construction and approval for transportation of fireworks, novelties, and theatrical pyrotechnics, published by the American Pyrotechnics Association of Bethesda, Maryland.

"Consumer Fireworks" means Fireworks devices that are designed to produce visible or audible effects by combustion, that are required to comply with the construction, chemical composition, and labeling regulations promulgated by the United States Consumer Product Safety Commission under 16 CFR parts 1500 and 1507, and that are listed in APA Standard 87-1, 3.1.2, 3.1.3, or 3.5. Consumer Fireworks does not include Low-Impact Fireworks.

"Fireworks" means any composition or device, except for a starting pistol, a flare gun, or a flare, designed for the purpose of producing a visible or audible effect by combustion, deflagration, or denotation.

"Low-Impact Fireworks" means ground and handheld sparkling devices as that phrase is defined under APA Standard 87-1, 3.1, 3.1.1.1 to 3.1.1.8, and 3.5.

"National Holiday" means the following legal public holidays:

- (1) New Year's Day, January 1
- (2) Birthday of Martin Luther King, Jr., the third Monday in January
- (3) Washington's Birthday, the third Monday in February
- (4) Memorial Day, the last Monday in May
- (5) Independence Day, July 4
- (6) Labor Day, the first Monday in September
- (7) Columbus Day, the second Monday in October
- (8) Veteran's Day, November 11
- (9) Thanksgiving Day, the fourth Thursday in November
- (10) Christmas Day, December 25
- (11) Any other holiday specified in 5 U.S.C. 6103, as amended

"Sky Lantern" means a balloon-type device which is uncontrollable after launch and uses combustible or flammable material to provide heat for lift or buoyancy into the atmosphere, and which is not a Consumer Firework.

"UNDER THE INFLUENCE OF ALCOHOLIC LIQUOR" MEANS A PERSON'S ABILITY TO SAFELY IGNITE, DISCHARGE, OR USE CONSUMER OR LOW IMPACT FIREWORKS IS

SUBSTANTIALLY LESSENER BY THE CONSUMPTION OF ALCOHOL OR THE PERSON HAS A BLOOD ALCOHOL CONTENT OF 0.08 GRAMS OR MORE PER 100 MILLILITERS OF BLOOD, PER 210 LITERS OF BREATH, OR PER 67 MILLILITERS OF URINE.

"UNDER THE INFLUENCE OF A CONTROLLED SUBSTANCE" MEANS A PERSON'S ABILITY TO SAFELY IGNITE, DISCHARGE, OR USE CONSUMER OR LOW-IMPACT FIREWORKS IS SUBSTANTIALLY LESSENER BY THE USE OF A CONTROLLED SUBSTANCE.

Any other definitions listed in MCL 28.452 as may be required to interpret this Ordinance.

SECTION 26-2 Ignition, Discharge and Use of Consumer Fireworks.

- (a) A person shall not ignite, discharge, or use Consumer Fireworks, except on the day preceding, the day of, or the day after a National Holiday.
- (b) A person shall not ignite, discharge, or use Consumer Fireworks on public property (including streets and sidewalks), school property, church property, or the property of another person without the express permission of the person or entity legally in possession and control of that property.
- (c) A person shall not ignite, discharge, or use Consumer Fireworks or Low-Impact Fireworks while under the influence of alcoholic liquor, a controlled substance, or a combination of alcoholic liquor and a controlled substance.
- (d) A person shall not ignite, discharge, or use a Sky Lantern.
- (E) A PERSON SHALL NOT IGNITE, DISCHARGE, OR USE CONSUMER FIREWORKS ON THE DAY PRECEDING, THE DAY OF, OR THE DAY AFTER A NATIONAL HOLIDAY BETWEEN THE HOURS OF 11:00 PM AND 10:00 AM.

SECTION 26-3 Enforcement. This Ordinance may be enforced by the Township Fire Chief, Fire Marshal, Fire Inspectors, Law Enforcement Officers, and Code Enforcement officials.

SECTION 26-4 Seizure. If an enforcing official has determined that a violation of this ordinance has occurred, the official may seize the Fireworks as evidence of such violation.

SECTION 26-5 Penalties and Costs. Except as provided for in Act 256:

- (a) A violation of this Ordinance is a municipal infraction as defined in the Meridian Charter Township Code of Ordinances.
- (b) Upon a finding of responsibility for violation of this Ordinance, the Township may dispose of or destroy any Consumer Fireworks or Low-Impact Fireworks retained as evidence for prosecution of the violation.
- (c) In addition to any other penalty provided herein, a person found responsible for violation of this Ordinance shall reimburse the Township for the costs of storing, disposing of, or destroying any Consumer Fireworks or Low-Impact Fireworks retained as evidence for prosecution of the violation.

- (d) Upon a finding of responsibility for a violation of this Ordinance which results in fire suppression actions, law enforcement actions, or prosecutions, the Township may seek reimbursement for the costs of such fire suppression, law enforcement actions, or prosecution.



WEEKLY UPDATE

May 24, 2013

Phone: 517-321-6467

Website: www.michigantownships.org

Please route to all interested parties in your township.

LEGISLATION MOVES TO AMEND FIREWORKS SAFETY ACT

A bill to resolve a number of issues raised by local units of government and others on the consumer-grade firework legislation was reported by the House Regulatory Reform Committee. HB 4743, introduced last week by Rep. Harold Haugh (D-Roseville), would amend the Michigan Fireworks Safety Act enacted last session. The bill would allow local units to enact ordinances regulating the ignition, discharge and use of consumer-grade fireworks from midnight to 8 a.m. on the day before, the day of and the day after a national holiday. This would be in addition to any ordinances the local government enacts under current law for the other 335 days not covered by the act. Local units would also be allowed to conduct the licensure inspection of vendors and receive up to 70 percent of the fees for local use. Additionally, retail locations would be required to post signs on where to find the act as well as local ordinances regarding the time limits for use of consumer-grade fireworks. The next step is for the bill to be taken up by the full House and the goal is to have the legislation enacted prior to the 4th of July holiday.

BUDGET ONE STEP CLOSER TO COMPLETION

The framework (target agreements) for the FY 2013-14 budget was agreed to earlier this week by the governor and leaders of the House and Senate. The target agreements set overall spending levels for all budgets with detail left to the conference committees to resolve. Based on the revenue estimates agreed to last week, additional one-time revenue will be included in the budget, including \$350 million for road funding, \$140 million for K-12 schools and a \$75 million deposit into the Budget Stabilization Fund. Conference committees began meetings this week, with the balance expected to meet Tuesday to formalize conference reports and final budget approval by both the House and Senate by early June.

FOIA CHANGES PROPOSED

Two bills were discussed this week by the House Oversight Committee that would amend the Freedom of Information Act (FOIA). HB 4001, sponsored by Rep. Mike Shirkey (R-Clarklake), proposes to 1) require governmental units to have FOIA procedures and guidelines in place, available to the public, posted on their website and included in response to FOIA requests (if not, no fee could be charged), 2) place limits on charges for providing documents, 3) prohibit including the cost of overtime or benefits in fee charged, 4) waive the first \$50 of FOIA fees for up to two requests per year from indigent residents. The second bill, HB 4314, introduced by Rep. Tom McMillin (R-Rochester Hills), would create a new statewide commission to hear initial appeals of FOIA request rejections or charges. Issues could still be pursued through the judicial process after commission action. MTA hopes to work with the sponsors on the proposed legislation but at this time opposes the bills.

CREATION OF PERMITS FOR WINE TASTING AT FARMER'S MARKETS

The House Regulatory Reform Committee reported two bills—SBs 79 and 279—that would allow permits for wine tastings at farmer's markets. The legislation, introduced by Sen. Goeff Hansen (R-Hart Twp.), would allow the Michigan Liquor Control Commission to issue permits to qualified small winemakers to conduct wine tastings and sell wine at farmer's markets. Approval from the local policy agency where the farmer's market is located would be required. Additionally, the legislation would amend the Liquor Control Code to add small winemakers to the classes of vendors who may sell alcohol at retail. The intent of the legislation is to provide more public exposure for small

Michigan winemakers. The bills have passed the Senate and now move to the full House for consideration.

COMMITTEE REPORTS ROAD FUNDING BILL

On Tuesday, the House Transportation and Infrastructure Committee reported legislation to make up losses in sales tax revenue to schools and constitutional revenue sharing that would result from previously reported legislation. HB 4677, introduced by Rep. Phil Potvin (R-Cadillac), would provide \$55 million to schools and \$7.5 million for revenue sharing to fill a hole created by HBs 4571 and 4572. The latter two bills were reported by the committee last week and would eliminate the sales tax on the sale of aviation fuel. MTA supports a constitutional guarantee to replace any lost dollars to constitutional revenue sharing.

HOUSE PASSES ORV BILLS

The House passed legislation to expand the use of off-road vehicles (ORVs) along county and some state highways. HB 4284, introduced by Rep. Joel Johnson (R-Clare), would allow a local unit of government to submit a request to the Michigan Department of Transportation (MDOT) to authorize ORV use along the shoulders of a state trunk line highway in order to connect existing ORV routes. The bill provides MDOT 60 days to consider the request. If authorization is received, the local unit could then pass an ordinance for the use of ORVs on state trunk lines within the local unit. MTA is supportive of the legislation. A similar bill, SB 50, introduced by Sen. Tom Casperson (R-Wells Twp.), is being considered in the Senate Natural Resources, Environment and Great Lakes Committee. The House also passed HB 4299, sponsored by Rep. Jon Bumstead (R-Brooks Twp.), to extend ORV use along certain county roads to all counties in the state. Under the bill, a county commission could adopt an ordinance to open up certain roads to ORV use. Current statute also allows townships to adopt an ordinance to permit ORV use along roadways one year after a particular county is eligible to take action. Under the legislation, the same procedures would remain in effect for any new county/township considering ORV use along county roads. Both bills now move to the Senate for consideration.

HOUSE COMPLETES ACTION ON QUALIFIED FOREST PACKAGE

The House has completed action on a package of bills (SBs 51 and 54-58) to amend both the Qualified Forest Act and the Commercial Forest Act. One of the most significant changes would be to allow parcels with a structure to enroll in the qualified forest program. The value of the land would be exempt from the 18-mill school tax, but the value of the structures would continue to pay required school taxes. Each parcel would be required to be a minimum of 10 acres with at least 50 percent of the property containing marketable forestry products to be eligible for the qualified forest program. The package also makes changes to the Commercial Forest Act to allow property to be transferred from the program to the qualified forest program without incurring penalties. The goal is to encourage the transfer of smaller parcels from the Commercial Forest Act to the qualified forest program. The package is a reintroduction from last session, spearheaded by Sen. Darwin Booher (R-Osceola Twp.).

FORMER MTA BOARD MEMBER ELECTED MINORITY FLOOR LEADER

Rep. David Rutledge (D-Ypsilanti Chtr. Twp.) was elected by his caucus peers this week to serve as the House Minority Floor Leader. Rutledge won after votes eliminated four other candidates in the race. Rutledge previously served as the Ypsilanti Charter Township supervisor for two terms and on the MTA Board of Directors. Effective in June, he will become the second-highest ranking Democrat in the Michigan House of Representatives. The election was created when Rep. Rudy Hobbs (D-Southfield) announced he would resign his leadership position to spend more time campaigning for the 14th district congressional seat in southeast Michigan.

****END****

RESOLUTION

ABSENT:

[illegible]

SECTION 26-1
RESOLUTION
Page 2

I, the undersigned, the duly qualified and acting Clerk for the Charter Township of Meridian, Ingham County, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Township Board held on the 4th day of June 2013.

Brett Dreyfus
Clerk, Charter Township of Meridian

ORDINANCE NO. 2013-_____

ORDINANCE AMENDING THE CODE OF THE CHARTER TOWNSHIP
OF MERIDIAN, MICHIGAN
CHAPTER 26, ARTICLE I
BY REPEALING AND REPLACING SECTION 26-1

THE CHARTER TOWNSHIP OF MERIDIAN ORDAINS:

Section 1. Repeal of Existing Section 26-1. Chapter 26, Article I, Section 26-1, entitled Fireworks, is repealed in full.

Section 2. New Section 26-1. The following Ordinance is enacted as the new Chapter 26, Article I, Section 26-1, entitled Ignition, Discharge and Use of Consumer Fireworks.

(a) Definitions.

The following words, terms, and phrases, when used in this article shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning.

Act 256 means the Michigan Fireworks Safety Act, Public Act 256 of 2011, MCL 28.451 et seq., as amended.

APA Standard 87-1 means 2001 APA standard 87-1, standard for construction and approval for transportation of fireworks, novelties, and theatrical pyrotechnics, published by the American Pyrotechnics Association of Bethesda, Maryland.

Consumer Fireworks means Fireworks devices that are designed to produce visible or audible effects by combustion, that are required to comply with the construction, chemical composition, and labeling regulations promulgated by the United States Consumer Product Safety Commission under 16 CFR parts 1500 and 1507, and that are listed in APA Standard 87-1, 3.1.2, 3.1.3, or 3.5. Consumer Fireworks does not include Low-Impact Fireworks.

Fireworks means any composition or device, except for a starting pistol, a flare gun, or a flare, designed for the purpose of producing a visible or audible effect by combustion, deflagration, or denotation.

Low-Impact Fireworks means ground and handheld sparkling devices as that phrase is defined under APA Standard 87-1, 3.1, 3.1.1.1 to 3.1.1.8, and 3.5.

National Holiday means the following legal public holidays:

- (1) New Year's Day, January 1
- (2) Birthday of Martin Luther King, Jr., the third Monday in January
- (3) Washington's Birthday, the third Monday in February
- (4) Memorial Day, the last Monday in May
- (5) Independence Day, July 4
- (6) Labor Day, the first Monday in September
- (7) Columbus Day, the second Monday in October
- (8) Veteran's Day, November 11
- (9) Thanksgiving Day, the fourth Thursday in November
- (10) Christmas Day, December 25
- (11) Any other holiday specified in 5 U.S.C. 6103, as amended

Sky Lantern means a balloon-type device which is uncontrollable after launch and uses combustible or flammable material to provide heat for lift or buoyancy into the atmosphere, and which is not a Consumer Firework.

Under the influence of alcoholic liquor means a person's ability to safely ignite, discharge, or use Consumer or Low Impact Fireworks is substantially lessened by the consumption of alcohol or the person has a blood alcohol content of 0.08 grams or more per 100 milliliters of blood, per 210 liters of breath, or per 67 milliliters of urine.

Under the influence of a controlled substance means a person's ability to safely ignite, discharge, or use Consumer or Low-Impact Fireworks is substantially lessened by the use of a controlled substance.

Any other definitions listed in MCL 28.452 as may be required to interpret this Ordinance.

SECTION 26-2 Ignition, Discharge and Use of Consumer Fireworks.

- (a) A person shall not ignite, discharge, or use Consumer Fireworks, except on the day preceding, the day of, or the day after a National Holiday.
- (b) A person shall not ignite, discharge, or use Consumer Fireworks on public property (including streets and sidewalks), school property, church property, or the property of another person without the express permission of the person or entity legally in possession and control of that property.
- (c) A person shall not ignite, discharge, or use Consumer Fireworks or Low-Impact Fireworks while under the influence of alcoholic liquor, a controlled substance, or a combination of alcoholic liquor and a controlled substance.
- (d) A person shall not ignite, discharge, or use a Sky Lantern.
- (e) A person shall not ignite, discharge, or use Consumer Fireworks on the day preceding, the day of, or the day after a National Holiday between the hours of 11:00 pm and 10:00 am.

SECTION 26-3 Enforcement. This Ordinance may be enforced by the Township Fire Chief, Fire Marshal, Fire Inspectors, Law Enforcement Officers, and Code Enforcement officials.

SECTION 26-4 Seizure. If an enforcing official has determined that a violation of this ordinance has occurred, the official may seize the Fireworks as evidence of such violation.

SECTION 26-5 Penalties and Costs. Except as provided for in Act 256:

- (a) A violation of this Ordinance is a municipal infraction as defined in the Meridian Charter Township Code of Ordinances.
- (b) Upon a finding of responsibility for violation of this Ordinance, the Township may dispose of or destroy any Consumer Fireworks or Low-Impact Fireworks retained as evidence for prosecution of the violation.
- (c) In addition to any other penalty provided herein, a person found responsible for violation of this Ordinance shall reimburse the Township for the costs of storing, disposing of, or destroying any Consumer Fireworks or Low-Impact Fireworks retained as evidence for prosecution of the violation.
- (d) Upon a finding of responsibility for a violation of this Ordinance which results in fire suppression actions, law enforcement actions, or prosecutions, the Township may seek reimbursement for the costs of such fire suppression, law enforcement actions, or prosecution.


Section 3. Validity and Severability. The provisions of this Ordinance are severable and the invalidity of any phrase, clause, or part of this Ordinance shall not affect the validity or effectiveness of the remainder of the Ordinance.

Section 4. Repealer Clause. All ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 5. Savings Clause. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

Section 6. Effective Date. This Ordinance shall be effective thirty (30) days after its publication.

MEMORANDUM

TO: Township Board
FROM: 
Frank L. Walsh, Township Manager
DATE: May 31, 2013
RE: Township Manager Performance Standards

Near the beginning of the May 21 Meridian Township Board meeting, Trustee Scales suggested that the issue of discussing Township Manager Performance Standards be placed on the June 4 agenda. Trustee Veenstra concurred with the request that having the issue on the agenda for discussion purposes made sense to him as well. Trustee Scales made it clear that his objective is to determine a set of goals and objectives for the new Township Manager to focus on during 2013. I have attached a copy of the performance evaluation that the Board used in September 2012 to review retired Township Manager Jerry Richards, a copy of the performance evaluation used by the St. Joseph City Commission for the past 17 years, and supporting information from Trustee Scales. I can obtain evaluation tools from other communities as well if that would help in the process.

There are three issues that the Board may want to focus on. First, what is it that the Board wants the new manager to focus on? Second, what method will you use to evaluate the performance? Finally, how does your process "fit in" with the Policy Governance Model? At this point, I simply added the agenda item and attempted to provide you with instruments to assist in the process. Please let me know if there is anything else you may need regarding goals, objectives, and performance evaluation information.

Attachments (3): 2012 Township Manager Performance Evaluation
St. Joseph City Manager Performance Evaluation
Trustee Milton L. Scales Supporting Information

2012 MANAGER EVALUATION

1. **MANAGERIAL DECISION MAKING:** Recognizes problems, develops relevant facts, formulates alternative solutions, receives staff input as appropriate, and makes recommendations.
2. **ORGANIZATIONAL MANAGEMENT:** Demonstrates the ability to plan, organize, and follow through.
3. **PROFESSIONALISM:** Adheres to high professional ethical standards.
4. **LEADERSHIP:** Ability to direct and coordinate the activities of others.
5. **PERCEPTION:** Ability to identify, assimilate, and comprehend the critical elements of a situation or issue.
6. **DECISION MAKING:** Uses logical and sound judgment in use of resources to determine courses of action and define solutions to problems.
7. **INTERPERSONAL SENSITIVITY:** Ability to be sensitive and perceive the needs and feelings of others.
8. **MANAGING FINANCIAL RESOURCES:** Ability to prioritize expenditures to reflect Board goals and operate Township on a fiscally responsible basis.

2012 MANAGER EVALUATION

Board Relations:

1. **IMPLEMENTATION OF BOARD POLICY:** Administers daily operations consistent with Board policy. Initiates strategic planning to achieve goals. Helps clarify issues and policy choices and implications for the Board. Ensures Board motions, resolutions, and ordinances are concise and properly drafted.
2. **COMMUNICATIONS/INFORMATION:** Speaks and writes effectively. Channels information in a timely manner between Council and staff, both formally and informally. Maintains appropriate, consistent, and equitable communications with Board.
3. **MAINTAINS POSITIVE IMAGE FOR TOWNSHIP:** Represents Township with a positive outlook. Is appropriately available and visible to citizens. Represents Township to civic groups. Maintains effective media contact/relations.
4. **CITIZEN COMPLAINTS:** Resolves citizen complaints consistent with Board policy and in a timely and fair manner.
5. **FORESIGHT/VISION:** Maintains the long-term view for the Township. Helps facilitate the Board's opportunities for strategic thinking, reflection, self-evaluation, consensus building, and goal setting.
6. **EMPLOYEE RELATIONS:** Works to generate respect by most staff and employees. Maintain effective relations with unions. Balances contract settlements with employee needs and fiscal concerns. Encourages and considers employee input when appropriate. Makes difficult personnel decisions.
7. **REGIONAL AND INTERGOVERNMENTAL RELATIONS:** Represents Township Board goals and policies before regional organizations, as well as Township and municipal associations. Considers regional solutions to Township issues and problems when appropriate. Maintains effective relationships with Drain Commissioner, Department of Transportation and Roads, and school district administrations while promoting Township interests. Maintains effective working relations with other Township Boards and Commissions and ensures adequate staff support.

City of St. Joseph
CITY MANAGER
2012 ANNUAL PERFORMANCE REVIEW

Employee: Frank L. Walsh

Title: City Manager

Evaluated by: St. Joseph City Commission

Last Evaluation Date: 10/18/12

Date: 10/22/12

1. **QUALITY OF WORK:** Completes work accurately and thoroughly; compiles and supplies requested information in a timely manner; follows through on issues and/or assignments.

☐ unacceptable ☐ needs improvement ☐ average ☐ good ☒ excellent

Comment: Attention to detail; thorough research of and responses to requests for information; pulls project results together; perseveres during difficult projects.

2. **PLANNING/PROBLEM SOLVING:** Anticipates and/or analyzes problem areas; researches and establishes alternative solutions; makes sound decisions; is skillful in conflict resolution.

☐ unacceptable ☐ needs improvement ☐ average ☐ good ☒ excellent

Comment: Great planning for the 2012 labor contracts, work on no-build zoning issue and resolution to the Water Plant Intake dispute.

3. **INTERPERSONAL RELATIONS:** Cooperates effectively with governing body, department heads, supervisors, employees and/or the public; exhibits tact and sensitivity to the needs of others.

☐ unacceptable ☐ needs improvement ☐ average ☐ good ☒ excellent

Comment: Presents information to the City Commissioners for their consideration and decision-making.

4. **ORGANIZATION:** Ability to arrange work and to respond to conflicting or changing priorities; ability to maintain orderliness of documentation and to assure effective functioning of department if absent.

☐ unacceptable ☐ needs improvement ☐ average ☐ good ☒ excellent

Comment: Creates great environment for staff and City Commissioners to resolve issues and get projects completed.

5. **COMMUNICATION:** Ability to effectively communicate, in oral and written form, with governing body, department heads, supervisors, employees and/or the public; ability to keep others informed of pertinent information; ability to listen to the position of others.

☐ unacceptable ☐ needs improvement ☐ average ☐ good ☒ excellent

Comment: Outstanding communication with community, businesses, staff and commissioners.

6. **JOB KNOWLEDGE/PROFESSIONAL DEVELOPMENT:** Has a solid understanding of all phases of job description on a professional level; takes action to acquire new knowledge and skills.

☐ unacceptable ☐ needs improvement ☐ average ☐ good ☒ excellent

Comment: One of the "Deans of City Managers" in the State; gives back to the profession.

7. **WORK ATTITUDES/ETHICS:** Is open and straight-forward; accepts responsibility; responds to direction of the governing body; conforms to high ethical standards.

☐ unacceptable ☐ needs improvement ☐ average ☐ good ☒ excellent

Comment: Excellent, responds well to governing body.

8. **SUPERVISION/LEADERSHIP:** Ability to motivate others; effectively assigns work to others; encourages and affords the opportunity to employees to increase skills.

☐ unacceptable ☐ needs improvement ☐ average ☐ good ☒ excellent

Comment: Recognizes individual strengths of staff and capitalizes on those strengths to get things done.

Has developed an outstanding city staff.

9. **FINANCIAL MANAGEMENT:** Accurately and efficiently manages financial and material resources; maintains City policies in purchasing procedures, materials replacement, equipment, etc.

☐ unacceptable ☐ needs improvement ☐ average ☐ good ☒ excellent

Comment: Has, with the help of city staff, produced a very solid position for the City of St. Joseph.

10. CITY GOALS AND ACCOMPLISHMENTS: Has the ability to focus efforts to accomplish City goals and needs as outlined by the St. Joseph City Commission, able to effectively work as a team player

☐ unacceptable ☐ needs improvement ☐ average ☐ good ☒ excellent

Comment: Goal focused and keeps City moving forward; great vision for the City of St. Joseph.

OVERALL PERFORMANCE FOR 2012:

☐ poor ☐ below average ☐ average ☐ above average ☒ outstanding/superior


NARRATIVE COMMENTS:

See 1-10 above

GOALS AND OBJECTIVES:

Continue to maintain a solid financial position in face of uncertain funding.


Complete the implementation of Public Safety, making sure that fire fighters are adequately trained.



Frank L. Walsh, City Manager

October 23, 2012

Date Signed



Robert L. Judd, Mayor

October 23, 2012

Date Signed

MEMORANDUM

TO: Township Board
FROM: Milton L. Scales
DATE: May 31, 2013
RE: Township Manager Performance Factors

Here is the support information for my previously requested agenda item: Performance Factors for Township Manager for our June 4th meeting

As I stated at our last meeting, it would be inherently unfair to our recently hired Township Manager if we evaluated his performance at the end of the year without first providing proper guidance and board expectations at the onset of his tenure.

As a high level State Administrator in my past life, I along with other members of the department's management team was instrumental in developing/implementing performance management tools to measure employee success. As our new Township Manager takes the helm he should take on this responsibility in concert with his management team, which I'm sure he has already begun. As a board and under policy governance, it is our responsibility to provide our manager with the appropriate guidance and direction that allows him to lead in the direction that collectively the board desires. Collective board actions such as board policy and motions provide the initial guidance, yet specific performance factors for later evaluation are much more definitive. Here are some suggestions to initiate discussion:

Adaptability - Maintaining effectiveness when experiencing major changes in work tasks or the work environment; adjusting effectively to work within new work structures, processes, requirements, or cultures

Aligning Performance for Success - Focusing and guiding others in accomplishing work objectives

Building Partnerships - Identifying opportunities and taking action to build strategic relationships between residents, community organizations, regional communities, and our departments to help achieve Township goals

Building Trust - Interacting with others in a way that gives them confidence in one's intention and in the intention of the Township

Customer Focus - Making customers and their needs a primary focus of one's actions; developing and sustaining productive customer relationships

Communication - Clearly conveying and receiving information and ideas through a variety of media to individuals or groups in a manner that engages the audience, helps the audience understand and retain the message, and permits response and feedback from the audience

Decision Making - Identifying and understanding issues, problems, and opportunities; comparing data from different sources to draw conclusions; using effective approaches for choosing a course of action or developing appropriate solutions; taking action that is consistent with available facts, constraints, and probable consequences

Delegating Responsibility - Allocating decision-making authority and/or task responsibility to appropriate others to maximize the organization's and individual's effectiveness

Developing a Successful Team - Using appropriate methods and a flexible interpersonal style to help develop a cohesive team; facilitating the completion of team goals

Facilitating Change - Encouraging others to seek opportunities for different and innovative approaches to addressing problems and opportunities, facilitating the implementation and acceptance of change within the workplace


Innovation - Generating innovative solutions in work situations; trying different and novel ways to deal with work problems and opportunities

Leading Through Vision and Values - Keeping the organization's vision and values at the forefront of associate decision making and action (this requires the board to clearly spell out our vision and our values...what we collectively stand for)

Planning and Organizing Work - Establishing courses of action for self and others to ensure the work is completed efficiently

Strategic Planning - Obtaining information and identifying key issues and relationships relevant to achieving a long-range goal or vision; committing to a course of action to accomplish a long-range goal or vision after developing alternatives based on logical assumptions, facts, available resources, constraints, and organizational values

MEMORANDUM

TO: Township Board
FROM: 
Frank L. Walsh, Township Manager
DATE: May 31, 2013
RE: Human Relations Ordinance

At the request of Trustees Wilson and Styka, we have placed the issue of a Human Relations Ordinance on the June 4 Township Board agenda. Trustee Styka suggested we review the East Lansing Ordinance to determine if their legislation is a good match for Meridian Township. The City of East Lansing Human Relations Ordinance is attached for your review.

With any fledgling legislation, the question comes down to how to enforce the law. Please review the East Lansing Ordinance and be prepared to provide insight on whether Meridian Charter Township should begin drafting a Human Relations Ordinance for further review by the Township Board.

Attachment: City of East Lansing Human Relations Ordinance

PART II - CODE OF ORDINANCES
Chapter 22 - HUMAN RELATIONS

ARTICLE II. - CIVIL RIGHTS

ARTICLE II. - CIVIL RIGHTS

Sec. 22-31. - Public policy.

Sec. 22-32. - Definitions.

Sec. 22-33. - Employment.

Sec. 22-34. - Housing.

Sec. 22-35. - Public accommodations or services.

Sec. 22-36. - Duty to accommodate persons with disabilities.

Sec. 22-37. - Exemptions.

Sec. 22-38. - Complaint process.

Sec. 22-39. - Posting requirements.

Sec. 22-31. - Public policy.

It is hereby declared to be contrary to the public policy of the City of East Lansing for any person to deny any other person the enjoyment of his/her civil rights or for any person to discriminate against any other person in the exercise of his/her civil rights or to harass any person because of religion, race, color, national origin, age, height, weight, disability, sex, marital status, sexual orientation, gender identity or expression, student status, or because of the use by an individual of adaptive devices or aids.

(Ord. No. 977, ch. 111, § 9.301, 3-19-2002; Ord. No. 1275, 2-7-2012)

Sec. 22-32. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Age means chronological age, except as otherwise provided by law.

Commission means the East Lansing Human Relations Commission.

Disability means that term as defined at section 103(d) of the Persons With Disabilities Civil Rights Act, Public Act No. 220 of 1976 (MCL 37.1103(d)).

Gender identity or expression means a person's actual or perceived gender, including a person's self-image, appearance, expression, or behavior, whether or not that self-image, appearance, expression, or behavior is different from that traditionally associated with the person's biological sex as assigned at birth.

Marital status means being single, divorced, widowed, separated or married, and the conditions associated therewith, including pregnancy and parenthood.

National origin includes the national origin of an ancestor, and shall include persons who are not naturalized citizens.

Sex includes, but is not limited to, pregnancy, childbirth, or a medical condition related to pregnancy, or childbirth. Discrimination because of sex includes sexual harassment which means unwelcome sexual

PART II - CODE OF ORDINANCES
Chapter 22 - HUMAN RELATIONS

ARTICLE II. - CIVIL RIGHTS

advances, requests for sexual favors, and other verbal or physical conduct or communication of sexual nature when:

- (1) Submission to such conduct or communication is made a term or condition either explicitly or implicitly to obtain employment, public accommodations or public services, education, or housing.
- (2) Submission to or rejection of such conduct or communication by an individual is used as a factor in decisions affecting such individual's employment, public accommodations or public services, education, or housing.
- (3) Such conduct or communication has the purpose or effect of substantially interfering with an individual's employment, public accommodations or public services, education, or housing; or creating an intimidating, hostile, or offensive employment, public accommodation, public service, educational or housing environment.

Sexual orientation means being or regarded as being heterosexual, homosexual, bisexual, or having a history of such identification.

Student status refers to a person enrolled in an educational institution recognized by the State of Michigan in pursuit of a recognized degree.

To harass means to have physical conduct or communication which refers to an individual protected under this article, when such conduct or communication demeans or dehumanizes and has the purpose or effect of substantially interfering with an individual's employment, public accommodations or public services, education, or housing, or creating an intimidating, hostile, or offensive employment, public accommodations, public services, educational, or housing environment.

(Ord. No. 977, ch. 111, § 9.302, 3-19-2002; Ord. No. 1275, 2-7-2012)

Cross reference— Definitions generally, § 1-7.

Sec. 22-33. - Employment.

(a) As used in this section:

Employer means a person who has one or more employees and includes any agent of that person.

Employment agency means a person regularly undertaking, with or without compensation, to procure, refer, recruit, or place an employee for an employer, or to procure, refer, recruit, or place for an employer or person the opportunity to work for an employer and includes any agent of that person.

Labor organization includes an organization of any kind, an agency or employee representation committee, group, association, or plan in which employees participate and which exists for the purpose, in whole or in part, of dealing with employees concerning grievances, labor disputes, wages, rate of pay, hours, or other terms or conditions of employment.

(b) It is unlawful for an employer to:

- (1) Limit, segregate, classify, fail or refuse to hire, to recruit, to discharge, or otherwise discriminate against an individual with respect to employment, compensation, or a term, condition, or privilege of employment, including a benefit plan or system, because of religion, race, color, national origin, age, disability, sex, height, weight, marital status, sexual orientation, gender identity or expression, or student status, or because of the use by an individual of adaptive devices or aids.
- (2) Fail or refuse to hire, recruit, or promote an individual on the basis of physical or mental examinations that are not directly related to the requirements of the specific job.

PART II - CODE OF ORDINANCES
Chapter 22 - HUMAN RELATIONS

ARTICLE II. - CIVIL RIGHTS

- (3) Discharge or take other discriminatory action against an individual on the basis of physical or mental examinations that are not directly related to the requirements of the specific job.
- (4) Fail or refuse to hire, recruit, or promote an individual when adaptive devices or aids may be utilized thereby enabling that individual to perform the specific requirements of the job.
- (5) Discharge or take other discriminatory action against an individual when adaptive devices or aids may be utilized thereby enabling that individual to perform the specific requirements of the job.
- (6) Discriminate against a person with respect to hire, tenure, terms, conditions, or privileges of employment because of an arrest, detention, or disposition of a violation of a misdemeanor, felony, or local ordinance substantially corresponding to state law, when a conviction did not result, other than employment by a law enforcement agency. This prohibition shall not apply to persons who have been convicted of a crime constituting a sexual offense, which shall include criminal sexual conduct in any degree, or a child abusive commercial activity, or child cruelty or child torture, or any act of violence against a child, or attempts to commit such offenses and who are employed or seeking employment with a licensed child care center or child caring institution, or who are employed or seeking employment with a licensed foster care facility or a facility contracted with by the community mental health board, or to persons who are employed or seeking employment with any business licensed by the city if the person will be in direct contact alone with a child or children. This section shall not apply to information relative to a felony charge before a charge is dismissed in cases where the charges involve a child victim or a mentally ill victim or a developmentally disabled victim and are still pending.
- (7) Make, keep, or use an oral inquiry, form of application, or record that elicits or attempts to elicit information concerning the religion, race, color, national origin, age, disability, sex, height, weight, marital status, sexual orientation, gender identity or expression, student status or because of the use by an individual of adaptive devices or aids except where applicable under federal and state law, or local ordinance.
- (c) An employer, labor organization, or employment agency shall not print, circulate, post, mail, or otherwise cause to be published a statement, advertisement, notice, or sign relating to employment by the employer, or relating to membership in or a classification or referral for employment by the labor organization, or relating to a classification or referral for employment by the employment agency, which indicates a preference, limitation, specification, or discrimination, based on religion, race, color, national origin, age, disability, sex, height, weight, marital status, sexual orientation, gender identity or expression, student status or use by an individual of adaptive devices or aids.
- (d) This section shall not apply to the employment of an individual by his/her parent, spouse, or child.
- (e) A person subject to this section may apply to the commission for an exemption on the basis that religion, national origin, age, sex, height, weight, marital status, sexual orientation, gender identity or expression, or student status is a bona fide occupational qualification reasonably necessary to the normal operation of the business or enterprise. Upon sufficient showing, the commission may grant an exemption to this section. An employer who does not obtain an exemption for such bona fide occupational qualification shall have the burden of establishing that the qualification is reasonably necessary to the normal operation of the business.
- (f) An individual seeking employment shall not publish, or cause to be published, a notice or advertisement that specifies or indicates the individual's religion, race, color, national origin, age, sex, height, weight, marital status, disability, sexual orientation, gender identity or expression, student status, use by an individual of adaptive devices or aids, or expresses a preference, specification, limitation, or discrimination as to the religion, race, color, national origin, age, disability, height, weight, sex, marital status, sexual orientation, gender identity or expression, student status or use by an individual of adaptive devices or aids of a prospective employer.

PART II - CODE OF ORDINANCES
Chapter 22 - HUMAN RELATIONS

ARTICLE II. - CIVIL RIGHTS

- (g) A contract to which the city, a political subdivision, or an agency thereof, is a party shall contain a covenant by the contractor and his/her subcontractors not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, including a benefit plan or system or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, marital status, disability, sexual orientation, gender identity or expression, student status or use by an individual of adaptive devices or aids. Breach of this covenant may be regarded as a material breach of the contract.
- (h) This section is also applicable to labor organizations, employment agencies, apprenticeships, and job training programs. In addition, a labor organization shall not discriminate in its membership practices nor fail to fairly represent its membership in a grievance process because of religion, race, color, national origin, age, disability, sex, height, weight, marital status, sexual orientation, gender identity or expression, student status or use by an individual of adaptive devices or aids.

(Ord. No. 977, ch. 111, § 9.303, 3-19-2002; Ord. No. 1275, 2-7-2012)

Sec. 22-34. - Housing.

- (a) As used in this section:

Housing accommodation includes improved or unimproved real property, or a part thereof, which is used or occupied, or is intended, arranged, or designed to be used or occupied, as the home or residence of one or more persons.

Real estate broker or salesperson means a person, whether licensed or not, who, for or with the expectation of receiving a consideration, lists, sells, purchases, exchanges, rents, or leases real property; negotiates or attempts to negotiate any of those activities; who holds himself/herself out as engaged in those activities; who negotiates or attempts to negotiate a loan secured or to be secured by a mortgage or other encumbrance upon real property; who is engaged in the business of listing real property in a publication; or a person employed by or acting on behalf of a real estate broker or salesperson.

Real estate transaction means the sale, exchange, rental, or lease of real property, or an interest therein.

Real property includes a building, structure, mobile home, real estate, land, mobile home park, trailer park, tenement, leasehold, or an interest in a real estate cooperative or condominium.

- (b) The opportunity to purchase, lease, sell, hold, use, and convey dwelling houses or dwelling units or engage in any other type of real estate transaction as protected in this section or under state and federal law is hereby recognized and declared to be a civil right. This includes, but is not limited to seeking, inspecting, advertising, offering, or listing of real property without discrimination because of religion, race, color, national origin, age, height, weight, disability, sex, marital status, sexual orientation, gender identity or expression, student status, use of adaptive devices or aids, or legal source of income, except with respect to age or income only, where necessary to meet the requirements of federal, state, or local programs.
- (c) It shall not be a violation of this section for the owner of an owner-occupied, one-family dwelling to restrict occupancy in the rental unit, or to the rental of a housing accommodation for not more than 12 months by the owner or lessor where it was occupied by him/her for at least three months immediately preceding occupancy by the tenant and is temporarily vacated while maintaining legal residence.
- (d) A person to whom application is made for financial assistance or financing in connection with a real estate transaction or in connection with the construction, rehabilitation, repair, maintenance, or improvement of real property, or a representative of that person, shall not:

PART II - CODE OF ORDINANCES
Chapter 22 - HUMAN RELATIONS

ARTICLE II. - CIVIL RIGHTS

- (1) Discriminate against the applicant because of the religion, race, color, national origin, age, height, weight, disability, sex, marital status, sexual orientation, gender identity or expression, student status, legal source of income, or the use by an individual of adaptive devices or aids of the applicant or a person residing with the applicant.
 - (2) Use a form of application for financial assistance or financing or make or keep a record of inquiry in connection with an application for financial assistance or financing which indicates, directly or indirectly, a preference, limitation, specification, or discrimination as to the religion, race, color, national origin, age, height, weight, disability, sex, marital status, sexual orientation, gender identity or expression, student status, source of legal income, or the use by an individual of adaptive devices or aids of the applicant or a person residing with the applicant, except that information relative to the age, marital status, or source of income may be obtained when necessary for the preparation of a deed or other recordable instrument or to meet the requirements of a federal, state, or local housing program.
 - (3) Subsection (d)(2) of this section shall not apply to a form of application for financial assistance prescribed for the use of a lender regulated as a mortgagee under the National Housing Act, as amended, being 12 USC 1701 to 1750g (Supp. 1973) or by a regulatory board or officer acting under the statutory authority of this state or the United States.
- (e) A person shall not represent, for the purpose of inducing a real estate transaction from which the person may benefit financially, that a change has occurred or will or may occur in the composition with respect to religion, race, color, national origin, age, height, weight, disability, sex, marital status, sexual orientation, gender identity or expression, student status, use by an individual of adaptive devices or aids, or legal source of income of the owners or occupants in the block, neighborhood, or area in which the real property is located, or represent that this change will or may result in the lowering of property values, an increase in criminal or antisocial behavior, or a decline in the quality of schools in the block, neighborhood, or area in which the real property is located.
- (Ord. No. 977, ch. 111, § 9.304, 3-19-2002; Ord. No. 1275, 2-7-2012)

Sec. 22-35. - Public accommodations or services.

- (a) *Definitions.* As used in this section:

Place of public accommodation means a business, or an educational, refreshment, entertainment, recreation, health or transportation facility, or institution of any kind, whether licensed or not, whose goods, services, facilities, privileges, advantages, or accommodations are extended, offered, sold, or otherwise made available to the public.

Public service means a public facility, department, agency, board or commission, owned, operated, or managed by or on behalf of the state, a political subdivision, or an agency thereof, or a nonprofit organization, or a tax-exempt private agency established to provide service to the public.

- (b) *Prohibited practices.* Except where permitted by law, a person shall not:

- (1) Deny an individual the full and equal enjoyment of the goods, services, facilities, privileges, advantages, or accommodations of a place of public accommodation or public service because of religion, race, color, national origin, age, height, weight, disability, sex, marital status, sexual orientation, gender identity or expression, student status, or because of the use by an individual of adaptive devices or aids.
- (2) Print, calculate, post, mail, or otherwise cause to be published a statement, advertisement, notice, or sign which indicates that the full and equal enjoyment of the goods, services, facilities, privileges, advantages, or accommodations of a place of public accommodation or public service will be refused, withheld from, or denied an individual because of religion, race, color,

PART II - CODE OF ORDINANCES
Chapter 22 - HUMAN RELATIONS

ARTICLE II. - CIVIL RIGHTS

national origin, age, height, weight, sex, disability, marital status, sexual orientation, gender identity or expression, or student status, or because of an individual's use of adaptive devices or aids, or that an individual's patronage of, or presence at a place of public accommodation, is objectionable, unwelcome, unacceptable, or undesirable because of religion, race, color, national origin, age, height, weight, disability, sex, marital status, sexual orientation, gender identity or expression, or student status or because of the use by an individual of adaptive devices or aids.

(Ord. No. 977, ch. 111, § 9.305, 3-19-2002; Ord. No. 1275, 2-7-2012)

Sec. 22-36. - Duty to accommodate persons with disabilities.

A person shall accommodate a person with disabilities for purposes of employment, public accommodation, public service, education, or housing unless the person demonstrates that the accommodation would impose an undue hardship.

(Ord. No. 977, ch. 111, § 9.306, 3-19-2002)

Sec. 22-37. - Exemptions.

This article shall not apply to a private club or other establishment not in fact open to the public, except to the extent that the goods, services, facilities, privileges, advantages, or accommodations of the private club or establishment are made available to the customers or patrons of another establishment that is a place of public accommodation, or if it is licensed, chartered, or certified by the state or any of its political subdivisions.

(Ord. No. 977, ch. 111, § 9.307, 3-19-2002)

Sec. 22-38. - Complaint process.

- (a) As used in this section, the human relations commission shall mean the whole commission or the designee of the commission which may be a subcommittee of the commission.
- (b) The human relations commission may receive, initiate, investigate, mediate, conciliate, adjust, dispose of, issue orders, and hold hearings on complaints alleging a violation of this article.
- (c) Any person claiming to be aggrieved by a violation of civil rights as set out in this article may file with the human relations commission a signed, notarized complaint, in writing, which shall state the name and address of the person alleged to have deprived him/her of a civil right, the nature and date of the alleged deprivation. A person filing a complaint must do so within 180 days of the incident or situation which is the cause of the complaint.
- (d) Upon the filing of such a complaint, the human relations commission may investigate such alleged deprivation of a civil right. If it is determined that no violation of civil rights has occurred, the commission shall state such finding and dismiss the complaint. If upon investigation the commission finds that a violation of this article has occurred, the commission shall attempt to mediate the matter. In the event that the commission holds any hearings in the process of its investigations, written notice to the complainant and respondent shall be made.
- (e) In the course of its investigations, the commission may, through court authorization, require answers to interrogatories, order the submission of books, papers, records, and other materials pertinent to a complaint, and require the attendance of witnesses, administer oaths, take testimony and compel compliance with its orders.

PART II - CODE OF ORDINANCES
Chapter 22 - HUMAN RELATIONS

ARTICLE II. - CIVIL RIGHTS

- (f) Any time after a complaint has been filed, the commission is authorized to and may assist the complainant in filing a complaint with an appropriate state or federal agency.
- (g) If the commission, after receiving a complaint, and after failing to mediate the matter, determines that the respondent has violated this article, the commission may refer the matter to the MDCR and/or the CA for appropriate action.
- (h) Action ordered under this section may include, but is not limited to, an order which requires:
 - (1) Hiring, reinstatement, or upgrading of employees with or without back pay.
 - (2) Admission or restoration of individuals to labor organization membership, admission to or participation in a guidance program, apprenticeship training program, on-the-job training program, or other occupational training or retraining program, with the utilization of objective criteria in the admission of persons to those programs.
 - (3) Admission of persons to a public accommodation.
 - (4) Sale, exchange, lease, rental, assignment, or sublease of real property to a person.
 - (5) Extension to all persons of the full and equal enjoyment of the goods, services, facilities, privileges, advantages, or accommodations of the respondent.
 - (6) Reporting as to the manner of compliance.
 - (7) Requiring the posting of notices in a conspicuous place which the commission may publish or cause to be published setting forth requirements for compliance with civil rights law or other relevant information which the commission determines necessary to explain those laws.
 - (8) Payment to an injured party of profits obtained by the respondent through violation of this article.
 - (9) Payment to the complainant of damage for an injury or loss caused by a violation of this article, including reasonable attorney fees plus statutory interest from the date of occurrence.
 - (10) Payment to the complainant of all or a portion of the costs of maintaining the action before the commission, including reasonable attorney fees and expert witness fees, when the commission determines that award to be appropriate.
 - (11) In addition to any other penalty or legal remedy available to the City of East Lansing or any complainant under this article, a person who is convicted in district court of a violation of any provision of this article, or any rule or regulation adopted or issued in pursuance thereof, may be punished by a fine of not more than \$500.00 and cost of prosecution or by imprisonment for not more than 90 days, or by both such fine and imprisonment. Each act of violation and every day upon which such violation shall occur constitutes a separate offense. The penalty provided in this section, unless another penalty is expressly provided therein, shall apply to each and every addition to this article and to the amendment of any section thereof without the necessity of providing such penalty in the ordinance making any such addition or amendment.
 - (12) Any other relief the commission deems appropriate.
- (i) In addition, in the case of a respondent operating by virtue of a license issued by the city, the commission, upon finding that the respondent has violated this article and that the violation was authorized, requested, commended, performed, or permitted by the board of directors of the respondent or by an officer or agent acting within the scope of his/her employment, may refer the matter to the city clerk and/or city manager and such violations of this article shall be grounds for suspension or revocation of the respondent's license.
- (j) The commission shall monitor contracts to insure compliance by a contractor or subcontractor.

PART II - CODE OF ORDINANCES
Chapter 22 - HUMAN RELATIONS

ARTICLE II. - CIVIL RIGHTS

- (1) In the case of a respondent who violates this article in the course of performing under a contract or subcontract with the city, where the violation was authorized, requested, commended, performed, or permitted by the board of directors of the respondent or by an officer or agent acting within the scope of his/her employment, the commission shall so certify to the contracting agency. The finding is binding on the contracting agency.
- (2) Upon receiving a certification made under this section, the city, or a contracting agency of the city, shall take appropriate action to terminate a contract or portion thereof previously entered into with the respondent, either absolutely or on condition that the respondent carry out a program of compliance with this article. The city, or any agency of the city, shall not enter into further contracts or extensions or modifications of existing contracts with the respondent until the commission is satisfied that the respondent carries out policies that conform to this article.
- (k) This article shall not be so construed as to diminish the rights of a person to direct or immediate legal or equitable remedies in the courts of this state.
- (l) Two or more persons shall not conspire to, or a person shall not retaliate or discriminate against a person because a person has opposed a violation of this article, or because the person has made a charge, filed a complaint, testified, assisted, or participated in an investigation, proceeding, or hearing under this article. A violation of this subsection shall be punishable as provided by section 1-12 of this Code.
- (m) This article shall not be construed as preventing the commission from securing civil rights guaranteed by law other than the civil rights set forth in this article, nor as restricting the implementation of approved plans, programs, or services to eliminate discrimination and the effects thereof when appropriate.

(Ord. No. 977, ch. 111, § 9.308, 3-19-2002)

Sec. 22-39. - Posting requirements.

- (a) *Employer posting requirements.* The city shall provide a notice as set forth in subparagraph (c) to all employers with places of business within the City of East Lansing which the employer shall post in a conspicuous area of their place of business, readily visible to employees.
- (b) *Rental unit posting requirements.* The city shall include on all rental unit licenses the notice described in subparagraph (c) of this section. All owners of rental units and/or their legal agents required to display a rental unit license pursuant to provision ES-1005.11 of section 6-175 of chapter 6 of this Code, shall display the rental license in a manner that the notice contained in subparagraph (c) of this section is visible. Owners of class V rental licenses shall display the license and notice contained in subparagraph (c) of this section in their rental offices in a place readily visible to prospective tenants.
- (c) *Notice.* The notice prepared by the city for posting pursuant to subparagraph (a) shall be capitalized, in no less than 12-point type and shall read as follows:

EAST LANSING ORDINANCES PROHIBIT DISCRIMINATION IN EMPLOYMENT, HOUSING, PUBLIC ACCOMMODATION AND PUBLIC SERVICE BECAUSE OF RELIGION, RACE, COLOR, NATIONAL ORIGIN, AGE, HEIGHT, WEIGHT, DISABILITY, SEX, MARITAL STATUS, SEXUAL ORIENTATION, GENDER IDENTITY OR EXPRESSION, STUDENT STATUS, USE OF ADAPTIVE DEVICES OR AIDS OR LEGAL SOURCE OF INCOME.

PERSONS DENIED EQUAL OPPORTUNITY BECAUSE OF THESE REASONS MAY FILE A COMPLAINT WITH THE EAST LANSING HUMAN RELATIONS COMMISSION WITHIN 180 DAYS OF THE INCIDENT OF DISCRIMINATION.

PART II - CODE OF ORDINANCES
Chapter 22 - HUMAN RELATIONS

ARTICLE II. - CIVIL RIGHTS

SEE ARTICLE II OF CHAPTER 22 OF THE CODE OF THE CITY OF EAST LANSING FOR DETAILS, OR CONSULT A LEGAL REPRESENTATIVE.

- (d) *Penalty.* A person who violates this section is responsible for a civil infraction and is punishable as provided in section 1-13 of this Code.

(Ord. No. 1127, 10-18-2005; Ord. No. 1275, 2-7-2012)

MEMORANDUM

TO: Meridian Township Board

FROM: Jane Greenway
Jane Greenway, Parks and Land
Management Coordinator

DATE: May 28, 2013

RE: **2013 Deer Management Program Update**

As we move into the third year of the Deer Management Program, staff continues to field many complaints regarding the issue of deer overpopulation within the Township. Concerns expressed include overgrazing of landscape plants, deer/car collisions, and threats to public health. The majority of comments support the managed deer harvest. We have placed township-qualified hunters in all practical township-owned properties. We also write letters to all owners of properties five acres or larger encouraging them to hunt their property or to contact us to be matched with a qualified hunter.

Summary of the history of the program:

- **2011 Regular Hunting Season: Seven properties** were hunted. **Forty-one deer** were taken during the regular bow and firearm seasons (October 1 – January 1). **Twenty-five hunters** total. Although firearms were allowed on one of the properties, no deer were taken by firearm. All deer reported in 2011 were taken by bow.
- **2012 Extended Season: Seven properties** were hunted by bow only from January 1 through February 28. **Two deer** were taken. Hunter participation was extremely low.
- **2012 Regular Hunting Season: Eighteen township-owned properties were hunted.** (Note: 12 of the 18 properties were not open for hunting until early November 2013 due to a challenge of the wording in the Zoning Ordinance.) **Ninety deer** were taken during the regular and early-antlerless bow seasons. **Fifty hunters** total. The program was all bow; no firearms were allowed. There was no extended hunting season (January and February) in 2013.

I plan to attend the June 4, 2013 Township Board meeting to provide a description of the deer management program and to answer questions.



MERIDIAN TOWNSHIP - DEER MANAGEMENT PROGRAM SUMMARY OF 2012 MANAGED HARVEST

TABLE OF CONTENTS

- A. Background**
- B. Public Education and Notification**
- C. Harvest Locations**
- D. Deer Harvest Calendar**
- E. Hunter Selection and Qualification**
- F. Permits**
- G. Hunt Procedure**
- H. Deer Processing and Donation to Hungry**
- I. Managed Harvest Feedback from Hunters**
- J. Overall Summary of Deer Harvested**
- K. Recommendations for 2013 Regular Season Harvest**

- APPENDIX A: DEER/VEHICLE COLLISION MAPS**
- APPENDIX B: 2012 HUNTER SURVEY RESULTS**
- APPENDIX C: 2012 DEER MANAGEMENT AREAS**

A. Background

Meridian Township has documented hundreds of complaints related to deer overpopulation. The complaints include: reports of deer/vehicle collisions, damage to personal property in the form of landscaping, and concern for public health. In response, the Meridian Township Board, recognizing that controlled hunting in township-owned natural areas may help control the overpopulation of white tailed deer, authorized staff to develop a Deer Management Plan (DMP) that outlines the necessity for deer management in the form of a managed harvest.

In 2011, staff developed a Deer Management Plan that outlined measures for conducting the first managed deer harvest on seven township-owned properties. Approximately 25 township-qualified hunters participated in the pilot deer management program that resulted in 43 deer taken from township-owned properties and private properties directly adjacent to township-owned land.

In 2012, the program was increased to include eighteen township-owned properties. Approximately 50 hunters participated and a total of 90 deer were taken from township-owned properties and private properties directly adjacent to township-owned land.

B. Public Education and Notification

Survey:

In 2011, 891 residents completed an online survey regarding options for deer management. The overwhelming majority of responses supported a managed deer harvest. The results of the survey were posted on the township website.

Direct complaints to Township:

Over recent years, the township has received numerous phone calls, letters, and emails from residents encouraging the township to conduct a managed hunt. There were very few residents who opposed the managed harvest.

News Media:

Press releases were mailed to local news stations and newspapers notifying the community of the hunt. Township staff and hunters participated in many radio, television, and newspaper interviews on the subject.

Township Media:

Updated deer management information was regularly posted on the Township website, www.meridian.mi.us. In addition, regular postings were made on Facebook and Twitter. Information was also included in the Meridian Monitor, which is mailed to over 20,000 households twice per year. The topic was also discussed at several Township Board and Park Commission meetings, which are televised on a daily basis.

Signs:

Signs were posted along the perimeter of the township properties involved in the managed harvest.

Letters:

Letters were mailed to homeowners of private property adjacent to the managed hunt areas notifying them of the harvest.

C. Harvest Locations

18 township-owned properties were included in the 2012 deer management program. These properties totaled 1219.6 acres and consisted of four parks, twelve land preserves, and two township-owned properties that are not designated as a park or a land preserve.

Location/Name	Designation	Size
1. Meridian Riverfront Park	Park	204.5 acres
2. Red Cedar Natural Area	Park	56 acres
3. Central Park	Park	237 acres
4. Ted Black Woods	Park	74 acres
5. Forest Grove, "M-78 White"	Land Preserve	25 acres
6. Meridian Central Wetland, "Winter/Dunham/Boroughs"	Land Preserve	25 acres

7. Davis/Foster Preserve	Land Preserve	109 acres
8. Tihart/Cornell Roads, "Spalding"	Land Preserve	21 acres
9. Foster/Crouse	Land Preserve	18 acres
10. Red Cedar River East, "Howe"	Land Preserve	25 acres
11. Sower Woods	Land Preserve	18 acres
12. Southwest Meridian Uplands, "Sturk"	Land Preserve	60 acres
13. Northridge "Whitehills"	Land Preserve	25 acres
14. Central Meridian Uplands, "Rysberg"	Land Preserve	60 acres
15. Hubbel	Land Preserve	58 acres
16. Northwest Land Preserve	Land Preserve	125 acres
17. Transfer Station	Township	50.6 acres
18. SE Corner of Central Park and Okemos Road	Township	28.5 acres

TOTAL= 1219.6 ACRES

Note: Property #9, Foster-Crouse Preserve, was not hunted in 2012. Several neighbors of the land preserve, which is located on Newman Road, expressed concerns over hunting on the property. The neighbors also challenged the wording in the land preservation section of the Zoning Ordinance. Additional language was added to the Zoning Ordinance to explicitly state that deer hunting was allowable for the purpose of land management. This issue halted hunting on all twelve of the land preserves and hunting did not begin until early November, 2013. This meant that an entire month of hunting was lost in 2012 on the majority of the township-owned properties in the program.

D. Deer Harvest Calendar

The 2012 program took advantage of the Early Antlerless season on September 22 and 23. Hunting was also allowed during the regular archery season, October 1, 2012 through January 1, 2013. Hunting was allowed seven days per week, from dawn to dusk. However, as stated above, the majority of the hunting did not occur until early November 2013.

E. Hunter Selection and Qualification

The harvest was performed by qualified, competent, and experienced hunters who were familiar with the managed hunt areas. There were a total of 51 township-approved hunters. Hunters were required to be Meridian Township residents who were at least 18 years of age and were required to pass a background check. Priority was given to hunters who lived adjacent to the deer harvest areas, but hunters were chosen on a first-come-first-served basis. Volunteers were required to sign a release of liability form and agree to follow the rules of the deer management program. They were also asked to indicate their days available to hunt. This was used as a planning tool when staff assigned each hunter to a property.

Volunteers were required to attend an Archery Workshop session at Michigan State University's Demmer Center. The workshop included a session on hunter safety, a proficiency test, and an equipment check. The township paid \$35 per attendee. Volunteers who attended the session in 2011 were not required to retake the session.

F. Permits

The managed hunt operated under a Department of Natural Resources - Deer Management Assistance Permit. This program allowed up to 150 permits to be purchased by the township for the management program. The permits were provided to hunters by the township. The township purchased a total of 100 permits at a cost of \$15 each. The hunters were required to purchase their own antlered deer licenses.

In addition, the township was permitted to distribute the antlerless deer permits to hunters on private properties adjacent to those within the deer management program. Three residents took advantage of this opportunity.

G. Hunt Procedure

The Township assigned each hunter to one or more properties. The number of assigned hunters was dependent upon the size of the property and also the terrain (i.e. some properties are mostly wetland and could only accommodate one hunter). Large properties were able to accommodate up to six hunters. The hunters were required to hunt from tree stands or blinds and were required to report their hunting locations to township staff. Hunters were encouraged to coordinate blind/stand locations with other hunters assigned to the property. Generally there were only one or two hunters on a property on any given date.

Hunters were provided with information packets that included the rules and regulations, aerial photos of hunting areas that included GPS coordinates of all NO-HUNT safety zones, a sign to display in their vehicle while hunting, information on the location of the processor, release of liability forms, applicant background investigation waiver, and deer management assistant permit rules.

The daily procedure required hunters to contact the Police cadet desk's phone number at the beginning and end of each hunt day, display an orange vehicle pass in their window while hunting, and report the deer harvested to township staff.

In 2012, the plan utilized an "Earn-a-Buck" program. This required the hunters to harvest three antlerless deer prior to gaining permission to harvest one antlered deer. Once they had documented that three antlerless deer were taken, the township provided a letter of permission allowing them to harvest an antlered deer.

H. Deer Processing and Donation to Hungry

The first deer harvested was allowed to be kept by the hunter for personal use, but each deer thereafter was required to be donated to the hungry. The Michigan Sportsmen Against Hunger program facilitated the donation process with Merindorf Meats in Mason, MI. The hunters or a volunteer transported the deer to the processor. The venison was processed and then donated to a local food bank. Ultimately, **1,126 pounds** of venison was donated to the Mid-Michigan Food Bank. It is estimated that one pound of venison equals five meals; therefore, **5,630 meals** were donated through the deer management program.

I. Managed Harvest Feedback from Hunters

A survey was posted online, requesting feedback from hunters related to the deer management program. The survey requested data on the location of the harvest and asked if there were any suggestions to improve future management programs. The most common comment received was an appreciation for being able to participate in the harvest. Additional comments may be found in the survey in Appendix B.

J. Overall Summary of Deer Harvested

There were a total of **90 deer** harvested on township property or on private, abutting properties. It is estimated that approximately 50 deer were kept for personal use, and 40 were donated to the hungry. Not all deer taken were brought to the processor for a variety of reasons:

- The hunters were allowed to keep their first deer
- The deer taken on private adjacent properties were not required to be donated
- Deer that were tracked and found late during warm weather were not suitable for donation

Breakdown of deer harvested:

- 90 total deer = 80 antlerless deer and 10 antlered deer

Deer Harvested Per Management Area:

	<u>Anterless</u>	<u>Antlered</u>
1. NW Land Preserve	1	0
2. Northridge Land Preserve	1	0
3. Forest Grove Land Preserve	4	0
4. Meridian Transfer Station	11	1
5. Meridian Central Wetland Preserve	4	0
6. Hubbell Land Preserve	2	2
7. Central Meridian Uplands Land Preserve	3	0
8. Central Park	7	1
9. Tihart/Cornell Wetlands Land Preserve	3	0

	<u>Anterless</u>	<u>Antlered</u>
10. Davis/Foster Land Preserve	8	0
11. Foster/Crouse Land Preserve	0	0
12. Central Park Drive (general township property)	3	0
13. Ted Black Woods Park	2	0
14. Southwest Meridian Uplands Land Preserve	4	0
15. Sower Woods Land Preserve	1	0
16. Red Cedar Natural Area Park	5	0
17. Meridian Riverfront Park	2	0
18. Red Cedar River East Land Preserve	0	0
19. Private property (Sapphire, adjacent to #6)	13	4
20. Private property (adjacent to #17)	4	0
21. Private property (adjacent to #9)	2	0
22. Private property (adjacent to #14)	0	2

Deer Harvested Per Property Designation:

1. Park	15
2. Land Preserve	35
3. "Other" non-park or preserve township	15
4. Private	<u>25</u>
TOTAL =	90

Deer Harvested Per Hunting Season:

Deer Taken During Early Anterless Season
(September 22 and 23, 2012) = 8

Deer Taken During Regular Archery Season
(October 1 through December 31, 2012) = 82

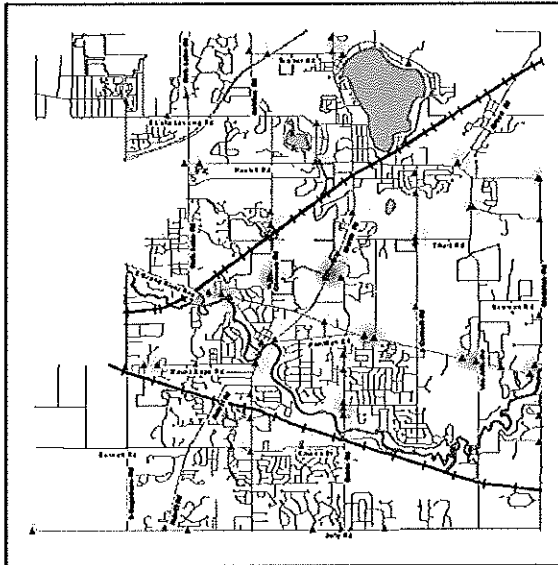
K. Recommendations for 2013 Regular Season Harvest

1. Expand the number of harvest areas to private properties (MSU, East Lawn Cemetery, Delta Dental).
2. Develop a procedure to assist residents who would like to control the deer but do not live in an area near township-owned property.
3. Develop a match-making system for private homeowners who would like their property to be hunted.
4. Utilize the majority of the 2012 hunters for the 2013 harvest.
5. Organize volunteers for posting signs and transporting deer to processor.

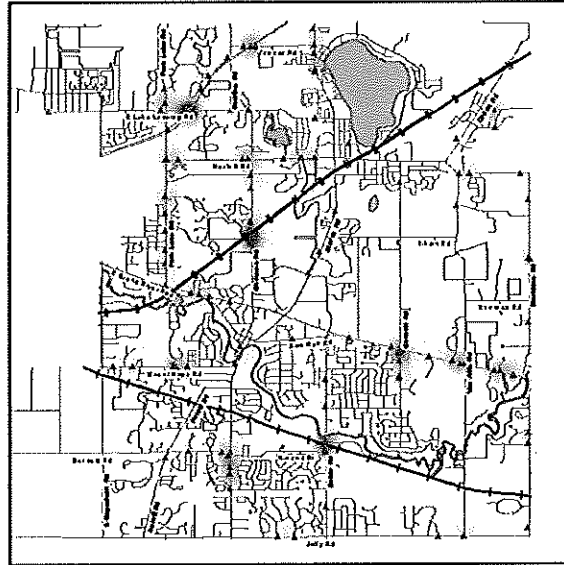
6. Streamline system for monitoring the permits distributed, number of deer taken, and hunters assigned to properties.
7. Continue to work with communications department to improve press releases and township website postings informing the public of managed hunt.
8. Consider refinement of the "Earn-A-Buck" program (1:1 or 1:2 ratio?).
9. Update the GIS map indicating the locations of deer/vehicle accidents.
10. Monitor and document data taken from deer exclosures to document browsed areas vs. non-browsed areas.
11. Assign the hunters with their properties prior to September 1, so they have time to study deer patterns in the area.
12. Continue to take advantage of any early hunts that are available on public lands.
13. Continue to educate residents on the importance of not feeding deer.
14. Consider an extended hunting season (January and February of 2014).

DRAFT

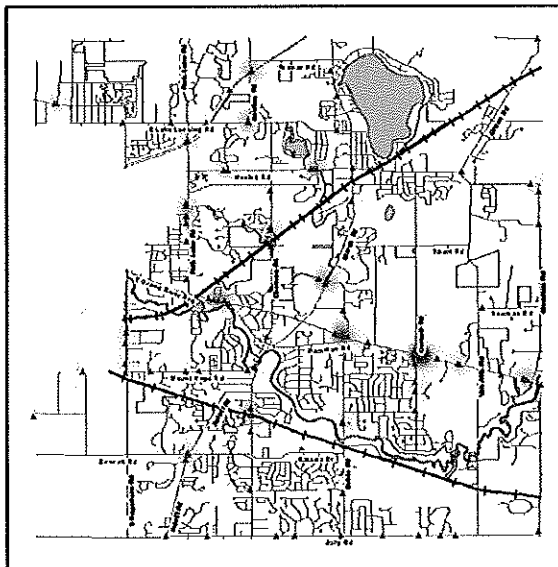
Appendix A: 2012 Car/Deer Collision information was not available as of May 31, 2013. The following information will be updated when information is received.



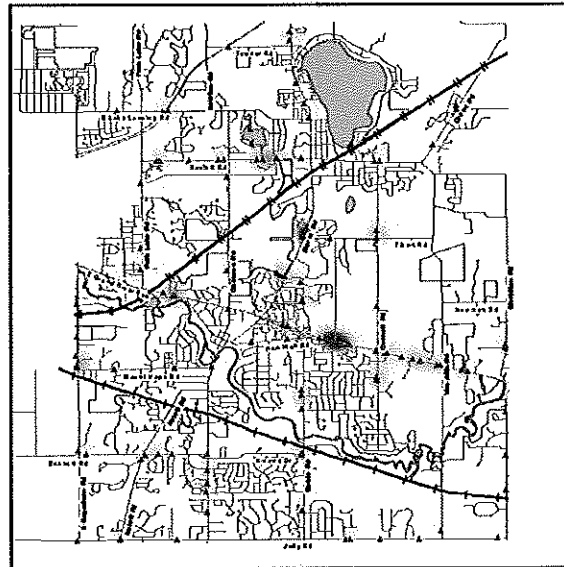
2008
89 Collisions



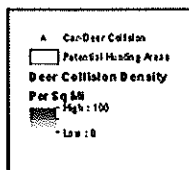
2009
129 Collisions



2010
125 Collisions



2011
115 Collisions



Meridian Township Car/Deer Collisions



2012 Meridian Township Deer Management - Hunter Survey



1. Please enter your contact information:

Response
Percent

Response
Count

Name:

100.0%

22

Address:

100.0%

22

Address 2:

9.1%

2

City/Town:

100.0%

22

State:

100.0%

22

ZIP:

100.0%

22

Email Address:

95.5%

21

Phone Number:

100.0%

22

















answered question

22

skipped question

0

2. Which township property were you assigned to hunt?

		Response Percent	Response Count
1 - Northwest Land Preserve		4.8%	1
2 - Northridge Land Preserve		0.0%	0
3 - Forest Grove Land Preserve		4.8%	1
4 - Meridian Transfer Station property		9.5%	2
5 - Meridian Central Wetland Land Preserve		4.8%	1
6 - Hubbel Land Preserve		9.5%	2
7 - Central Meridian Uplands Land Preserve		4.8%	1
8 - Central Park		9.5%	2
9 - Tihart/Cornell Wetland Land Preserve		4.8%	1
10 - Davis/Foster Land Preserve		4.8%	1
11 - Foster/Crouse Land Preserve		0.0%	0
12 - Central Park Drive/Okemos Road (SE Corner)		9.5%	2
13 - Ted Black Woods Park		4.8%	1
14 - Southwest Meridian Uplands Land Preserve		4.8%	1
15 - Sower Woods Land Preserve		4.8%	1
16 - Red Cedar Natural Area Park		14.3%	3
17 - Meridian Riverfront Park (Legg, Eastgate, Harris Nature Center)		9.5%	2
18 - Red Cedar River East Land Preserve		9.5%	2

Other (please specify)

2

answered question

21

skipped question

1

3. Did you harvest one or more ANTERLESS deer from your assigned Township property?

	Response Percent	Response Count
--	---------------------	-------------------

YES



68.2%

15

NO



31.8%

7

Comments

7

answered question

22

skipped question

0

4. Did you harvest one or more ANTLERED deer from your assigned Township property?

	Response Percent	Response Count
--	---------------------	-------------------

YES



13.6%

3

NO



86.4%

19

Comments

2


answered question

22

skipped question

0



5. Did you encounter any problems with the property that you were assigned? (For example, tampering with your bait pile or tree stand). If your answer is yes, please elaborate.

	Response Percent	Response Count
YES 	9.1%	2
NO 	90.9%	20
Comments		5

answered question 22

skipped question 0

6. Do you feel that the appropriate number of hunters were assigned to the township property that you were hunting?

	Response Percent	Response Count
YES 	90.0%	18
NO 	10.0%	2

Please comment: 9

answered question 20

skipped question 2

7. Were you satisfied with the Archery Workshop that was offered at the Michigan State University Demmer Center?

	Response Percent	Response Count
YES	100.0%	22
NO	0.0%	0

Comments 2

answered question 22

skipped question 0

8. Do you have any suggestions to improve future deer harvests?

Response Count

18

answered question 18

skipped question 4

Page 2, Q3. Did you harvest one or more ANTERLESS deer from your assigned Township property?

- | | | |
|---|---|----------------------|
| 1 | No excuses, I just wish I'd had more time to hunt early in the season. | Jan 9, 2013 1:08 PM |
| 2 | There is a lot of deer on this property, the problem is there was not a lot of huntable land | Jan 8, 2013 10:57 PM |
| 3 | total of three, two from assigned property and one from indian hills golf course..... | Jan 8, 2013 6:17 PM |
| 4 | I saw deer, but because I cracked three ribs early in the season, I lost 6 weeks of hunting time. | Jan 8, 2013 9:41 AM |
| 5 | I had to Trave when the hunt was at is best | Jan 8, 2013 6:33 AM |
| 6 | Would have had a broken ankle not set me back. | Jan 7, 2013 8:28 PM |
| 7 | 2; one donate and one kept. | Jan 7, 2013 6:12 PM |

Page 2, Q4. Did you harvest one or more ANTLERED deer from your assigned Township property?

- | | | |
|---|---|----------------------|
| 1 | I killed three large does, lost 2 does and had two misses. Did not see any Bucks, saw Bucks before season started though. | Jan 9, 2013 11:58 AM |
| 2 | Probably would have had I not broken my ankle. | Jan 7, 2013 8:28 PM |

Page 2, Q5. Did you encounter any problems with the property that you were assigned? (For example, tampering with your bait pile or tree stand). If your answer is yes, please elaborate.

- | | | |
|---|---|----------------------|
| 1 | I had a game camera stolen, and a lot of people were always walking through the immediate area, scaring the deer away. | Jan 8, 2013 10:57 PM |
| 2 | occasional times when people hiking nearby but this was not really a problem. they did not know I was there and was not problem during raining or inclement weather. | Jan 8, 2013 6:17 PM |
| 3 | No problems, but strong support for the management program from Keystone Subdivision residents expressed at annual meeting in September. | Jan 8, 2013 10:32 AM |
| 4 | My lower three strap-on steps were removed from the tree sometime after December 31st and January6th when I removed my stand. Other than that I did not have any issues during the hunting seaso. | Jan 8, 2013 9:41 AM |
| 5 | Several instances of kids appearing on trail cam pics. | Jan 7, 2013 8:55 PM |

Page 2, Q6. Do you feel that the appropriate number of hunters were assigned to the township property that you were hunting?

- | | | |
|---|--|----------------------|
| 1 | Probably could add a few more hunters to this property if needed. | Jan 10, 2013 4:55 PM |
| 2 | Yes Tihart Property was very thick and very few places to set up a tree stand. | Jan 9, 2013 11:58 AM |
| 3 | There was only two huntable spots on the property | Jan 8, 2013 10:57 PM |
| 4 | not sure, did not really encounter others hunting while I was out..... | Jan 8, 2013 6:17 PM |
| 5 | 2 is would be just right | Jan 8, 2013 6:33 AM |
| 6 | If every one that was assigned to the property hunted, it would have been too many. | Jan 7, 2013 9:39 PM |
| 7 | Although it is a small piece of property once the safety zones are considered. If more than one individual is hunting you're right on top of each other (within 50 yds). If shared, definitely a piece of land where the hunters should know each other (as we did). | Jan 7, 2013 8:55 PM |
| 8 | If we were all hunting at the same time it would be too many, but since we were not, it was fine. | Jan 7, 2013 6:12 PM |
| 9 | There were about 25 hunt-able acres at out of 50 at the transfer station. More guys in the woods leaves more scent making it tougher to kill deer. I think two would have been perfect for that area. | Jan 7, 2013 4:44 PM |

Page 2, Q7. Were you satisfied with the Archery Workshop that was offered at the Michigan State University Demmer Center?

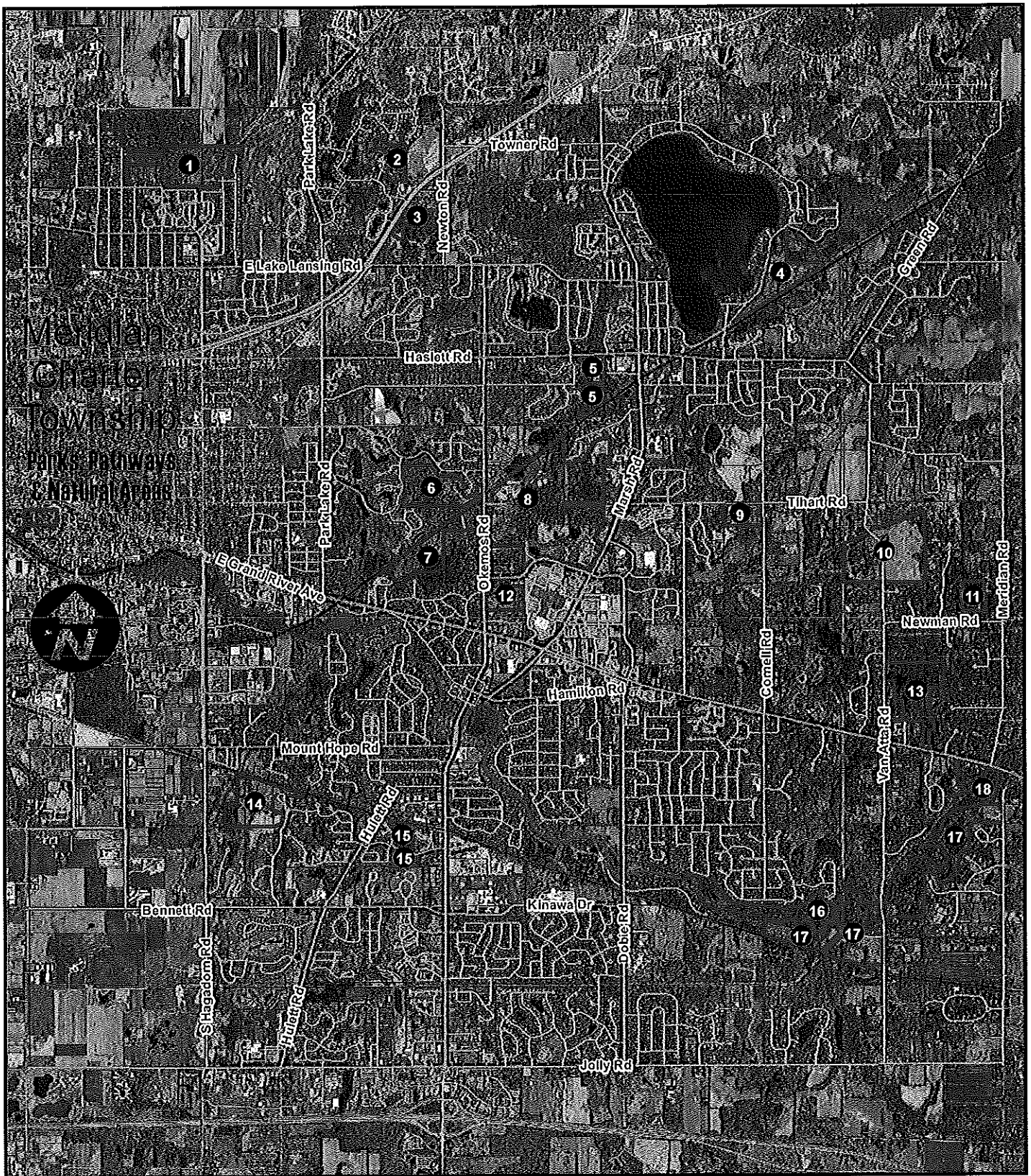
- | | | |
|---|---------------------------|----------------------|
| 1 | Yes everything was great. | Jan 9, 2013 11:58 AM |
| 2 | short and sweet | Jan 7, 2013 8:28 PM |

Page 2, Q8. Do you have any suggestions to improve future deer harvests?

- 1 Start the process earlier to allow more time for planning. Jan 10, 2013 4:55 PM
- 2 Continue to allow one deer to be kept, but do not restrict it to the first deer harvested. Continue to allow 1 buck to be harvested after 3 does have been harvested, but have it eligible to be the one kept deer. Jan 9, 2013 1:08 PM
- 3 Hunters should check in night before the hunt, whether they hunt or not....advise MTPD if tracking a deer at night. .would be nice to have a call list to check with other hunters and possibly switch areas if hunter is not seeing deer. Overall Great program, I have heard good things from citizens in area and are very supportive of program. OFC CHUCK GLUMB Jan 9, 2013 11:58 AM
- 4 It would be great to be able to have more of a choice on where we can hunt, but over all it was a great experience:) Jan 8, 2013 10:57 PM
- 5 continue emphasis on hunting safety, discrete harvest and transport of deer, appropriate clean up of entrails from field dressing of deer and continued donation of venison to food banks..... Jan 8, 2013 6:17 PM
- 6 I would suggest considering allowing hunters in selected high use areas such as central park the opportunity to retrieve game with their vehicles to avoid as much public contact as possible in the parking areas. If the program continues a DNR/Demmer Center endorsed mentoring program for young hunters could be explored. Considering there many more hunters interested in the program than spots available, making repeat selection year to year based on productivity would help ensure maximum harvest. Jan 8, 2013 10:32 AM
- 7 I want to thank you for doing a wonderful job! The deer management program has been successful thanks to you. Be sure to promote the number of deer harvested, the predicted number of fewer deer based on that figure, and the reduction of car/deer accidents, if that number was lowered. Jan 8, 2013 9:40 AM
- 8 Just have too be present Jan 8, 2013 6:33 AM
- 9 I would like to have the option of being able to use an unfilled buck permission slip the following year after it is earned. Jan 7, 2013 9:39 PM
- 10 I think the earnabuck program is a good incentive. Although I did not reach that goal this year, hopefully next year will be better. I appreciated being able to hunt in a spot that was so close to my home. This was very convenient! Thank you for the opportunity and for your professionalism in how you run the program! Jan 7, 2013 9:20 PM
- 11 Perhaps closing the lands/parks to pedestrians on some specified dates as to not interrupt hunting. Pedestrian traffic spooked several deer on several occasions that I would have otherwise harvested. Otherwise, I'm looking forward to volunteering again next year! Jan 7, 2013 8:55 PM
- 12 I really liked this program. The only problem I ran into was seeing too many antlered deer. I wish I would have been able to shoot more antlered deer and without restriction. I just had too many bucks and I couldn't shoot them. I have no problem shooting does. It just in my area the bucks were a bigger problem. Jan 7, 2013 8:30 PM
- 13 No just great... Maybe allow black powder in some areas/locations in December. Jan 7, 2013 8:28 PM

Page 2, Q8. Do you have any suggestions to improve future deer harvests?

- 14 Have people harvest and donate the first one and then keep the second one. This would keep each person harvesting more than just one. Also change the earn a buck to after you have donated one deer you can harvest a buck. I understand that we don't want people to only harvest bucks, but we saw more bucks this year than last year. Jan 7, 2013 6:12 PM
- 15 I hunted next to a large corn crop so baiting is not appropriate. I had two shots at bucks but no shots at does. There are about a dozen deer in this area. I hunted about 30 days. Please consider me for the program next year. Jan 7, 2013 5:35 PM
- 16 WE need to continue people in the area tell me that there is less deer damage but that we need to keep doing this. I am amazed by the number of people that chase me down at the mall and church and ask me how many deer we have killed. I feel like a rock star Jan 7, 2013 5:01 PM
- 17 My only comments are that I think the deer management hunt should be an ongoing process. During the days I was able to hunt, every one of them I saw several deer, and in some cases was unable to take shots due to them either being antlered, or the shot not being suitable to take. The deer population definitely appears to be greater than is reasonable for the sized piece of land that I was hunting on. Also, I continue to see road kill deer in the area near that property, as well as many close calls. You may want to make it more of an option to take antlered deer as well, as there were several occasions where I a shot was presented by an antlered deer, that I didn't take as I hadn't harvested the three antlerless deer required before I was able an antlered deer. I even had a day out where the only deer I saw were antlered. Jan 7, 2013 4:49 PM
- 18 I think an actual killing resume would have helped to weed out some of the guys that may have been taking up space just being happy being able to hunt close to home. I spoke to some guys who never killed a deer that were just happy being out there. I would like to thank Meridian township for the opportunity to kill deer on township property. I appreciated it greatly. Thanks again, Vance Gawel Jan 7, 2013 4:44 PM




Area Name and Acreage	Area Name and Acreage
1 Northwest Land Preserve-125	10 Davis/Foster Land Preserve-109
2 Northridge Land Preserve-25	11 Foster/Crouse Land Preserve-18
3 Forest Grove Land Preserve-25	12 Central Park Drive/Okemos Road (SE Corner)-28.5
4 Meridian Transfer Station Property-50.6	13 Ted Black Woods Park-74
5 Meridian Central Wetland Land Preserve-25	14 Southwest Meridian Uplands Land Preserve-60
6 Hubbel Land Preserve-58	15 Sower Woods Land Preserve-18
7 Central Meridian Uplands Land Preserve-60	16 Red Cedar Natural Area Park-56
8 Central Park-237	17 Meridian Riverfront Park-204.5
9 Tihari/Cornell Wetland Land Preserve-21	18 Red Cedar River East Land Preserve-25

Meridian Township 2012 Proposed Deer Management Areas

MEMORANDUM

TO: Township Board

FROM: Mark Kieselbach 
Mark Kieselbach
Director of Community Planning and Development

DATE: May 30, 2013

RE: 2005 Master Plan Goals and Objectives

Please bring the materials sent in the previous packet. If replacement copies are needed, please contact staff.

MEMORANDUM


TO: Township Board

FROM:



Mark Kieselbach

Director of Community Planning and Development



Gail Oranchak, AICP

Principal Planner

DATE: May 30, 2013

RE: Special Use Permit #13-88231 (St. Martha), request for a group of buildings greater than 25,000 square feet in gross square feet

Reverend Jon Wehrle has requested an amendment to Special Use Permit #88231 to increase the size of the multi-purpose St. Martha church/school building categorized as a non-residential use in a residential district and a new special use permit for a group of buildings exceeding 25,000 square feet in gross floor area. The approximately 52,302 square foot building addition will increase the size of the church/school building from approximately 44,450 square feet to approximately 96,752 square feet to accommodate a stage, gymnasium and locker rooms, parish hall, library, teacher's lounge, two classrooms, school administration offices, a commercial kitchen and a service kitchen. In accordance with Section 86-654 of the Code of Ordinances, the Planning Commission approved the special use permit for the building expansion at its May 20, 2013 meeting.

The special use permit for a building or group of buildings greater than 25,000 gross square feet in floor area requires a recommendation from the Planning Commission and a decision by the Township Board per Section 86-658. Since Section 86-658 was added to the zoning ordinance after construction of St. Martha's first phase of development in 1989, approval of the special use permit will bring the site into compliance. The St. Martha site consists of four buildings totaling approximately 102,948 gross square feet—the proposed 96,752 square foot church building, a 2,476 square foot rectory, an approximately 1,800 square foot residential structure and an approximately 1,920 square foot storage building.

The Planning Commission held the public hearing for SUP #13-88231 on May 13, 2013 and voted 7-0 to recommend approval for a group of buildings greater than 25,000 square feet in gross floor area on May 20, 2013. The reasons cited by the Planning Commission in its recommendation were:

1. The subject site is properly zoned in the RR (Rural Residential) district, which allows non-residential uses in a residential district and buildings greater than 25,000 square feet in gross floor area by special use permit.

2. The group of buildings totaling approximately 102,948 square feet in gross floor area will be designed to be harmonious and appropriate with the existing uses surrounding the site.
3. The group of buildings totaling 102,948 square feet in gross floor area will not have a significant impact on traffic.
4. At seven percent, building coverage is less than the maximum permitted for non-residential uses in residential districts.
5. The public water system and a private sanitary sewer line serve the site.

Copies of the staff memorandums dated May 9, 2013 and May 16, 2013 and draft minutes of the Planning Commission's May 13, 2013 and May 20, 2013 meetings are attached.

Township Board Options

The Township Board may approve, approve with conditions or deny the request for a group of buildings greater than 25,000 square feet in gross floor area. A resolution will be provided for consideration at a future meeting.

Attachments

1. Staff memorandums dated May 9, 2013 and May 16, 2013
2. Draft Planning Commission minutes dated May 13, 2013 (public hearing) and May 20, 2013 (decision)
3. Site Plans dated received April 30, 2013 and Floor Plans dated received April 29, 2013

Special Use Permit #13-88231
(St. Martha)
May 9, 2013

APPLICANT:

Reverend Jon Wehrle
1100 West Grand River Avenue
Okemos, MI 48864

REQUESTED ACTION:

Non-residential use (religious institution) in a
residential district

**ZONING OF
SUBJECT PARCEL:**

RR (Rural Residential)

GENERAL LOCATION:

1096 Grand River

**EXISTING LAND USE
ON THE PARCEL:**

Church and school

**ADJACENT AREA
LAND USE(S):**

N	Undeveloped
S	Grand River Avenue
E	Consumers Right-of-Way
W	Undeveloped

**ZONING ON
ADJOINING PARCELS:**

N	RR (Rural Residential)
S	RR (Rural Residential)
E	RR (Rural Residential)
W	RR (Rural Residential)

CHARTER TOWNSHIP OF MERIDIAN

MEMORANDUM

TO: Planning Commission

FROM: Gail Oranchak
Gail Oranchak, AICP
Principal Planner

DATE: May 9, 2013

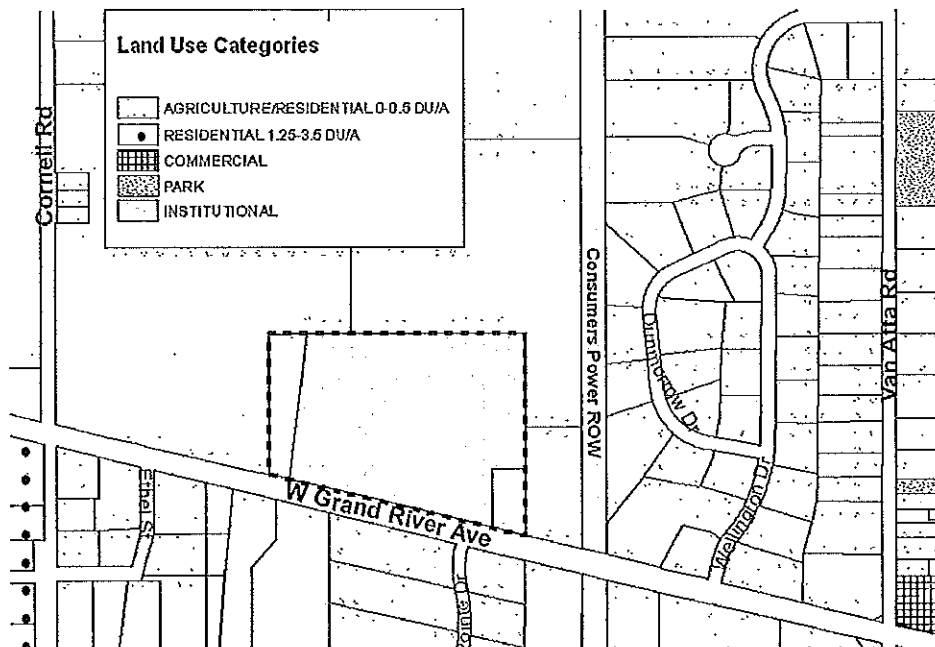
RE: Special Use Permit #13-88231 (St. Martha), request to increase the size of the existing building located at 1096 Grand River Avenue, Okemos

Reverend Jon Wehrle has requested a special use permit amendment to increase the size of the St. Martha Church building from approximately 42,594 square feet to approximately 93,130 square feet. The approximately 50,536 square feet addition will accommodate a stage, gymnasium and locker rooms, parish hall, library, teacher's lounge, two classrooms, school administration offices, a commercial kitchen and a service kitchen. The St. Martha complex is comprised of three separate RR (Rural Residential) zoned parcels totaling approximately 20.9 acres. The church building is located on the center (largest) parcel, a rectory is located on the easternmost parcel and a residential structure and storage building are located on the westernmost parcel.

Master Plan

The 2005 Master Plan designates the subject site in the Institutional and Agriculture/Residential 0.0-0.5 dwelling units per acre categories.

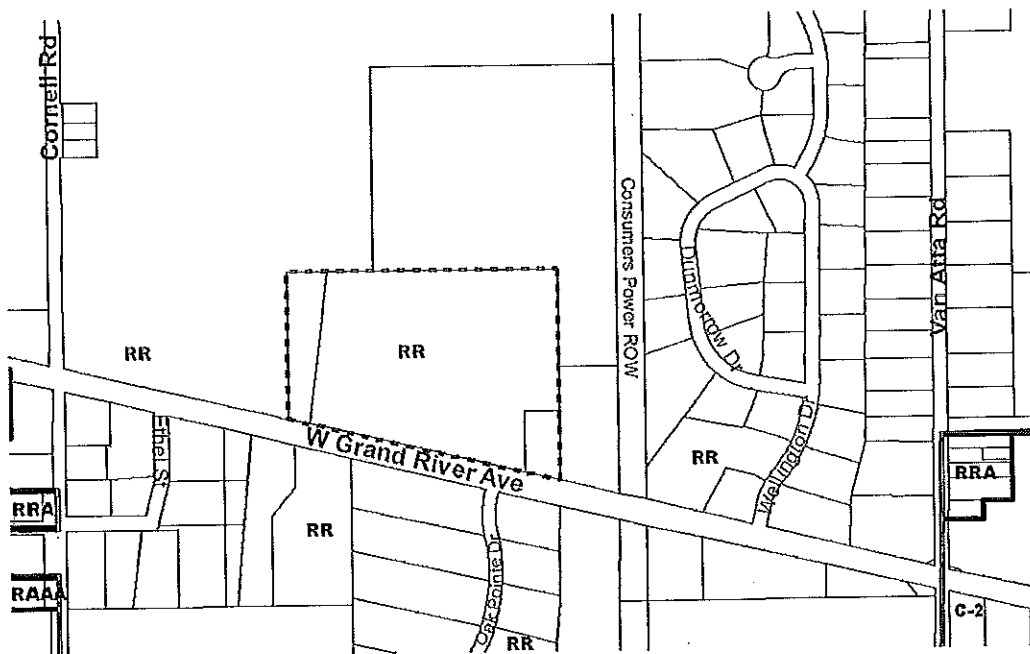
FUTURE LAND USE MAP



Zoning

The three parcels addressed as 1090, 1096 and 1148 Grand River Avenue per Township records are zoned RR (Rural Residential). Religious institutions are non-residential uses permitted in residential districts by special use permit in accordance with Section 86-654 of the Code of Ordinances.

ZONING MAP



Physical Features

The approximate 42,594 square foot church, two portable classrooms, associated parking, landscaped areas, a playground, soccer field and baseball/softball field are located on the main 18 acre parcel. A former residence (approximately 2,000 square feet) and storage building (approximately 2,376 square feet) are located on the western parcel and the 2,476 square foot church rectory is located on the eastern parcel. All buildings on the site currently total approximately 51,400 square feet. The three parcels are connected either by a service drive or sidewalk.

The west half of the proposed construction site is relatively level at 854 feet above mean sea level. Elevation gradually increases to the west from 884 to 895 feet above mean sea level—an increase of 11 feet over approximately 100 feet. Vegetation at the construction site is a mowed lawn. Mature trees are located along the north and east property boundaries and on adjacent properties to the north and east.

Neither floodplain nor wetlands are located on the site.

Public Utilities

The site is connected to the public water system. A private sewer line connects St. Martha to the public sewer. Per a condition of SUP #88231's approval, the cost for the sanitary sewer line extending to St. Martha was paid for by the church for its exclusive use. The parish is also responsible for the maintenance of the sewer line.

Streets and Traffic

Access to the site is from Grand River Avenue. Traffic to the site is based on the worship area and school facilities. Since neither the sanctuary size nor school capacity are being increased, updated traffic information was not required.

Staff Analysis

The applicant has requested a special use permit amendment to construct an approximate 50,536 square foot addition to St. Martha Church, an existing religious institution. In 1989, St Martha was granted Special Use Permit #88231 for phased construction intended to ultimately include the church, a parish hall, school and gymnasium in a building of approximately 81,000 square feet. Special Use Permit #88231 included the undeveloped 18 acre parcel and the 1.88 acre parcel to the west.

Special Use Permit #88231 was amended twice in 2003 (SUP #03-88231). First, to add a third parcel of .92 acres located east of the church to the special use permit and convert the approximate 2,476 square foot structure on the site to the parish rectory increasing the total land area to 20.9 acres and building square feet to 49,446. Approval was also granted to locate two portable classrooms southwest of the church building. The classrooms will be removed as part of the proposed project to construct the addition.

In 1989, approval was granted before adoption of zoning ordinance Section 86-658 which now requires an additional special use permit for any building or group of buildings greater than 25,000 square feet in area. The Planning Commission will be making a recommendation to the Township Board for the proposed 93,130 square foot building.

Religious institutions, classified as non-residential uses in residential districts, are subject to specific standards for location and development found in Sections 86-654 (e) and (f) and summarized as follows:

1. Preference for a location at the edge of a residential district, abutting a business or industrial district, or a public open space.

The approximate 21 acre site is zoned RR (Rural Residential). Properties surrounding the proposed expansion are also zoned RR. Properties to the north and west are undeveloped. Consumers Energy right-of-way occupies land to the east of the site and the south property line abuts Grand River Avenue.

2. All means shall be utilized to face any permitted non-residential use on a major street.

The proposed use faces Grand River Avenue, classified as a Principal Arterial.

3. Motor vehicle entrance and exit should be made from a major street.

Ingress and egress will continue to be from Grand River Avenue.

4. Site locations preferred that offer natural or manmade barriers that would lessen the effect of intrusion into residential areas.

Mature trees line the northern and eastern boundaries of the site.

5. Will not require costly or uneconomic extension of utility service.

The existing building is connected to the public water system and St. Martha Parish is responsible for maintenance and improvements to the site's private sewer line.

6. The parcel size shall be at least two acres in size and no portion of any building shall be located closer than 50 feet to any property. Buildings must be located in accordance with the setback requirement for the type of street it abuts.

The three parcels together are approximately 21 acres in area. Site plans show the proposed expansion is consistent with required setbacks.

7. No more than 25 percent of the gross site shall be covered by buildings.

Building coverage on the site is approximately 6.5 percent including the expanded church, the rectory, and the two buildings on the western parcel.

8. No building shall be taller than that permitted in the underlying zoning district.

The proposed building addition is two stories in height, buildings up to 2.5 stories but not exceeding 35 feet are permitted. The site plan indicates the building is two stories. Scaled elevations will be needed to determine the actual height.

9. The building's appearance shall be harmonious and blend appropriately with the surrounding residential area.

The applicant intends to use building materials similar to those used in 1989.

10. All signs shall be in accordance with sign regulations for non-residential uses in residential districts.

There is no indication existing signs will be replaced. One free-standing sign is permitted not to exceed 25 square feet in surface display area per side. One wall sign no larger than 20 square feet in surface display area is permitted.

11. Off-street parking spaces shall be provided as required by the zoning ordinance.

Required parking is based on seating in the sanctuary and requirements of the school. Neither the sanctuary nor school size are being increased. In 1989, the original site plan was approved with 395 parking spaces. The proposed plan shows a total of 437 parking spaces, 19 of them being barrier-free.

The Development Review Committee commented a more detailed storm water management plan including calculations will be required.

Planning Commission Options

The Planning Commission may approve, approve with conditions or deny the special use permit. A resolution will be provided for a decision at a future meeting.

Attachments

1. Special Use Permit application and attachments

G:\PLANNING\GLO\Case Management\SUP\13-88231 (St Martha)\0\Staff Reports\13-88231. pc 1.doc

CHARTER TOWNSHIP OF MERIDIAN
DEPARTMENT OF COMMUNITY PLANNING AND DEVELOPMENT
5151 MARSH ROAD, OKEMOS, MI 48864
PLANNING DIVISION PHONE: (517) 853-4560, FAX: (517) 853-4095

SPECIAL USE PERMIT APPLICATION

Before submitting this application for review, an applicant may meet with the Director of Community Planning and Development to discuss the requirements for a special use permit and/or submit a conceptual plan for review to have preliminary technical deficiencies addressed prior to submittal of the application. If the property or land use is located in the following zoning districts RD, RC, RCC, RN then the applicant must meet with the Planning Director to discuss technical difficulties before filing a formal application.

Part I

- A. Applicant MAYOTTEgroup Architects
Address of Applicant 6240 W. Mt. Hope, Lansing, MI 48917 gute@mayottearchitects.com
Telephone - Work (517) 323-0577 Home _____ Fax (517) 323-0570 Email _____
Interest in property (circle one): Owner _____ Tenant _____ Option _____ Other _____
(Please attach a list of all persons with an ownership interest in the property.)
Father Wehrle, St. Martha Parish, 1100 W. Grand River Ave., Okemos, MI 48864 33-02-02-23-476-001
- B. Site address / location / parcel number 1096 Grand River, Okemos, MI, 48864 33-02-02-23-451-001
Legal description (please attach if necessary)
See attachment
Current zoning Rural residential
Use for which permit is requested / project name St. Martha Parish, Parish Hall and School Addition
Corresponding ordinance number _____
- C. Developer (if different than applicant) _____
Address _____
Telephone - Work _____ Home _____ Fax _____
- D. Architect, Engineer Planner or Surveyor responsible for design of project if different from applicant:
Name Fitzgerald Henne & Associates, Inc.
Address 4063 Grand Oak Drive, Suite A109, Lansing, MI 48911
Telephone - Work (517) 887-1100 Home _____ Fax (517) 887-6335
- E. Acreage of all parcels in the project: Gross 19.915 Net 19.915
- F. Explain the project and development phases: See Attachment
- G. Total number of:
Existing: structures 1 bedrooms _____ offices 413 parking spaces _____ carports _____
garages _____ Proposed: structures 1 bedrooms _____ offices 12 parking spaces _____ carports _____
_____ garages _____
- H. Square footage: existing buildings 2 fl. proposed buildings 2 floors
Usable Floor area: existing buildings 2 fl. proposed buildings 2 floors
Approx. 42,600 SF Approx. 50,200 SF
Approx. 38,340 SF Approx. 45,000 SF
- I. If employees will work on the site, state the number of full time and part time employees working per shift and hours of operation:
- J. Existing Recreation: Type NA Acreage _____
Proposed Recreation: Type NA Acreage _____

Existing Open Space:	Type <u>Lawn area, wooded area, playground</u>	Acreage <u>13.157</u>
Proposed Open Space:	Type <u>Lawn area, wooded area, playground</u>	Acreage <u>12.506</u>

K. If Multiple Housing: NA

Total acres of property _____	
Acres in floodplain _____	Percent of total _____
Acres in wetland (not in floodplain) _____	Percent of total _____
Total dwelling units _____	
Dwelling unit mix:	
Number of single family detached:	for Rent _____ Condo _____
Number of duplexes:	for Rent _____ Condo _____
Number of townhouses:	for Rent _____ Condo _____
Number of garden style apartments:	for Rent _____ Condo _____
Number of other dwellings:	for Rent _____ Condo _____

L. The following support materials must be submitted with the application:

1. Nonrefundable Fee.
2. Legal Description of the property.
3. Evidence of fee or other ownership of the property.
4. Site Plan containing the information listed in the attachment to this application.
5. Architectural sketches showing all sides and elevations of the proposed buildings or structures, including the project entrance, as they will appear upon completion. The sketches should be accompanied by material samples or a display board of the proposed exterior materials and colors.
6. A Traffic Study, prepared by a qualified traffic engineer, based on the most current edition of *Evaluating Traffic Impact Studies: A Recommended Practice for Michigan Communities*, published by the State Department of Transportation.
 - a. A traffic assessment will be required for the following:
 - 1) New special uses which could, or expansion or change of an existing special use where increase in intensity would, generate between 50 to 99 directional trips during a peak hour of traffic.
 - 2) All other special uses requiring a traffic assessment as specified in the Township Code of Ordinances, Chapter 86, Article IV, Division 2.
 - b. A traffic impact study will be required for the following:
 - 1) New special uses which would, or expansion or change of an existing special use where increase in intensity would, generate over 100 directional trips or more during a peak hour of traffic, or over 750 trips on an average day.
 - 2) All other special uses requiring a traffic assessment as specified in the Township Code of Ordinances, Chapter 86, Article IV, Division 2.
7. Natural features assessment which includes a written description of the anticipated impacts on the natural features at each phase and at project completion that contains the following:
 - a. An inventory of natural features proposed to be retained, removed, or modified. Natural features shall include, but are not limited to, wetlands, significant stands of trees or individual trees greater than 12 inches dbh, floodways, floodplains, waterbodies, identified groundwater vulnerable areas, slopes greater than 20 percent, ravines, and vegetative cover types with potential to sustain significant or endangered wildlife.
 - b. Description of the impacts on natural features.
 - c. Description of any proposed efforts to mitigate any negative impacts.

The natural features assessment may be waived by the Director of Community Planning and Development in certain circumstances.

Part II

SUP REQUEST STANDARDS
Township Code of Ordinances, Section 86-126

Applications for Special Land Uses will be reviewed with the standards stated below. An application that complies with the standards stated in the Township Ordinance, conditions imposed pursuant to the Ordinance, other applicable Ordinances, and State and Federal statutes will be approved. Your responses to the questions below will assist the Planning Commission in its review of your application. See attachment for answers to questions 1-9.

- (1) The project is consistent with the intent and purposes of this chapter.
- (2) The project is consistent with applicable land use policies contained in the Township's comprehensive development plan of current adoption.
- (3) The project is designed, constructed, operated, and maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity and that such a use will not change the essential character of the same area.
- (4) The project will not adversely affect or be hazardous to existing neighboring uses.
- (5) The project will not be detrimental to the economic welfare of surrounding properties or the community.
- (6) The project is adequately served by public facilities, such as existing roads, schools, stormwater drainage, public safety, public transportation, and public recreation, or that the persons or agencies responsible for the establishment of the proposed use shall be able to provide any such service.
- (7) The project is adequately served by public sanitation facilities if so designed. If on-site sanitation facilities for sewage disposal, potable water supply, and storm water are proposed, they shall be properly designed and capable of handling the longterm needs of the proposed project.
- (8) The project will not involve uses, activities, processes, materials, and equipment and conditions of operation that will be detrimental to any persons, property, or the general welfare by reason of excessive production of traffic, noise, smoke, fumes, glare, or odors.
- (9) The project will not directly or indirectly have a substantial adverse impact on the natural resources of the Township, including, but not limited to, prime agricultural soils, water recharge areas, lakes, rivers, streams, major forests, wetlands, and wildlife areas.

Part III

I (we) hereby grant permission for members of the Charter Township of Meridian's Boards and/or Commissions, Township staff member(s) and the Township's representatives or experts the right to enter onto the above described property (or as described in the attached information) in my (our) absence for the purpose of gathering information including but not limited to the taking and the use of photographs.

☒ Yes ☐ No (Please check one)

By the signature(s) attached hereto, I (we) certify that the information provided within this application and accompanying documentation is, to the best of my (our) knowledge, true and accurate.

Rev. Jon Weheler
Signature of Applicant

4-18-13
Date

Rev. Jon Weheler
Type/Print Name

Fee: _____

Received by/Date: Gail Orourke

SUP REQUEST STANDARDS
QUESTIONS 1-9

(1) The project is consistent with the intent and purposes of this chapter.

This is a building addition project for St. Martha Parish. It is designated as a Phase II of the original Phased Site Plan. It is consistent with the intent and purpose of this chapter since it is a non residential use in a residential district.

(2) The project is consistent with applicable land use policies contained in the Township's comprehensive development plan of current adoption.

The proposed building addition is consistent with applicable land use policies contained in the Township development plan.

(3) The project is designed, constructed, operated, and maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity and that such a use will not change the essential character of the same area.

The proposed building addition will match the appearance of the existing parish structure. The proposed building will bring new improvements to the original parish school with a stage, gymnasium, classrooms, library, teacher lounge, parish hall and locker rooms.

(4) The project will not adversely affect or be hazardous to existing neighboring uses.

The proposed building addition will be maintained and its intended use will not adversely affect or be hazardous to existing neighbor uses.

(5) The project will not be detrimental to the economic welfare of surrounding properties or the community.

The proposed building addition will provide a positive influence to the parish community and not be detrimental to the economic welfare.

(6) The project is adequately served by public facilities, such as existing roads, schools, stormwater drainage, public safety, public transportation, and public recreation, or that the persons or agencies responsible for the establishment of the proposed use shall be able to provide any such service.

The building addition is currently proposed for a site that is already adequately served by existing roads, schools, stormwater drainage and public transportation.

(7) The project is adequately served by public sanitation facilities if so designed. If on-site sanitation facilities for sewage disposal, potable water supply, and storm water are proposed, they shall be properly designed and capable of handling the long term needs of the proposed project.

The proposed building addition site is currently adequately served by facilities such as sanitary, water and stormwater. Some of these facilities will need to be expanded to meet the needs of the proposed building addition.

(8) The project will not involve uses, activities, processes, materials, and equipment and conditions of operation that will be detrimental to any persons, property, or the general welfare by reason of excessive production of traffic, noise, smoke, fumes, glare, or odors.

The proposed building addition will maintain the same uses and activities of the original building and property. There will not be any significant increase of traffic, noise, smoke, fumes, glare or odors.

(9) The project will not directly or indirectly have a substantial adverse impact on the natural resources of the Township, including, but not limited to, prime agricultural soils, water recharge areas, lakes, rivers, streams, major forests, wetlands, and wildlife areas.

The proposed building addition will be constructed in an open lawn area away from wetlands, forest and wildlife areas. The proposed building addition will not directly or indirectly have a substantial adverse impact on the natural resources.


Explain the project and development phases:

The St. Martha Parish existing building was originally constructed in 1990. The original building was planned as a Phase I of a Phased Site Plan. It is located on a 19.915 Acre parcel. The proposed building addition is Phase II of the originally Phased Site Plan that includes the new building addition (stage, gymnasium, classrooms, library, teacher lounge, parish hall, and locker rooms), additional parking, loading dock, stage loading/unloading zone, utility improvements and landscaping. There are also plans for a Future addition approximately 9600 square feet, that was planned as Phase III of the originally Phased Site Plan. This future addition will include classrooms, band music room, multi purpose room and work centers.

CHARTER TOWNSHIP OF MERIDIAN

MEMORANDUM

TO: Planning Commission

FROM: 
Gail Oranchak, AICP
Principal Planner

DATE: May 16, 2013

RE: Special Use Permit #13-88231 (St. Martha), request to increase the size of the existing building located at 1096 Grand River Avenue, Okemos

The request to amend the St. Martha Parish special use permit to construct an addition exceeding the size of the building approved in 1989 and to seek a special use permit for a group of structures greater than 25,000 square feet in area was the topic of a public hearing at the Planning Commission's May 13, 2013 meeting. Special Use Permit #88231 was granted in 1989 for the phased development of an approximate 20 acre site for non-residential uses permitted by special use permit in a residential district. Specifically the uses included a church and school and ancillary uses such as a parish hall and gymnasium in an 81,000 square foot building. In addition to the building, site plans showed outdoor sports and play fields, a stormwater detention pond, and a 395 space parking lot.

New Information updating the size of both the existing and proposed structures was provided by the applicant's architect since last week's public hearing. The existing building measures 44,450 gross square feet and the proposed building measures 52,302 gross square feet thus total building size after construction will be 96,752 gross square feet. Since the special use permit for building size considers one building or a group of buildings on a site, the 2,476 square foot rectory located on the easternmost parcel of the three parcel site and the two buildings located on the westernmost parcel, a residential building and a storage building, must be included in the total square feet calculation. Based on the site plan, staff has estimated the buildings on the westernmost parcel are approximately 1,800 square feet (residential) and 1,920 square feet (maintenance/storage). Thus the total square feet of all buildings on the entire approximate 21 acre site is approximately 102,948 gross square feet. In 2003, the addition of the rectory site to the church's land holdings increased the site's size to approximately 21 acres.

Site plans submitted for the special use permit amendment also show 432 parking spaces, an increase of 37 spaces over the 395 approved in 1989 and an approximate 9,000 square foot building pad for a future addition.

Questions arose during the public hearing regarding traffic and road conditions. Additional traffic control measures were not deemed necessary since capacity remains unchanged for the two primary uses on the site, the church and the school. The gymnasium and parish hall are ancillary to the primary uses and would not exist without them. Both were anticipated in the original special use permit.

As a condition of the 1989 approval, St. Martha Parish installed a center turn lane along the site's entire Grand River Avenue frontage to prevent church traffic from obstructing through traffic on Grand River Avenue. In 2009, the Michigan Department of Transportation increased the road capacity by completing improvements converting the remainder of Grand River Avenue from Cornell Road to Meridian Road from a two-lane road to a three-lane road, the third lane being a center turn lane. A traffic signal was installed at about the same time at the intersection of Grand River Avenue and Cornell Road. The intersection is approximately 1,500 feet from the westernmost entrance to the St. Martha site.


Comments were also made about Grand River Avenue's possible "A"- "F" grade. Operating conditions at intersections are evaluated through a capacity analysis known as "level of service" (LOS) analysis. Level of service is expressed in a range from "A" to "F," with "A" representing the least amount of time (<10 seconds) a vehicle is delayed at an intersection and "F" being the most (>80 seconds). LOS D, a delay of 35 – 55 seconds at a signalized intersection, is generally acceptable in an urbanized area. Level of service is analyzed in traffic impact studies. Township standards require an applicant prepare and submit a traffic impact study with a special use permit application when an existing or new primary use of a site will generate 100 or more new vehicle trips during a peak hour. Since neither of the site's primary uses were being expanded, a traffic impact analysis was not required.

Planning Commission Options

The Planning Commission may approve, approve with conditions or deny the special use permit. A resolution has been provided to approve the request.

Attachments

1. Resolution to approve

- 
- A. Special Use Permit #13-88231 (St. Martha Church), request to amend SUP #88231 to expand the use as a religious institution in a residential district and increase building size

Chair Jackson opened the public hearing at 8:19 P.M.

- Summary of subject matter
Principal Planner Oranchak summarized the special use permit (SUP) request as outlined in the staff memorandum dated May 9, 2013.
- Applicant
Todd Gute, Mayotte Group Architects, 6240 W. Mount Hope, Lansing, offered brief history on the site noting the addition was anticipated when St. Martha was originally constructed in 1989. He outlined locations of the various functions to be performed in both the lower and upper level of the addition. Mr. Gute stated the additional parking spaces are a result of the functions within the addition (kitchen, etc.) and removal of portable classroom units. He clarified the new addition has three (3) different roof elevations (one flat and two different pitched), adding it is the applicant's intent to continue using the existing materials for the new addition.

- Planning Commission discussion:

Commissioner Ianni pointed to concerns expressed in the report with groundwater runoff from additional coverage of the land and asked the applicant if that issue had been addressed.

Principal Planner Oranchak indicated the Engineering Department's review indicated a desire to have the applicant provide stormwater calculations, since the existing detention area was built for the original proposal, an 81,000 square foot building.

Commissioner Deits inquired if the existing sewer system has capacity to handle simultaneous multiple large functions.

Father Jon Wehrle, 1100 West Grand River Avenue, Okemos, responded that as a result of concerns expressed during the approval process for the original special use permit, a 20" water line was extended to Grand River Avenue and a sewer lift pump station which could serve a residential community of 16,000 was installed.

Commissioner Deits inquired if the driveway and parking lot along the northerly property line would require a variance.

Father Wehrle responded he only became aware of this issue today, but noted the driveway to the north has no curbing for access as a fire lane around the building. He indicated when the road was constructed 24 years ago, many large trees were located nearby and required a "balance" between the temporary road and retaining the trees. Father Wehrle stated he has spoken with the architect for ideas to bring the issue back into conformance so no variance is necessary.

Commissioner Deits asked if the northerly driveway was installed for safety reasons.

Mr. Gute responded in the affirmative.

Commissioner Salehi asked that the location of additional parking on the north side be clearly delineated when the issue of the drive/variance is addressed.

Mr. Gute responded an additional 10-12 parking spaces may be located on the south side of the drive, perpendicular to the drive. He noted a driver will traverse through the loop, and if parking the vehicle, will not need to cross the lane to enter the building.

Commissioner Salehi inquired if Planning Commissioners would see the rework of the drive location and potential parking prior to special use permit approval.

Principal Planner Oranchak indicated it could be a possibility, noting the SUP could be approved with a condition that variance(s) must be obtained from the Zoning Board of Appeals.

Mr. Gute stated the parking spaces under discussion are not required, but more a matter of convenience.

Commissioner Hildebrandt expressed concern with increased traffic on Grand River Avenue and a change of times for additional vehicles as a result of the addition, and requested a traffic study and traffic analysis be conducted.

Mr. Gute indicated some additional trip generations will occur with increased use of the fellowship hall for wedding receptions. He inquired of staff if it possessed a traffic study of Grand River which designated the grade of the road based on traffic levels (i.e., A, B, C, D, E, F). Mr. Gute noted the busiest time for churches is Sunday morning which is the lightest traffic of all other uses on that road.

Commissioner Cordill asked if the capacity of school enrollment would change.

Father Wehrle responded no additional classroom space was being contemplated as the classroom modules would be eliminated. He expounded on an earlier Planning Commission concern with traffic by stating there are two entrances/exits on Grand River Avenue which adequately facilitates traffic.

Commissioner Honicky inquired if the closing of Catholic schools in Lansing would result in new students for St. Martha.

Father Wehrle did not believe that would be the case.

Commissioner Honicky inquired if the addition would complete the vision for a relatively stable population.

Pastor Wehrle indicated the facilities are for existing parishioners and students; adding the church is not trying to expand its number of members.

Commissioner Ianni asked the applicant to provide Grand River capacity during peak use times (Saturday afternoon and Sunday morning) as well as the grade of Grand River Avenue.

Commissioner Deits expressed concern the request for a traffic study is costly as there is no anticipation of more peak traffic during the hours where the church is currently at its peak. He did not believe a potential problem with current peak hours is a subject for this SUP, should not be a condition of this SUP and suggested the church speak with the Township's traffic engineer.

Commissioner Ianni reiterated he is only interested in the designated road grade of Grand River Avenue and the capacity based on that grade.

Chair Jackson pointed to all the recent discussions of the Michigan/Grand River Avenue Corridor and inquired if there were associated traffic studies.

Principal Planner Oranchak answered she was not aware of any, but would look into that question.

Chair Jackson inquired if the calculation used to determine the building height using an average of the grades satisfied the Township's requirements.

Principal Planner Oranchak replied that is the definition for determining building height and staff would verify compliance.

Chair Jackson asked what grades are offered at St. Martha.

Pastor Wehrle responded the church operates preschool through 8th grade and those grades will remain.

Chair Jackson noted the plans show moving two (2) storm sewer catch basins and asked where they would be relocated.

Mr. Gute indicated the functions of the catch basin located in the middle of the current building are "going away" and roof rainwater will be collected and run through that same piping. He believed one (1) catch basin would be relocated into the yard. He added that few of the 200 trees planted during the construction of 1989 need to be removed due to deliberate planting and planning.

Chair Jackson closed the public hearing at 9:16 P.M.

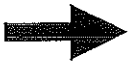
Planning Commission, staff and applicant discussion:

- History of police involvement in monitoring safety when religious institutions experience heavy usage and resulting traffic
- Center turn lane was installed by St. Martha in 1989 to eliminate traffic conflict on Grand River Avenue
- Suggestion for the applicant to speak with staff regarding bicycle parking
- Several children currently ride their bicycles to the school and utilize bicycle parking adjacent to the entrance
- Parking space calculation based on the number of seats in the sanctuary and number of classrooms on the site
- Inquiry as to how site coverage is calculated
- Planning Commission does not have the right to deny the applicant the right to request a variance based upon the current plan
- Percentage of impervious surface includes building footprints, paved parking areas and any other concrete

ROLL CALL VOTE: YEAS: Commissioners Cordill, Deits, Ianni, Norkin, Salehi, Scott-Craig,
Chair Jackson

NAYS: None

Motion carried 7-0.



Commissioner Ianni moved [and read into the record] **NOW THEREFORE, BE IT RESOLVED THE PLANNING COMMISSION OF THE CHARTER TOWNSHIP OF MERIDIAN hereby recommends approval of Special Use Permit #13-88231 (St. Martha) for a group of buildings greater than 25,000 square feet in gross floor area. Seconded by Commissioner Cordill.**

Planning Commission discussion:

- No traffic issues currently exist for the site

ROLL CALL VOTE: YEAS: Commissioners Cordill, Deits, Ianni, Norkin, Salehi, Scott-Craig,
Chair Jackson

NAYS: None

Motion carried 7-0.

8. Other Business (None)

9. Township Board, Planning Commission officer, committee chair, and staff comment or reports (None)

10. New applications (None)

11. Site plans received (None)

12. Site plans approved (None)

13. Public remarks

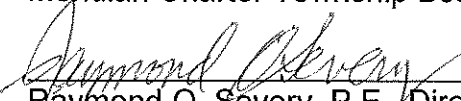
Chair Jackson opened public remarks.

William J. Cleary, 1896 Danbury East, Okemos, reminded Planning Commissioners there are two (2) ingresses/egresses out of St. Martha and 400 cars do not exit onto Grand River all at one time.

Chair Jackson closed public remarks.

MEMORANDUM

TO: Meridian Charter Township Board

FROM: 
Raymond O. Severy, P.E., Director
Public Works & Engineering

DATE: May 31, 2013

RE: **Draft Resolution to Approve Payback District
Georgetown Sewer Main Interceptor, Phases 3 & 4**

In 2007 and 2008, the Eyde Company constructed a sanitary sewer main from the existing sewer main north of Wal-Mart to and through Phases 1 & 2 of the Georgetown development. The Township required it to be constructed larger (18" diameter), and in some locations, deeper than was necessary to serve the Georgetown development. The purpose was to allow the sewer main to be extended in the future to serve additional properties in the Mud Lake Lift Station service area, which extends east to Meridian Road. The Mud Lake Lift Station was designed based on the 1993 Comprehensive Plan. However, the projected population utilized to compute the sewer benefit for the Georgetown Sewer Main Interceptor is based on the 2005 Comprehensive Plan.

Since the new sewer main will provide sanitary sewer service to other properties in addition to the Georgetown development, the cost of constructing the sewer main larger and deeper should be shared by all of the properties that will benefit from the new sewer main. On July 7, 2009, the Township Board adopted the Georgetown Sanitary Interceptor Benefit Charge & Reimbursement Resolution (attached) approving a payback to the Eyde Company of \$347,767.10, with a 5% annual increase, to be paid from funds received as properties upstream of the Georgetown Subdivision connect to the sewer.

The Eyde Company now desires to extend the sanitary sewer to serve the remaining phases of the Georgetown Subdivision. The Public Works and Engineering Department recommends that the extension be an 18" diameter sewer constructed deep to serve more than just the Georgetown development. The Eyde Company estimates the additional cost for this larger, deeper sewer is \$270,600. They are requesting Board adopt a resolution approving a payback to the Eyde Company of this additional cost. They have indicated they would agree to reduce the annual increase to 3% for both the previous payback resolution and the requested payback resolution, and

request the payback period be 20 years from the date of the new resolution for both payback resolutions.

The additional cost incurred by the Eyde Company to construct the sewer main larger and deeper through the Georgetown development will be prorated by residential equivalent unit (REU) over the entire service area east of Powell Road, excluding the Georgetown development.

The projected population east of Powell Road within the Mud Lake Interceptor District (map is attached) was established as 3,290. Using the current occupancy rate in Meridian Township of 2.4 persons per REU, this equates to 1,371 REU's in the Mud Lake Interceptor District service area east of Powell Road. The Georgetown development has 158 REU's. Therefore, the service area east of Powell Road, excluding Georgetown, has 1,213 REU's.

The additional cost incurred by the Eyde Company to construct the sewer main larger and deeper through the Georgetown development is estimated to be \$270,600. This equates to a payback to the Eyde Company of \$223.08 per REU ($\$270,600/1,213$). This amount would be collected by the Township at the time each property connects to the public sewer system. The Township would then reimburse all collected payback amounts to the Eyde Company quarterly. The payback amount would be increased annually \$6.70 (3%, not compounded) per REU.

A draft proposed resolution approving the Georgetown Interceptor Payback District and the payback amount with a payback period of 20 years is attached. A second resolution would be required after construction of the sewer is complete to adjust the amount of the payback to reflect actual construct costs.

attachments

DRAFT

GEORGETOWN SANITARY SEWER INTERCEPTOR BENEFIT CHARGE & REIMBURSEMENT

RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held in the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, MI 48864-1198, (517) 853-4000, on Tuesday, 2013, at 6:00 p.m.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____
and supported by _____.

WHEREAS, Section 78-154 of the Code of Ordinances of the Charter Township of Meridian provides for establishment by resolution of a benefit charge to be paid by the owner of premises to be connected to Township sanitary sewers when the premises to be connected has not been specially assessed for the construction of said sanitary sewer; and,

WHEREAS, Eyde Company was requested by Meridian Township Department of Public Works & Engineering to upsize the sanitary sewer interceptor for the Georgetown subdivision to serve additional areas beyond the Georgetown subdivision, as shown on the attached map; and,

WHEREAS, on June 4, 2013, the Township Board evaluated the request by the Eyde Company to be reimbursed for the portion of sanitary sewer interceptor costs that will be incurred by them beyond the needs of the Georgetown subdivision; and,

WHEREAS, the proposed sanitary sewer interceptor to serve Phases 3 & 4 of the Georgetown subdivision and properties beyond this subdivision will extend from the end of the existing 18 inch sewer in Giesboro Lane approximately 2,590 feet to Chaggal Lane; and,

WHEREAS, the Department of Public Works & Engineering has determined the area that can be serviced by this sanitary sewer interceptor, and determined the estimated cost of construction of the interceptor, thus determining the estimated amount of reimbursement to the Eyde Company.

NOW, THEREFORE, BE IT RESOLVED by the Township Board of the Charter Township of Meridian, Ingham County, Michigan, as follows:

1. The Georgetown sanitary sewer interceptor service area, exclusive of the Georgetown subdivision, has been determined to include 1,213 residential equivalent units (REU).
2. The Georgetown sanitary sewer interceptor estimated cost of construction to be reimbursed to the Eyde Company shall be set at \$270,600, subject to revision to actual construction cost.
3. Therefore, the estimated Benefit Charge for connection to a sanitary sewer within the Georgetown sanitary sewer interceptor service area is hereby established at \$223.08 per REU, plus 3% flat rate (\$6.70) annual increase. The estimated Benefit Charge will be revised after construct is complete to reflect actual construction cost. This benefit charge is for the above described sanitary sewer interceptor only and is in addition to any benefit charge for previously constructed sewer mains or interceptors or the construction of additional sanitary sewer mains or interceptors.

**GEORGETOWN SANITARY SEWER INTERCEPTOR BENEFIT CHARGE
& REIMBURSEMENT RESOLUTION**

2013

Page 2

4. The Georgetown Sanitary Sewer Interceptor Benefit Charge will be collected by the Township for a period of twenty years from the date of this resolution.
5. The Georgetown Sanitary Sewer Interceptor Benefit Charge will be paid as follows:

All existing and future developments and all existing and future single and multi-family homes shall pay the Georgetown Sanitary Sewer Interceptor Benefit Charge when obtaining their sewer permit.
6. The Georgetown Sanitary Sewer Interceptor Benefit Charge will be reimbursed as follows:
 - A. The reimbursement period will be for a total of 20 years from the date of this resolution.
 - B. The Township shall pay the reimbursement to the Eyde Company in quarterly installments, each installment to be equal to the Georgetown Sanitary Sewer Interceptor Benefit Charge collected by the Township each calendar quarter from the Georgetown Sanitary Sewer Interceptor service area (see attached map).

YEAS: _____

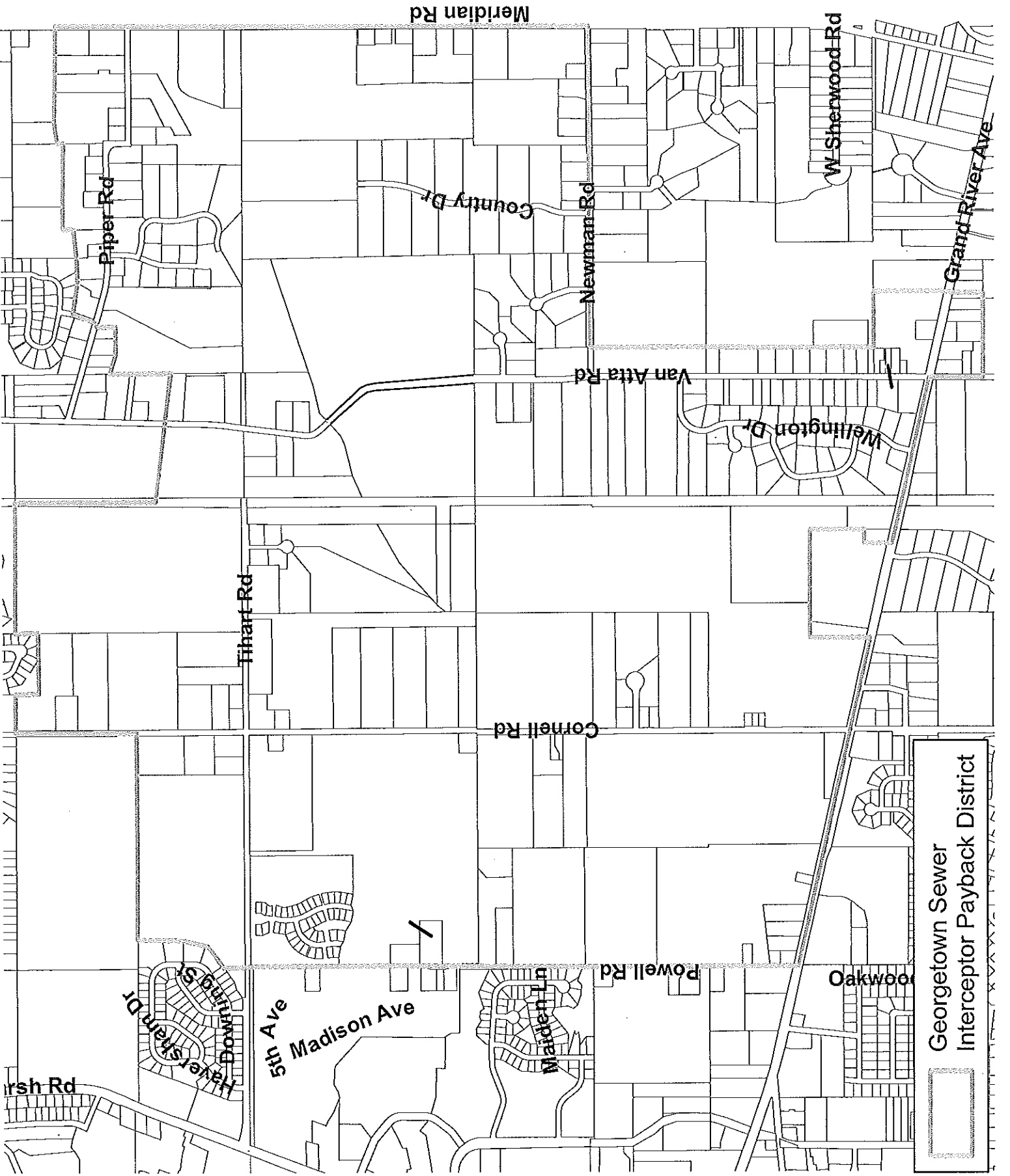
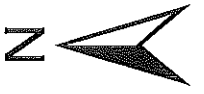
NAYS: _____

Resolution declared adopted.

STATE OF MICHIGAN)
) ss.
COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of the proceedings taken by the Township Board at a regular meeting held on 2013.

Brett Dreyfus, Township Clerk



Georgetown Sewer
Interceptor Payback District

**GEORGETOWN SANITARY SEWER INTERCEPTOR BENEFIT CHARGE
& REIMBURSEMENT**

RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held in the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, MI 48864-1198, (517) 853-4000, on Tuesday, July 7, 2009, at 6:00 p.m.

PRESENT: Supervisor McGillicuddy, Clerk Helmbrecht, Treasurer Brixie, Trustees Dreyfus, LeGoff,
Ochberg, Veenstra

ABSENT: None

The following resolution was offered by Treasurer Brixie and supported by Clerk Helmbrecht.

WHEREAS, Section 78-154 of the Code of Ordinances of the Charter Township of Meridian provides for establishment by resolution of a benefit charge to be paid by the owner of premises to be connected to Township sanitary sewers when the premises to be connected has not been specially assessed for the construction of said sanitary sewer; and,

WHEREAS, Eyde Company was requested by Meridian Township Department of Public Works & Engineering to upsize the sanitary sewer interceptor for the Georgetown subdivision to serve additional areas beyond the Georgetown subdivision, as shown on the attached map; and,

WHEREAS, on May 19, 2009 and on June 16, 2009, the Township Board evaluated the request by the Eyde Company to be reimbursed for the portion of sanitary sewer interceptor costs that were incurred by them beyond the needs of the Georgetown subdivision; and,

WHEREAS, the sanitary sewer interceptor to serve the Georgetown subdivision and properties beyond this subdivision has been constructed by the Eyde Company from approximately 1,325 feet west of Powell Road to approximately 155 feet south of the intersection of Twinging Drive and Giesboro Lane; and,

WHEREAS, the Department of Public Works & Engineering has determined the area that can be serviced by this sanitary sewer interceptor, and determined the cost of construction of the interceptor, thus determining the amount of reimbursement to the Eyde Company.

NOW, THEREFORE, BE IT RESOLVED by the Township Board of the Charter Township of Meridian, Ingham County, Michigan, as follows:

1. The Georgetown sanitary sewer interceptor service area, exclusive of the Georgetown subdivision, has been determined to include 1,213 residential equivalent units (REU).
2. The Georgetown sanitary sewer interceptor cost of construction to be reimbursed to the Eyde Company shall be set at \$347,767.10.
3. Therefore, the Benefit Charge for connection to a sanitary sewer within the Georgetown sanitary sewer interceptor service area is hereby established at \$286.70 per REU, plus 5% flat rate (\$14.34) annual increase. This benefit charge is for the above described sanitary sewer interceptor only and is in addition to any benefit charge for the construction of additional sanitary sewer mains or interceptors.
4. The Georgetown Sanitary Sewer Interceptor Benefit Charge established herein shall have immediate effect.

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GEORGETOWN SANITARY SEWER INTERCEPTOR BENEFIT CHARGE
& REIMBURSEMENT RESOLUTION

July 7, 2009

Page 2

5. The Georgetown Sanitary Sewer Interceptor Benefit Charge will be collected by the Township for a period of fifteen (15) years from the date of this resolution.

6. The Georgetown Sanitary Sewer Interceptor Benefit Charge will be paid as follows:

All existing and future developments and all existing and future single and multi-family homes shall pay the Georgetown Sanitary Sewer Interceptor Benefit Charge when obtaining their sewer permit.

7. The Georgetown Sanitary Sewer Interceptor Benefit Charge will be reimbursed as follows:

A. The reimbursement period will be for a total of 15 years from the date of this resolution.

B. The Township shall pay the reimbursement to the Eyde Company in quarterly installments, each installment to be equal to the Georgetown Sanitary Sewer Interceptor Benefit Charge collected by the Township each calendar quarter from the Georgetown Sanitary Sewer Interceptor service area (see attached map).

ADOPTED: YEAS: Trustees Dreyfus, LeGoff, Ochberg, Supervisor McGillicuddy, Clerk
Helmbrecht, Treasurer Brixie

NAYS: Trustee Veenstra


Resolution declared adopted.

STATE OF MICHIGAN)

) ss.

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of the proceedings taken by the Township Board at a regular meeting held on July 7, 2009.


Mary M. Helmbrecht, CMC
Township Clerk